



Draft

BUDGET

2025

Investing in what matters, fighting for affordability

Table of Contents

Emergency Preparedness and Protective Services Committee

GM's Office & Business Support Services.....	1
Service Area Summary.....	1
Operating Resource Requirement.....	2
Public Safety Service.....	3
Service Area Summary.....	3
Operating Resource Requirement.....	4
User Fees.....	5
Ottawa Fire Services.....	6
Service Area Summary.....	6
Operating Resource Requirement.....	7
User Fees.....	8
Ottawa Paramedic Service.....	12
Service Area Summary.....	12
Operating Resource Requirement.....	13
User Fees.....	14
By-law and Regulatory Services.....	15
Service Area Summary.....	15
Operating Resource Requirement.....	16
User Fees.....	17
Public Policy Development.....	26
Service Area Summary.....	26
Operating Resource Requirement.....	27
Capital Funding Summary.....	28

Business and Technical Support Services – Emergency and Protective Services 2025 Service Area Summary

The Business and Technical Support Services unit (BTSS) provides centralized strategic and operational support to all services within the department. It provides key business support functions and expertise such as project and program management, communications, legislative agenda, audit coordination, policy review and development, digital services support, and fulfilling corporate obligations and reporting. The BTSS supports the General Manager's office, department leadership, and operational services/branches, and works with the other BTSS/BSS units across the corporation to increase organizational effectiveness, efficiency, and collaboration between departments. The BTSS also provides technical support services that provide unique and specialized technical expertise that support core departmental operations, programs, activities, or systems.

City of Ottawa
Emergency & Protective Services
GM's Office & Business Support Services - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
General Manager's Office	539	436	441	441	0
Business & Technical Support Services	4,310	4,294	4,496	4,819	323
Gross Expenditure	4,849	4,730	4,937	5,260	323
Recoveries & Allocations	(17)	(11)	0	0	0
Revenue	(31)	(2)	0	0	0
Net Requirement	4,801	4,717	4,937	5,260	323
Expenditures by Type					
Salaries, Wages & Benefits	4,682	4,617	4,802	5,125	323
Overtime	81	7	7	7	0
Material & Services	79	103	125	125	0
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	7	3	3	3	0
Gross Expenditures	4,849	4,730	4,937	5,260	323
Recoveries & Allocations	(17)	(11)	0	0	0
Net Expenditure	4,832	4,719	4,937	5,260	323
Revenues By Type					
Federal	0	0	0	0	0
Provincial	(12)	0	0	0	0
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	(19)	(2)	0	0	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
Total Revenue	(31)	(2)	0	0	0
Net Requirement	4,801	4,717	4,937	5,260	323
Full Time Equivalents			36.00	37.00	1.00

Emergency and Protective Services Department 2025 Service Area Summary - Public Safety Service

The Public Safety Service is responsible for providing a safe and secure environment for residents and visitors to the city of Ottawa. This includes:

- Leading the coordination of City Services and residents in preparing for, responding to, and recovering from major planned and unplanned events.
- Providing a safe and secure environment for all persons at City facilities through the delivery of security services.
- Managing the City's corporate radio system, and, as the City's 9-1-1 Authority, managing the 9-1-1 service agreement with the Ottawa Police Services Board.

Programs/Services Offered:

- Maintaining the Municipal Emergency Plan, as well as all requirements under *Ontario's Emergency Management and Civil Protection Act*.
- Providing public education through information sessions focused on individual emergency preparedness ("Are You Ready?") and community emergency preparedness ("Community Emergency Toolkit"); delivering emergency management training to staff.
- Providing security services such as security systems/technologies (access control, intrusion detection, CCTV), operating a 24/7 Security Operations Centre, as well as Security Guard Services at City Administrative facilities.
- Providing Photo Identification services and security-related education/training to staff.
- Managing over 7,000 radios and ensuring that the City has a reliable, public safety-grade radio service available for first responders and other City users.
- The Public Safety Service is the City's 9-1-1 Authority, with responsibility for managing both the technical service agreement through Bell Canada, as well as the initial call intake function through the Ottawa Police Service.

