



## MEMO / NOTE DE SERVICE

Information previously distributed / Information distribué auparavant

TO: Chairs and Members of the Planning and Housing Committee and Agriculture and Rural Affairs Committee

DESTINATAIRE : Présidents et membres du Comité de la planification et du logement et du Comité de l'agriculture et des affaires rurales

FROM: Caitlin Salter MacDonald, City Clerk  
Office of the City Clerk

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DATE: October 4, 2024

Le 4 octobre 2024

FILE NUMBER: ACS2024-OCC-CCS-0086

**SUBJECT: Rideau Valley Conservation Authority – Reserve Appointment**

**OBJET : Nomination d'un membre suppléant à l'Office de protection de la nature de la vallée Rideau**

### BACKGROUND

On December 7, 2022, City Council approved the [Appointment Policy](#) as part of the report [2022-2026 Council Governance Review](#). At its meeting of January 25, 2023,

Council approved the report [Appointments to the Rideau Valley Conservation Authority 2022-2026](#), which included the appointment of two reserve members to fill any vacancy arising between recruitment processes.

Pursuant to Section 4.6(e) of the Appointment Policy, the Selection Panel has been delegated the authority to appoint anyone from the Council-approved reserve list to a vacancy, and such an appointment is communicated by “Information previously distributed” memorandum (IPD) to the relevant Standing Committee and Council.

Reserve members who are called to fill a vacancy adopt the membership term of the vacancy they are filling.

#### APPOINTMENT TO RIDEAU VALLEY CONSERVATION AUTHORITY

As a vacancy arose on the Rideau Valley Conservation Authority on September 3, 2024, the Selection Panel has appointed the reserve member below to the vacant voting member position.

- **Appointee: Shelley Petersen-Quesnel**
- **Resigned Member: Anne Robinson**
- **Effective date of Appointment: September 3, 2024**
- **End of Term: November 14, 2026**

Caitlin Salter MacDonald

City Clerk

CC: Sommer Casgrain-Robertson, General Manager/Secretary Treasurer, Rideau Valley Conservation Authority