



MEMO / NOTE DE SERVICE

Information previously distributed / Information distribué auparavant

TO: Community Services Committee

DESTINATAIRE : Comité des services communautaires

**FROM: Clara Freire
General Manager, Community and
Social Services**

**Contact:
Clara Freire
General Manager, Community and
Social Services
613-580-2424 x 25684
clara.freire@ottawa.ca**

**EXPÉDITEUR : Clara Freire
Directrice générale, Services sociaux
et communautaires**

**Personne ressource :
Clara Freire
Directrice générale
Services sociaux et communautaires
613-580-2424 poste 25684
clara.freire@ottawa.ca**

DATE: November 15, 2023

15 novembre 2023

FILE NUMBER: ACS2023-CSS-GEN-018

**SUBJECT: Use of Delegated Authority during 2022 by the Community and Social
Services Department under Schedule "D" City of Ottawa By-law 2022-29**

**OBJET : Utilisation de la Délégation de Pouvoirs en 2022 par la Direction
Générale des Services Sociaux et Communautaires en Vertu de L'annexe « D » du
Règlement 2022-29 de la Ville d'Ottawa**

PURPOSE

The purpose of this memo is to provide information to the Community Services Committee regarding the Community and Social Services department's use of delegated authority during 2022.

BACKGROUND

Schedule "D" of the Delegation of Authority By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253, authorizes the General Manager and heads of the various branches to enter into agreements and undertake other actions related to their mandate. The by-law contains full details including specific titles of the positions with delegated authority, as well as the limits imposed by the by-law. For the purpose of this report, By-law 2022-29 was referenced as neither of the amendments made over the course of 2022 impacted Schedule "D". This report lists service agreements, contribution agreements and grant agreements that were approved, amended, extended, and/or executed in 2022.

The list below summarizes the delegated authorities.

1. The **General Manager, Community and Social Services** department is delegated the authority to sign agreements to receive funding from the federal or provincial governments, as well as service agreements, contribution agreements and grant agreements.
2. **Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services**, which includes Community Funding, is delegated the authority to sign agreements related to Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services initiatives.
3. **Employment and Social Services** is delegated the authority to approve, amend, extend, and execute agreements with the provincial or federal government provided that such agreements are related to employment and social services and to sign agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, the Homemakers and Nurses Services Act and other social services and employment development initiatives.
4. **Long-Term Care Services** is delegated the authority to sign agreements related to long-term care, including Resident Admission Agreements and Accountability Agreements.

5. **Housing Services**, is delegated the authority to sign agreements funded by the City, the provincial government or the federal government, related to housing and homelessness.
6. **Children's Services** is delegated the authority to sign agreements related to provincial and/or City child care programs.

DISCUSSION

Table 1 represents the authority exercised under section 1, 2 and 3 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 1: General Manager, Community and Social Services: 2022 Agreements with the federal/provincial government and service agreements, contribution agreements and grant agreements

Program	Description	2022 Amount (\$)
	This authority was not exercised in 2022	
	TOTAL	0

Table 2 represents the authority exercised under section 4 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 2: Gender and Race Equity, Inclusion, Indigenous Relations and Social Development: 2022 Agreements Funding Programs

Program	Description	2022 Amount (\$)
Community Safety and Well-Being Fund	19 community agencies signed funding agreements in 2022	2,216,487
COVID-19 Emergency Funding	One community agency signed a funding agreement in 2022	16,000
Civic Events Funding	34 community agencies signed funding agreements in 2022	59,994

Program	Description	2022 Amount (\$)
Sustainable Community Funding	95 community agencies signed funding agreements in 2022	26,833,057
Youth Outreach Community Funding (HHIP)	One community agency signed a funding agreement in 2022	450,000
Emergency Community Funding	10 community agencies received additional funding in 2022	400,706
Emerging Community Needs Funding	One community agency signed a funding agreement in 2022	70,000
Emergency Bus Transportation Funding	50 community agencies signed funding agreements in 2022	150,616.50
	TOTAL	27,980,374

Table 3 represents the authority exercised under section 5 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 3: Employment and Social Services: 2022 Agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, and other social services and employment development initiatives

Program	Description	2022 Amount (\$)
Ontario Works	Ontario Transfer Payment Agreement 2022 Service Contract - Ontario Works provides financial and employment assistance to people in temporary financial need	67,853,200

Program	Description	2022 Amount (\$)
Ontario Works – Learning Earning and Parenting Program	Three Contribution Agreements with community agencies for the delivery of support services to Ontario Works recipients participating in the Learning, Earning and Parenting program	115,834
Outreach and Mobile Services Team	Seven Service Agreements with Community Agencies related to the responsibilities of each party related to the Outreach and Mobile Services Team at the agencies location(s)	0
Temporary COVID Isolation Emergency Support Fund (High Priority Communities Strategy)	Contribution Agreement amendment with one community organization. This funding encourages a highly vulnerable target group to seek COVID testing and complete self-isolation in accordance with public health guidelines and help reduce the transmission of COVID in these priority communities	48,500
Employment Ontario	<p>Ontario Transfer Payment Agreement</p> <p>City of Ottawa, Employment Ontario provides employment services to unemployed and underemployed person in our community</p>	2,912,364
Skills Development Fund	<p>Ontario Transfer Payment Agreement</p> <p>Provide comprehensive, skills-based training in the hospitality/food service sector; specifically Food Service Worker Certification. Funds</p>	4,000,435

Program	Description	2022 Amount (\$)
	included \$1,663,050 for three contribution agreements with community organizations to deliver the training program	
	TOTAL	74,930,333

Table 4 represents the authority exercised under section 6 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 4 Issuance of Cheques in Emergency Situations by General Manager

Program	Description	2022 Amount (\$)
	This authority was not exercised in 2022	
	TOTAL	\$ 0

Tables 5a and 5b represent the authority exercised under section 7 of Schedule “D” City of Ottawa By-law. 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 5a Long-Term Care: 2022 Resident Admission Agreements

Program	Description	Amount
Residents and/or Powers of Attorney of Residents and City of Ottawa – Centre d’accueil Champlain	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	66 resident admissions and 60 signed admission agreements.
Residents and/or Powers of Attorney of Residents and City of	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	66 admissions and 57 signed admission agreements.