City of Ottawa
Emergency & Protective Services
Public Safety Service - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Public Safety Service	12,720	12,950	13,085	16,090	3,005
9.1.1	2,460	2,529	2,529	2,604	75
Gross Expenditure	15,180	15,479	15,614	18,694	3,080
Recoveries & Allocations	(6,284)	(5,846)	(5,251)	(6,061)	(810)
Revenue	(382)	(510)	(270)	(495)	(225)
Net Requirement	8,514	9,123	10,093	12,138	2,045
Expenditures by Type					
Salaries, Wages & Benefits	3,094	2,991	3,051	3,276	225
Overtime	65	8	8	8	0
Material & Services	9,525	9,937	10,012	12,792	2,780
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	2,496	2,543	2,543	2,618	75
Gross Expenditures	15,180	15,479	15,614	18,694	3,080
Recoveries & Allocations	(6,284)	(5,846)	(5,251)	(6,061)	(810)
Net Expenditure	8,896	9,633	10,363	12,633	2,270
Revenues By Type					
Federal	(9)	0	0	0	0
Provincial	(8)	0	0	0	0
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	(365)	(510)	(270)	(495)	(225)
Fines	0	0	0	0	0
Other	0	0	0	0	0
Total Revenue	(382)	(510)	(270)	(495)	(225)
Net Requirement	8,514	9,123	10,093	12,138	2,045
Full Time Equivalents			25.00	26.00	1.00

City of Ottawa
Emergency & Protective Services
Public Safety Service - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Emergency Management course fees							
Emergency Management course fee- External participant * ¹	100.00	100.00	100.00	0.0%	0.0%	01-Apr-25	
Emergency Management course cancellation fee - Internal participant * ¹	100.00	100.00	100.00	0.0%	0.0%	01-Apr-25	
Emergency Management course cancellation fee - External participant * ¹	100.00	100.00	100.00	0.0%	0.0%	01-Apr-25	
Notes:							
* Fees calculated per day + HST applicable.							
¹ Permission from Office of the Fire Marshal and Emergency Management to charge fees for cost recovery.							

Emergency and Protective Services Department 2025 Service Area Summary - Ottawa Fire Service

Ottawa Fire Services protects the lives, property, and environment for the citizens of and visitors to the City of Ottawa. Ottawa Fire Services provides services from 45 stations located across the City of Ottawa. Collectively, these stations provide service to approximately 1,046,440 residents across 2,796 square kilometres. The Ottawa Fire Services team is comprised of career firefighters, volunteer firefighters, as well as inspection, education, safety, training, communications, maintenance, and administration personnel. OFS personnel provide many valuable services to the community beyond fighting fires, including:

- Fire Prevention and Public Fire Safety Education services which include fire prevention inspections, code enforcement, determination of cause and origin of fires, attendance at public events, fire safety presentations and dissemination of public fire safety educational materials.
- Fire Suppression services which include fire rescue, tiered medical response, training, communications and incident management.
- Special Operations includes Vehicle and Machinery Extrication, Rope and Confined Space Rescue, Trench/Collapse and Urban Search and Rescue, Fire Support Unit - Rescue Task Force, Hazmat/Chemical, Biological, Radiological, Nuclear and Explosive, Wildland Fires, Light Rail Transit Rescue, Water/Ice Rescue, Specialized Foam Suppression.

To provide these services, Ottawa Fire Services operates from six divisions: Office of the Fire Chief; Operations; Capital Assets; Community Standards and Communications; Training and Safety; and Operational Support Services.

Ottawa Fire Services remains committed to continuously improving emergency response times, effective risk planning, and proactive fire protection and prevention. Through the annual international accreditation with the Commission on Fire Accreditation International, Ottawa Fire uses performance indicators and community risk assessments to determine optimal response models, develop new programs and improve existing programs.

