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MEMO / NOTE DE SERVICE



To / Destinataire OPLB Trustees

cc: Sonia Bebbington, Chief Librarian and CEO

From / Expéditeur Craig Ginther, Division Manager, Service Planning

Subject / Objet City reporting on Ādisōke

Date: October 28, 2024

The purpose of this memo is to make trustees aware of a [report regarding Ādisōke](#) that will be on the agenda at the next meeting of the Finance and Corporate Services Committee on Wednesday, November 6, 2024, and subsequently at Ottawa City Council on Wednesday, November 13, 2024.

Context

On June 13, 2018, Council approved the Implementation Plan for the Ottawa Public Library (OPL) and Library and Archives Canada Joint Facility report ([ACS2018-PIE-IS-0007](#)). That report recognized the City of Ottawa's participation in the partnership for the Ādisōke, noted that the City would provide all project management services for the building project via a Project Management Office (PMO), and directed the PMO to provide updates to Members of Council as major project milestones are achieved.

City staff have committed to keeping Council informed about the project through bi-annual updates. Most recently, on June 12, 2024, Council received the Ādisōke Project Update [ACS2024-IWS-IS-001](#).

Update / Implications

In line with the above-mentioned reporting commitment, the City's Infrastructure and Water Services Department (IWSD) will be tabling a report at the Finance and Corporate Services Committee on November 6, 2024, and subsequently at Council on November 13, 2024. The report will describe overall construction progress and the status of schedule and budget. It will also touch on key risks being monitored by the PMO, discuss key workplan items for the remainder of 2024, and highlight upcoming communications and engagement efforts.

Finally, the report will seek approval for the use of existing authority of \$1.2M for the fit-up of food and beverage spaces to be redirected to a commercial venture with consideration for social benefits, an additional \$600K to account for inflation and other market pressures, for a total budget authority of \$1.8M, to be recovered through future revenue.

The upcoming report is distinct from the monthly construction updates shared with all Members of Council and with OPLB Trustees and is also distinct from OPLB reports, which provide general updates on construction progress and OPL operational planning efforts, the most recent which occurred at the meetings of June 11, 2024, and October 8, 2024, respectively. These distinctions align with the management and reporting accountabilities of each partner as reflected in the June 2018 Board and Council reports, and in accordance with the Governance Agreement.

Next steps

City staff will continue reporting to Council on a bi-annual basis with an overall project update, identifying when major milestones have been achieved, and providing a review of key risks. OPL staff will continue to advise trustees via memo in advance of future City reports.

For any questions, please feel free to contact me.



Craig Ginther (*he/him*)

Division Manager, Service Planning / Directeur, Planification des services
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