



Finance and Corporate Services Committee

Minutes

Meeting #:	18
Date:	October 1, 2024
Time:	9:30 am
Location:	Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation
Present:	Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Matt Luloff, Councillor Laura Dudas, Councillor Glen Gower, Councillor Tim Tierney, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Shawn Menard, Councillor George Darouze
Absent:	Councillor Cathy Curry, Councillor Riley Brockington

- Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 16 October 2024 in Finance and Corporate Services Committee Report 18.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Friday, 27 September 2024, and the deadline to register to speak by email is 8:30 am on Tuesday, 1 October 2024.

These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that

will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 FCSC Minutes 17 – 16 September 2024

Carried

4. Finance and Corporate Services Department

4.1 Uncollectible Taxes Under Section 354 of the Municipal Act, 2001

File No. ACS2024-FCS-REV-0005 – Citywide

Report recommendation(s)

That the Finance and Corporate Services Committee recommend that Council approve taxes totalling \$564,254 be written-off from the tax roll in accordance with the provisions of Section 354 of the *Municipal Act, 2001*, plus any related interest and fees for the properties listed on Document 1. The City has budget allocated for these write-offs in the tax remissions account.

Carried

5. Legal Services

5.1 Comprehensive Legal Services Report for the Period January 1 to June 30, 2024

File No. ACS2024-LEG-GEN-0001 - Citywide

Report recommendation(s)

That the Finance and Corporate Services Committee recommend that Council receive this report for information.

Carried

6. Public Works Department

6.1 West Carleton Environmental Centre Host Community Fee – Criteria and Process

File No. ACS2024-PWD-SWS-0005 - West Carleton-March (5)

During Consent Agenda, Councillor G. Gower submitted the following Direction to staff, the item was then put to Committee and Carried.

Direction to staff (Councillor G. Gower)

That staff consult with Waste Management and provide an annual report to Council outlining the remaining balance from the Community Initiative Fund (“Legacy Funds”) established through the 2001 Settlement Agreement between Waste Management and the City of Ottawa. This report shall include the total balance remaining in the fund, the balance remaining for each ward, and a list of projects utilizing the Legacy Funds in the previous calendar year.

Report recommendation(s)

That the Finance and Corporate Services Committee recommend that Council:

1. **Approve the criteria and process for the distribution and utilization of the host community fee and local initiatives amount resulting from West Carleton Environmental Centre Municipal Host Agreement report approved by Council in 2021;**
2. **Delegate authority to the City Treasurer and five Local Ward Councilors, as identified in this report, to identify projects/initiatives that will be funded using the Host Community Fee; and,**
3. **Direct the Finance and Corporate Service Department to report on usage of the Host Community Fee via the Annual Use of Delegated Authority Report submitted to the Finance and Corporate Services Committee annually.**

Carried

7. Strategic Initiatives Department

7.1 Second Application for Approval to Expropriate Lands – Bank Street Rehabilitation Project, Phase 1 B

File No. ACS2024-SI-HSI-0024 - River (16), Capital (17) Alta Vista (18)

Report recommendation(s)

That the Finance and Corporate Services Committee recommend that City Council enact the By-law attached as Document 1 hereto authorizing the City to proceed with the expropriation of the lands described in Schedule A to the By-law (the “Lands”) including:

1. **Registering a plan of expropriation with respect to the Lands;**
2. **Serving notice of expropriation and possession on the owners of the Lands;**
3. **Serving offers of compensation as contemplated in Section 25 of the *Expropriations Act*; and,**
4. **Taking possession of the Lands. All in accordance with the *Expropriations Act*.**

Carried

7.2 Land Exchange with Barrhaven Conservancy Strandherd Inc.

File No. ACS2024-SI-HSI-0001 - Barrhaven West (3)

Report recommendation(s)

That the Finance and Corporate Services Committee Recommend City Council:

1. **Approve a land exchange with Barrhaven Conservancy Strandherd Inc., pursuant to a Land Exchange Agreement that has been received, as follows:**
 - a. **City to convey non-viable portions of land located at 4235 McKenna Casey Drive, described as part of Lot 15, Concession 4, Rideau Front, geographic Township of Nepean now in the City of Ottawa, containing approximately 1.06 hectares (2.617 acres), subject to final survey, and shown as Parcel 1 and Parcel 2 on Document 1 attached, subject to easements that may be required to**

Barrhaven Conservancy Strandherd Inc., having a total value of One Million, Three Hundred and Seventy Three Thousand, Nine Hundred and Twenty Five Dollars (\$1,373,925) in exchange for;

- b. **Barrhaven Conservancy Strandherd Inc. conveying to the City lands known municipally as 3150 Borrisokane Road, described as part of Lot 15, Concession 3, Rideau Front, geographic Township of Nepean, now in the City of Ottawa having an area of approximately 0.52 hectares (1.28 acres), subject to final survey and shown as Parcel 1 on Document 2, attached, subject to easements that may be required, having a market value of One Million, Two Hundred and Eighty Five Thousand, and Thirty Four Dollars (\$1,285,034) pursuant to a land exchange agreement that has been received.**
 - c. **Barrhaven Conservancy Strandherd, Inc. to submit a security to the City in the amount of \$88,891.00 representing current development land market value for Parcel 2, to be held by the City until the parcel is approved to be removed from the floodplain.**
2. **Delegate authority to the Interim Director, Housing Solutions and Investment Services to enter, conclude, execute, amend, and implement, on behalf of the City, the Property Acquisition and Disposal Agreement in the form of a Land Exchange with Barrhaven Conservancy Strandherd Inc.**

Carried

7.3 Sparks Street Business Improvement Area – Boundary Adjustment

File No. ACS2024-SI-ED-0007 - Somerset (14)

At the outset, Vice-Chair C. Kitts introduced a technical amendment motion.