City of Ottawa
Emergency & Protective Services
Ottawa Fire Services - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Chief's Office	655	456	456	390	(66)
Operations	166,798	168,798	165,573	172,286	6,713
Prevention	6,950	7,223	7,223	8,141	918
Communications	6,733	7,064	7,189	7,453	264
Operational Support	6,598	7,947	7,947	8,523	576
Gross Expenditure	187,734	191,488	188,388	196,793	8,405
Recoveries & Allocations	(946)	0	0	0	0
Revenue	(1,391)	(1,368)	(1,268)	(1,683)	(415)
Net Requirement	185,397	190,120	187,120	195,110	7,990
Expenditures by Type					
Salaries, Wages & Benefits	160,484	166,646	166,446	173,269	6,823
Overtime	5,973	3,646	3,486	3,573	87
Material & Services	4,981	4,865	4,335	5,127	792
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	11,040	10,989	8,904	9,529	625
Program Facility Costs	3,810	3,932	3,682	3,760	78
Other Internal Costs	1,446	1,410	1,535	1,535	0
Gross Expenditures	187,734	191,488	188,388	196,793	8,405
Recoveries & Allocations	(946)	0	0	0	0
Net Expenditure	186,788	191,488	188,388	196,793	8,405
Revenues By Type					
Federal	(106)	0	0	0	0
Provincial	(149)	0	0	0	0
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	(1,132)	(1,368)	(1,268)	(1,683)	(415)
Fines	0	0	0	0	0
Other	(4)	0	0	0	0
Total Revenue	(1,391)	(1,368)	(1,268)	(1,683)	(415)
Net Requirement	185,397	190,120	187,120	195,110	7,990
Full Time Equivalents			989.00	1,012.00	23.00

City of Ottawa
Emergency & Protective Services
Ottawa Fire Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Hazmat Fees and Charges (minimum charge of 1 hour)							
Hazmat Vehicle & Techs*	780.00	800.00	816.00	2.0%	4.6%	01-Apr-25	(415)
Pump & Crew*	996.00	1,021.00	1,041.00	2.0%	4.5%	01-Apr-25	
Ladder, Aerial, Platform & Crew*	737.00	755.00	770.00	2.0%	4.5%	01-Apr-25	
Incident Commander & Vehicle*	496.00	508.00	518.00	2.0%	4.4%	01-Apr-25	
Safety Officer & Vehicle*	448.00	459.00	468.00	2.0%	4.5%	01-Apr-25	
Water Rescue & Vehicle*	386.00	396.00	404.00	2.0%	4.7%	01-Apr-25	
Hose Tender*	620.00	636.00	649.00	2.0%	4.7%	01-Apr-25	
Supply Tender*	366.00	375.00	383.00	2.1%	4.6%	01-Apr-25	
Foam Tender*	366.00	375.00	383.00	2.1%	4.6%	01-Apr-25	
Heavy Rescue*	737.00	755.00	770.00	2.0%	4.5%	01-Apr-25	
Tanker*	366.00	375.00	383.00	2.1%	4.6%	01-Apr-25	
Command RV Vehicle*	366.00	375.00	383.00	2.1%	4.6%	01-Apr-25	
Service Vehicle*	185.00	190.00	194.00	2.1%	4.9%	01-Apr-25	
Maintenance Vehicle*	185.00	190.00	194.00	2.1%	4.9%	01-Apr-25	
Hazmat Support Vehicle*	185.00	190.00	194.00	2.1%	4.9%	01-Apr-25	
Rehab Vehicle*	185.00	190.00	194.00	2.1%	4.9%	01-Apr-25	
Heavy Equipment Rental*	Cost + 15%	Cost + 15%	Cost + 15%			01-Apr-25	
Initial Hazard Assessment Team*	353.00	362.00	369.00	1.9%	4.5%	01-Apr-25	
Consumable Materials*	Cost + 15%	Cost + 15%	Cost + 15%			01-Apr-25	

City of Ottawa
Emergency & Protective Services
Ottawa Fire Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Fire Prevention							
1) File Search (only) Fees							
Residential*	115.00	118.00	120.00	1.7%	4.3%	01-Apr-25	
Non-Residential*	232.00	238.00	243.00	2.1%	4.7%	01-Apr-25	
Replacement Documentation*	94.00	96.00	98.00	2.1%	4.3%	01-Apr-25	
2) General Fire Inspections Fees							
Inspections: less than 3 storeys, warehouses and other industrial buildings under 5,000 sq. ft.*	460.00	472.00	481.00	1.9%	4.6%	01-Apr-25	
Inspections: for 4-6 storeys, warehouses and other industrial buildings between 5,000 - 15,000 sq. ft.*	736.00	754.00	769.00	2.0%	4.5%	01-Apr-25	
Inspections: for 7-12 storeys, warehouses and other industrial buildings over 15,000 sq. ft.*	921.00	944.00	968.00	2.5%	5.1%	01-Apr-25	
Inspections: for 13 storeys or higher, or an especially large complex.*	1,197.00	1,227.00	1,258.00	2.5%	5.1%	01-Apr-25	
Daycares/Nurseries Inspections*	121.00	124.00	127.00	2.4%	5.0%	01-Apr-25	
Group Home Inspections (Max 4 residents)*	121.00	124.00	127.00	2.4%	5.0%	01-Apr-25	
Fire Summary Reports*	94.00	96.00	98.00	2.1%	4.3%	01-Apr-25	
Fire Safety Plan - Includes application, document review and site inspection.*	183.00	188.00	193.00	2.7%	5.5%	01-Apr-25	
Fire Safety Plan - Includes application, document review and site inspection - Multiple building (3 or more) property.*	528.00	0.00	0.00	0.0%	0.0%	01-Apr-25	