Ottawa – Garry J. Armstrong		
Residents and/or Powers of Attorney of Residents and City of Ottawa – Carleton Lodge	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	50 admissions and 49 signed admission agreements.
Residents and/or Powers of Attorney of Residents and City of Ottawa – Peter D. Clark	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	69 admissions and 69 signed admission agreements.

* Provincial fee as established for basic or private accommodation, as noted in each agreement

Table 5b Long-Term Care: 2022 Accountability Agreements between Ontario Health and the City of Ottawa

Parties to Agreement	Description	2022 Amount (\$)
Ontario Health and City of Ottawa – for Centre d'accueil Champlain L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	13,617,560.55
Ontario Health and City of Ottawa – for Carleton Lodge L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	11,792,724.36
Ontario Health and City of Ottawa – for Peter D. Clark L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	16,104,387.72

Parties to Agreement	Description	2022 Amount (\$)
Ontario Health and City of Ottawa – for Garry J. Armstrong L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	13,028,192.37
Ontario Health and City of Ottawa	Amending Agreement to the Multi-Sector Service Accountability Agreement (M-SAA)	904,907.09
	TOTAL	55,447,772

Table 6 represents the authority exercised under sections 8 and 9 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 6 Housing Services: 2022 Agreements related to Housing

Program	Description	2022 Amount (\$)
Rent Supplement Programs	Two new Rent Supplement agreements were signed in 2022	13,710
Housing Allowance Program Agreements	415 new Housing Allowance agreements were signed with clients in 2022	1,045,921.08
Housing Allowance Program-Housing & Homelessness Investment Plan (HHIP)	One new agreement was signed in 2022	223,291
Social Housing Capital Repairs (HHIP)	23 new social housing capital repairs agreements were signed in 2022	3,100,409

Program	Description	2022 Amount (\$)
Canada-Ontario Community Housing Initiative (COCHI)	17 new social housing capital repairs agreements were signed in 2022	12,345,203
Canada-Ontario Community Housing Initiative (COCHI) - Capital Planning Program (CPP)	24 social housing building condition assessments / energy audits completed in 2022	1,000,000
Ontario Priorities Housing Initiative (OPHI) - Ontario Renovates	15 capital repair projects to improve accessibility in social housing completed in 2022	599,999
Affordable Housing: Action Ottawa	10 new agreements were signed in 2022	22,527,851
Ontario Renovates	24 new Ontario Renovates agreements signed with clients in 2022	600,000
COVID Pandemic Funding	21 new agreements were signed in 2022	5,348,583.92
Homelessness Prevention Program (HPP) Provincial	13 new agreements were signed in 2022	16,266,994.07
Reaching Home (RH)	18 new agreements were signed in 2022	3,875,708.52
	TOTAL	66,947,671

Table 7 represents the authority exercised under section 10 of Schedule “D” City of Ottawa By-law. 2022-29, as amended by By-law 2022-77 and By-law 2022-253

Table 7 Children’s Services: 2022 Agreements Related to Child Care Programs

Program	Description	2022 Amount (\$)
Other Contribution Agreements/ Other Funding	10 corporations received other funding in 2022	3,845,041.42
Wage Enhancement Funding	One service provider signed a new funding agreement in 2022 and one signed an extension	52,482.94
Child Care Contribution Agreements (CWELCC System and Schedules)	144 service providers signed contribution agreements in 2022	171,876,183.16
General Operating and Fee Subsidy Funding	Five agencies signed extension agreements in 2022	355,742.92
Provincial Agreements	City of Ottawa EarlyON Transfer Payment Agreement (2018-2022)	187,999.21
Provincial Agreements	<p>City of Ottawa EarlyON Transfer Payment Agreement (2023-2027)</p> <p><i>2023 amount was advanced to the City before December 31, 2023 via a letter of assurance dated January 16, 2023 providing \$10,000,000 in additional funding for 2022. \$6,600,000 was used in 2022</i></p>	6,600,000
	TOTAL	182,373,707.52

Table 8 represents the authority exercised under section 11 of Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253.

Table 8 Community Safety and Well-Being, Policy & Analytics: 2022 Agreements Related to Community Safety and Well-Being, Policy & Analytics (previously known as SPRA)

Program	Description	2022 Amount (\$)
CityStudio	CityStudio Agreement/Subscription Contract with CityStudio Global and the University of Ottawa	37,715
	TOTAL	\$ 37,715

CONCLUSION

Should you have any questions about the exercise of delegated authority under Schedule “D” City of Ottawa By-law 2022-29, as amended by By-law 2022-77 and By-law 2022-253 within Community and Social Services in 2022, please do not hesitate to contact the undersigned.

Clara Freire

General Manager / Directrice générale

Community and Social Services / Services sociaux et communautaires

City of Ottawa/ Ville d'Ottawa