

Financial Statements

The Preston Street Business Improvement Area

December 31, 2023



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INDEPENDENT AUDITOR'S REPORT

To the Board of Management and Members of The Preston Street Business Improvement Area

Opinions, including Qualified Opinion on the Results of Operations, Changes in Net Financial Assets and Cash Flows

We have audited the financial statements of The Preston Street Business Improvement Area (the Entity), which comprise:

- the statement of financial position as at December 31, 2023
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “financial statements”).

Unmodified Opinion on Financial Position

In our opinion, the accompanying statement of financial position presents fairly, in all material respects, the financial position of the Entity as at December 31, 2023, in accordance with Canadian public sector accounting standards.

Qualified Opinion on Results of Operations, Changes in Net Financial Assets and Cash Flows

In our opinion, except for the possible effects on the comparative information of the matter described in the “***Basis for Qualified Opinions, including Basis for Qualified Opinion on the Results of Operations and Cash Flows***” section of our auditor’s report, the accompanying statement of operations, statement of changes in net financial assets and statement of cash flows present fairly, in all material respects, the results of operations, changes in net financial assets and cash flows for the year ended December 31, 2023 in accordance with Canadian public sector accounting standards.



Basis for Qualified Opinions, including Basis for Qualified Opinion on the Results of Operations and Cash Flows

During the years ended December 31, 2020 and December 31, 2021, the Entity applied for and received \$50,165 and \$10,847, respectively, in government assistance from the Canada Emergency Wage Subsidy ["CEWS"] program under the COVID-19 Economic Response Plan in Canada, which was recognized as revenue in each respective year. The predecessor auditor was not able to obtain sufficient appropriate audit evidence about the Entity's eligibility for the CEWS program in order to recognize the amount in revenue in the years ended December 31, 2020 or December 31, 2021. As a result, the predecessor auditor was unable to determine whether any adjustments might be necessary to accounts payable and accrued liabilities, net financial assets, and accumulated surplus as at December 31, 2022, and the annual surplus (deficit) for the year ended December 31, 2022. The predecessor auditor's audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

As a result, our opinion on the results of operations, changes in net financial assets and cash flows for the year ended December 31, 2023 is also qualified because of the possible effects of this matter on the comparability of the current period's figures to the comparative information.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified opinion on the financial position and our qualified opinion on the results of operations, changes in net financial assets, and cash flows.

Other Matter – Comparative Information

The financial statements for the year ended December 31, 2022 were audited by another auditor who expressed a qualified opinion on those financial statements on October 23, 2023, due to the matter described in the "***Basis for Qualified Opinions, including Basis for Qualified Opinion on the Results of Operations and Cash Flows***" section.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



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- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Canada

September 20, 2024

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

STATEMENT OF FINANCIAL POSITION

As at December 31, 2023, with comparative information for 2022

Financial assets	2023	2022
Cash on deposit with the Corporation of the City of Ottawa	\$334,153	\$339,833
Accounts receivable	12,992	51,810
Total financial assets	347,145	391,643
Liabilities		
Deferred revenue	–	8,100
Accounts payable and accrued liabilities <i>[note 2]</i>	78,696	25,321
Total liabilities	78,696	33,421
Net financial assets	268,449	358,222
Non-financial assets		
Prepaid expenses	1,413	3,478
Tangible capital assets <i>[note 4]</i>	44,829	–
Total non-financial assets	46,242	3,478
Accumulated surplus	\$314,691	\$361,700

See accompanying notes

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

STATEMENT OF OPERATIONS

For the year ended December 31, 2023, with comparative information for 2022

Revenue	Budget 2023	Actual 2023	Actual 2022
	<i>[note 5]</i>		
Tax revenue <i>[note 3]</i>	\$391,000	\$392,765	\$333,870
Other revenue	–	74,292	176,682
Subtotal	391,000	467,057	510,552
CEWS repayment <i>[note 6]</i>	–	(65,563)	–
Total revenue	391,000	401,494	510,552
Expenses			
Advertising and promotion	110,700	145,548	123,060
Salaries	112,210	112,328	106,235
Maintenance	89,190	80,341	93,559
Professional and consulting fees	51,300	62,674	90,400
Office	14,100	18,596	37,219
Rentals	11,000	15,631	15,352
Audit fees	–	4,997	3,484
Insurance	2,500	4,313	1,272
Depreciation	–	4,075	–
Total expenses	391,000	448,503	470,581
Annual (deficit) surplus	–	(47,009)	39,971
Accumulated surplus, beginning of year	361,700	361,700	321,729
Accumulated surplus, end of year	\$361,700	\$314,691	\$361,700

See accompanying notes

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

For the year ended December 31, 2023, with comparative information for 2022

	Actual 2023	Actual 2022
Annual (deficit) surplus	\$(47,009)	\$39,971
Acquisition of tangible capital assets	(48,904)	–
Depreciation of tangible capital assets	4,075	–
Decrease (increase) in prepaid expenses	2,065	(2,529)
(Decrease) increase in net financial assets	(89,773)	37,442
Net financial assets, beginning of year	358,222	320,780
Net financial assets, end of year	\$268,449	\$358,222