City of Ottawa
Emergency & Protective Services
Ottawa Fire Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Risk Safety Management Plan Review:							
Level 1*	611.00	626.00	642.00	2.6%	5.1%	01-Apr-25	
Level 2*	1,220.00	1,251.00	1,282.00	2.5%	5.1%	01-Apr-25	
Re-Inspection Fee - Applicable to the third visit to any property for non-compliance.*	121.00	124.00	127.00	2.4%	5.0%	01-Apr-25	
Marijuana Grow-Op Inspections (MGO) - Investigation and compliance.*	611.00	626.00	642.00	2.6%	5.1%	01-Apr-25	
Fire Drill and Safety Planning Review - On-Site drill assessment and safety plan review (vulnerable occupancies are excluded).*	268.00	275.00	282.00	2.5%	5.2%	01-Apr-25	
False Fire Alarm Fees:							
2nd False fire alarm in a calendar year	0.00	0.00	500.00	0.0%	0.0%	01-Apr-25	
3rd False fire alarm in a calendar year	0.00	0.00	1,000.00	0.0%	0.0%	01-Apr-25	
4th and subsequent false fire alarms in a calendar year	0.00	0.00	1,500.00	0.0%	0.0%	01-Apr-25	
Administration fee-false fire alarm*	0.00	0.00	15%	0.0%	0.0%	01-Apr-25	
Open Air Fire Permits	14.00	15.00	15.00	0.0%	7.1%	01-Apr-25	
Inspection: Specific Event Open Air Fire Permits*	56.00	57.00	58.00	1.8%	3.6%	01-Apr-25	
Agency Letter*	108.00	111.00	114.00	2.7%	5.6%	01-Apr-25	

City of Ottawa
Emergency & Protective Services
Ottawa Fire Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Recruitment Fees:							
Competition User Fee*	251.00	257.00	263.00	2.3%	4.8%	01-Apr-25	
Canadian Physical Ability Testing (CPAT)*	510.00	523.00	536.00	2.5%	5.1%	01-Apr-25	
Special Events Fee:							
Fire Apparatus Unit (4 Firefighters plus Truck)-Base Rate ^{1*}	1,481.00	1,518.00	1,556.00	2.5%	5.1%	01-Apr-25	
Fire Apparatus Unit (4 Firefighters plus Truck)-Hourly Rate ^{2*}	493.00	505.00	518.00	2.6%	5.1%	01-Apr-25	
Additional Firefighter(s)-Base Rate ^{1*}	262.00	269.00	276.00	2.6%	5.3%	01-Apr-25	
Additional Firefighter(s)-Hourly Rate ^{2*}	89.00	91.00	93.00	2.2%	4.5%	01-Apr-25	
Fire Prevention Officer-Base Rate ^{1*}	343.00	352.00	361.00	2.6%	5.2%	01-Apr-25	
Fire Prevention Officer-Hourly Rate ^{2*}	115.00	118.00	121.00	2.5%	5.2%	01-Apr-25	
Chief Officer-Base Rate ^{1*}	387.00	397.00	407.00	2.5%	5.2%	01-Apr-25	
Chief Officer-Hourly Rate ^{2*}	128.00	131.00	134.00	2.3%	4.7%	01-Apr-25	
Total Departmental							(415)

Notes:

* HST applicable

¹ Base rate includes the minimum requirement of three hours of on-site event coverage.

² The hourly rate is charged in addition to the Base Rate for events that exceed three hours.