Committee heard from the following public delegation:

- Kevin McHale , Executive Director, Sparks Street BIA and Mall Authority*

[* Individuals / groups marked with an asterisk above either provided comments in writing or by e-mail; all submissions are held on file with the City Clerk.]

At the conclusion of questions to the delegation, the Committee carried the report recommendations as amended by the Motion No. FCSC 2024-18-01:

Report recommendation(s)

That the Finance and Corporate Services Committee recommend Council:

1. **Designate the area described in Document 1 as an expanded Business Improvement Area, under Sections 204 and 209 of the *Municipal Act, 2001*;**
2. **Authorize and direct the City Clerk to send out a notice of Council's intention to adopt a By-law to alter the existing Business Improvement Area boundaries, as described in Document 1, in accordance with Section 210 of the *Municipal Act, 2001*;**
3. **Authorize and direct the City Clerk to prepare a By-law to designate the area as an expanded Business Improvement Area, as described in Document 1, in accordance with Sections 204 and 209 of the *Municipal Act, 2001*; and**
4. **Enact the aforementioned By-law in accordance with Sections 204 and 209 of the *Municipal Act, 2001*, subject to the City Clerk receiving favourable results on the notices referred to in Recommendation 2, advising of the intention to adopt a By-law expanding the Business Improvement Area boundary.**

Carried

Motion No. FCSC 2024-18-01

Moved by C. Kitts

WHEREAS the Sparks Street BIA Board of Management submitted a letter on June 17, 2024, (Document 2) to the City of Ottawa officially requesting that City Council adopt a by-law to expand the BIA boundary, as identified in Document 1; and

WHEREAS the Sparks Street BIA boundary expansion area includes the properties along the west side of Elgin Street north of Slater Street, but the background section of the report erroneously indicates that properties along Elgin Street are not included;

THEREFORE BE IT RESOLVED that the third paragraph of the Background Section on page 3 of the staff report be revised to read as follows:

The Sparks Street BIA Board of Management submitted a letter on June 17, 2024, (Document 2) to the City of Ottawa officially requesting that City Council adopt a by-law to expand the BIA boundary. The expanded boundary is identified in Document 1: Proposed Boundary Expansion Map – Sparks Street BIA. The BIA proposes to expand west to Bay Street, south to Laurier Avenue and east to Metcalfe Street and along the west side of Elgin Street north of Slater Street. Between the expanded Sparks Street BIA and existing Centretown BIA, all downtown commercial properties would be included within a business improvement area save for commercial properties in Centretown east and west of Bank Street and properties along Elgin Street south of Slater Street. ~~Properties along Elgin Street are not included in the proposed Sparks Street BIA boundary expansion.~~

Carried

7.4 Affordable Housing Community Improvement Plan (CIP) Program Update

File No. ACS2024-SI-HSI-0022 - Citywide

Ms. Lauren Reeves, Manager, Strategic Housing Project Branch, Strategic Initiatives (SI) and Mr. Jason Grift, Housing Developer 2, Strategic Housing Project Branch, SI spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk.

Committee heard from the following public delegation:

- John Dickie, Chair, Eastern Ontario Landlord Organization* supports the CIP and the amendments, however he noted a couple of clerical errors and a policy issue.

[* Individuals / groups marked with an asterisk above either provided comments in writing or by e-mail; all submissions are held on file with the City Clerk.]

Ms. Reeves and Mr. Grift responded to questions and noted the issues raised by the delegation. Following discussion, the item was put to Committee and Carried with Councillor M. Luloff dissenting on Modification 5 in Document 4.

Report recommendation(s)

That the Finance and Corporate Services Committee recommend Council:

1. **Approve the Amended Affordable Housing Community Improvement Plan (Document 1);**
2. **Approve the implementing By-Law as detailed in Document 2 and repeal By-law No. 2024-172;**
3. **Delegate authority to the General Manager, Strategic Initiatives and the City Solicitor to finalize and make any necessary adjustments to the proposed Affordable Housing Community Improvement Plan By-law to give effect to the intent of Council; and**
4. **Approve the Consultation Details Section of this report to be included as part of the ‘brief explanation’ in the Summary of Written and Oral Public Submissions, to be prepared by the Office of the City Clerk and submitted to Council in the report titled, “Summary of Oral and Written Public Submissions for Items Subject to the Planning Act ‘Explanation Requirements’ at the City Council Meeting of October 16, 2024,” subject to submissions received between the publication of this report and the time of Council’s decision.**

Carried

7.5 Delegation of Authority – Acquisition and Sale of Land and Property – 1 January 2024 to 30 June 2024

File No. ACS2024-SI-HIS-0018 - Citywide

Report recommendation(s)

That the Finance and Corporate Services Committee receive this report for information.

Received

8. In Camera Items

There were no *in camera* items.

9. Information Previously Distributed

9.1 Economic Development Update – Q2 2024

File No. ACS2024-PDB-PS-0100 - Citywide

10. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

11. Inquiries

There were no Inquiries.

12. Other Business

There was no other business.

13. Adjournment

Next Meeting

Tuesday, November 5, 2024.

The meeting adjourned at 10:15 am.