See accompanying notes

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

STATEMENT OF CASH FLOWS

For the year ended December 31, 2023, with comparative information for 2022

Operating transactions	2023	2022
Annual (deficit) surplus	\$(47,009)	\$39,971
Changes in non-cash working capital balances related to operations		
Depreciation	4,075	–
Decrease (increase) in prepaid expenses	2,065	(2,529)
Increase (decrease) in accounts payable and accrued liabilities	53,375	(123,503)
Decrease (increase) in accounts receivable	38,818	(51,810)
(Decrease) increase in deferred revenue	(8,100)	8,100
Cash provided by (used in) operating transactions	43,224	(129,771)
Capital transactions		
Acquisition of tangible capital assets	(48,904)	–
Cash used in capital transactions	(48,904)	–
Change in cash and cash equivalents		
Net decrease in cash and cash equivalents during the year	(5,680)	(129,771)
Cash and cash equivalents, beginning of year	339,833	469,604
Cash and cash equivalents, end of year	\$334,153	\$339,833
Cash and cash equivalents consist of	2023	2022
Cash on deposit with the Corporation of the City of Ottawa	\$334,153	\$339,833

See accompanying notes

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements of The Preston Street Business Improvement Area [the “BIA”] are the responsibility of management prepared in accordance with Canadian public sector accounting standards.

Use of estimates

Since a precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. Where and when required, estimates are used in areas such as the useful life of tangible capital assets, depreciation, and other revenues. These estimates and assumptions are based on the BIA’s best information and judgement and actual amounts may differ significantly from these estimates.

Accrual accounting

Revenue and expenses are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenue as it becomes earned and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services.

Government transfers are recognized in revenue in the fiscal years during which events giving rise to the transfer occur, provided the transfers are authorized, eligibility criteria and stipulations have been met and reasonable estimates of the amounts can be made.

Tangible capital assets

Tangible capital assets are initially recorded at cost and depreciated over their estimated useful lives using the straight-line method. Capital expenditures that do not generate future economic benefits to the BIA are charged to operations in the year of acquisition.

The equipment, less residual value, is depreciated over ten years on a straight-line basis. When a new tangible asset is acquired, depreciation is recorded from when the asset is put into use.

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial instruments

The financial instruments of the BIA consist of cash on deposit with the Corporation of the City of Ottawa, accounts receivable, and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the BIA is not exposed to significant interest rate, currency, other pricing, market, liquidity or credit risks arising from these financial instruments.

Tax revenue

Annually, the City of Ottawa bills and collects tax levies as well as payment in lieu of taxes on behalf of the BIA. Taxation revenue consists of non-exchange transactions. It is recognized in the period to which the assessment relates and reasonable estimates of amounts can be made. Annual revenue also includes adjustments related to reassessments or appeals related to prior years.

2. RELATED PARTY TRANSACTIONS

The BIA purchases certain services from companies controlled by the City of Ottawa, as well as from members of the BIA's Board of Directors and company executives, in the normal course of business at the exchange amount, which is the amount agreed to by both parties. In 2023, the BIA incurred expenses of \$2,556 [2022 - \$4,870], which it paid to related parties in return for goods and services.

In addition, the BIA is related to all entities under control of the City of Ottawa. During the year ended December 31, 2023, the BIA recognized grant revenue from the City of Ottawa of \$25,601 [2022 - \$31,874] within other revenue on the Statement of Operations. As at December 31, 2023, nil [2022 - \$358] is included in accounts payable and accrued liabilities that is due to related parties.

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2023

3. TAX REVENUE

Tax revenue comprises the following:

	2023	2022
	\$	\$
General tax levy	390,771	340,127
Supplementary assessments	1,890	(7,064)
Remissions	104	807
Tax revenue	392,765	333,870

4. TANGIBLE CAPITAL ASSETS

Tangible capital assets comprise the following:

	2023	2022
	\$	\$
Tangible capital assets		
Signage	33,847	–
Equipment	15,057	–
Accumulated depreciation	(4,075)	–
Net book value	44,829	–

5. BUDGET AMOUNTS

Budget data presented in these financial statements is based upon the 2023 budget approved by the Board of Directors. The Board-approved budget is prepared on a basis that may differ from budget amounts reported on the statements of operations and changes in net financial assets, which are prepared in accordance with Canadian public sector accounting standards.

THE PRESTON STREET BUSINESS IMPROVEMENT AREA

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

6. CEWS REPAYMENT

In the years ended December 31, 2020 and December 31, 2021, the BIA applied for and received funding under the Canada Emergency Wage Subsidy (CEWS) and the Canada Emergency Rent Subsidy (CERS), and was approved and received a total of \$61,012 and \$8,132 respectively, which was recorded as other revenue in the year received.

In 2023, the Canada Revenue Agency (CRA) assessed that Business Improvement Areas are non-qualifying entities as per ITA 125.7 and, as such, were not eligible to receive CEWS or CERS funding. In June 2024, the repayment amount related to CEWS was adjusted through a final assessment by CRA to \$57,431, and a total payment of \$65,563 (\$57,431 for CEWS and \$8,132 for CERS) was made to the CRA. As a result, the BIA recorded a CEWS repayment and an account payable of \$65,563 as at December 31, 2023.