Emergency and Protective Services Department 2025 Service Area Summary - Ottawa Paramedic Service

The Ottawa Paramedic Service provides an emergency response and patient care to residents of the nation's capital, while the Ottawa Central Ambulance Communications Centre provides call-taking and dispatching services to eastern Ontario including Ottawa; the United Counties of Prescott-Russell; and the United Counties of Stormont, Dundas, and Glengarry, which includes the City of Cornwall. The Ottawa Paramedic Service provides home-based health care to patients with complex medical needs through various Community Paramedic Programs. In addition, Special Operations maintains four specialized teams: the Paramedic Marine Unit, the Paramedic Bike Unit, the Paramedic Support Unit, and the Paramedic Tactical Unit. Marine Paramedics support water-based operations, Bike Paramedics attend high-profile and special events, while Paramedics working in the Paramedic Support Unit and the Paramedic Tactical Unit support Police operations and other high-risk events including CBRNE/Hazmat, active threats, public order, missing person searches, and warrant executions. The Paramedic Service also delivers public education programs for the public and City staff, manages medical equipment purchases for the City, and oversees the Public Access Defibrillator Program, which places automated external defibrillators in public and private buildings.

Programs/Services Offered

- The Ministry of Health funds the following:
 - The Ottawa Paramedic Service (Land Ambulance Service) at 50 per cent funded.
 - The Ottawa Central Ambulance Communications Centre at 100 per cent funded.
 - The Dedicated Offload Nurse Program and Neonatal Transport Unit are 100 per cent funded.
- Community Paramedic Programs are 100 per cent funded by the Ministry of Health and the Ministry of Long-Term Care.
- Public Education Programs that promote public safety, prevention, and awareness are cost recovery.

City of Ottawa
Emergency & Protective Services
Ottawa Paramedic Service - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Ottawa Paramedic Service	129,316	127,275	123,820	130,074	6,254
CACC (Dispatch)	12,114	14,032	15,532	15,532	0
Program Support	0	3,193	3,193	3,593	400
Gross Expenditure	141,430	144,500	142,545	149,199	6,654
Recoveries & Allocations	(1,736)	(1,080)	(180)	(180)	0
Revenue	(83,637)	(83,293)	(82,008)	(84,713)	(2,705)
Net Requirement	56,057	60,127	60,357	64,306	3,949
Expenditures by Type					
Salaries, Wages & Benefits	99,104	108,223	108,543	113,374	4,831
Overtime	5,951	3,566	3,266	3,582	316
Material & Services	15,972	15,295	13,670	14,168	498
Transfers/Grants/Financial Charges	2,651	0	0	0	0
Fleet Costs	11,343	11,227	11,077	11,547	470
Program Facility Costs	2,230	2,451	2,451	2,570	119
Other Internal Costs	4,179	3,738	3,538	3,958	420
Gross Expenditures	141,430	144,500	142,545	149,199	6,654
Recoveries & Allocations	(1,736)	(1,080)	(180)	(180)	0
Net Expenditure	139,694	143,420	142,365	149,019	6,654
Revenues By Type					
Federal	(250)	(150)	0	0	0
Provincial	(81,237)	(81,590)	(80,880)	(83,545)	(2,665)
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	(2,068)	(1,553)	(1,128)	(1,168)	(40)
Fines	0	0	0	0	0
Other	(82)	0	0	0	0
Total Revenue	(83,637)	(83,293)	(82,008)	(84,713)	(2,705)
Net Requirement	56,057	60,127	60,357	64,306	3,949
Full Time Equivalents			785.80	812.80	27.00

City of Ottawa
Emergency & Protective Services
Ottawa Paramedic Service - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Program Fees							(10)
Standard First Aid Certification (two day course)*	143.25	146.85	150.50	2.5%	5.1%	01-Apr-25	
Standard First Aid Recertification (one day course)*	94.55	96.90	99.30	2.5%	5.0%	01-Apr-25	
Emergency First Aid Recertification (one day course)*	94.55	96.90	99.30	2.5%	5.0%	01-Apr-25	
Cardiopulmonary Resuscitation (CPR) "C" and Automated External Defibrillator (AED) (half day course)*	56.70	58.10	59.55	2.5%	5.0%	01-Apr-25	
Health Care Provider CPR "C"/AED (half day course)*	72.95	74.75	76.60	2.5%	5.0%	01-Apr-25	
Oxygen Therapy and Airway Management (half day course)*	72.95	74.75	76.60	2.5%	5.0%	01-Apr-25	
First Aid Instructor Certification (two day course)*	244.00	250.10	256.35	2.5%	5.1%	01-Apr-25	
First Aid Instructor Cross-Over Clinic (half day course)*	124.70	127.80	131.00	2.5%	5.1%	01-Apr-25	
Training off-site fee (one day course)*	54.05	55.40	56.80	2.5%	5.1%	01-Apr-25	
Training off-site fee (two day course)*	81.20	83.25	85.35	2.5%	5.1%	01-Apr-25	
Special Events Fees¹							(30)
Two Person Paramedic Resource - Hourly Rate*	270.60	277.20	284.10	2.5%	5.0%	01-Apr-25	
Single Paramedic Resource - Hourly Rate* ²	135.20	138.60	142.05	2.5%	5.1%	01-Apr-25	
Total Departmental							(40)

Notes:

* HST applicable.

1 A minimum charge of 4.5 hours will be applied, which includes 3 hours on-site + 1.5 hours for preparation and travel.

2 The hourly rate divided in half in the event that only a single resource is required.

Emergency and Protective Services Department 2025 Service Area Summary - By-law and Regulatory Services

The mandate of By-law and Regulatory Services is to protect and serve residents, businesses and visitors through education, administration and enforcement of regulations that address public health and safety, nuisance control and consumer protection. The Service Area is responsible for ensuring compliance with regulatory by-laws and provincial legislation that address a wide range of municipal community issues such as:

- Noise control.
- Parking Enforcement, including the Private Parking Enforcement Agency Program.
- Property Standards, Property Maintenance, Rental Housing Property Management, Vacant Property permits and Zoning enforcement.
- Smoke-Free Ontario and municipal smoke-free regulation enforcement.
- Vehicle-for-Hire By-law administration, enforcement, and inspections (taxis, limousines, private transportation companies).
- Enforcement of various other regulations including Fences, Parks and Facilities, Use and Care of Roads, Clothing Donation Boxes, Shopping Carts, Graffiti etc.
- Promotion, education, and awareness of by-laws.
- Business licensing, administration, and enforcement of 34 business license schedules lottery licensing, Short-Term Rentals, the regulation of temporary signs, murals, and the coordination of appeals committees.
- Management of the Spay/Neuter Clinic, and the Municipal Animal Shelter Services Agreement.
- Animal Care and Control including dog bites, dogs at large, pet registration and transport of sick/injured domestic and small wild animals, and coordination of Large Wild Mammal Emergency Response Service.
- Operational responsibility of the Automated Speed Enforcement Processing Centre.

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Operations	28,490	32,052	30,852	33,137	2,285
Spay Neuter Clinic	695	556	556	571	15
Municipal Animal Shelter Services	1,364	1,382	1,382	1,472	90
Gross Expenditure	30,549	33,990	32,790	35,180	2,390
Recoveries & Allocations	(1,454)	(5,650)	(5,650)	(5,010)	640
Revenue	(35,051)	(34,001)	(32,801)	(35,526)	(2,725)
Net Requirement	(5,956)	(5,661)	(5,661)	(5,356)	305
Expenditures by Type					
Salaries, Wages & Benefits	20,364	23,626	24,663	26,096	1,433
Overtime	1,036	650	302	314	12
Material & Services	6,200	6,489	6,160	6,311	151
Transfers/Grants/Financial Charges	1,130	1,201	1	1	0
Fleet Costs	1,322	1,380	1,170	1,205	35
Program Facility Costs	35	31	31	30	(1)
Other Internal Costs	462	613	463	1,223	760
Gross Expenditures	30,549	33,990	32,790	35,180	2,390
Recoveries & Allocations	(1,454)	(5,650)	(5,650)	(5,010)	640
Net Expenditure	29,095	28,340	27,140	30,170	3,030
Revenues By Type					
Federal	(123)	0	0	0	0
Provincial	0	0	0	0	0
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	(34,923)	(34,001)	(32,801)	(35,526)	(2,725)
Fines	0	0	0	0	0
Other	(5)	0	0	0	0
Total Revenue	(35,051)	(34,001)	(32,801)	(35,526)	(2,725)
Net Requirement	(5,956)	(5,661)	(5,661)	(5,356)	305
Full Time Equivalents			222.29	232.29	10.00

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Business Licensing							(145)
Application Processing Fee	57.00	58.00	60.00	3.4%	5.3%	01-Jan-25	
Canada Day Lottery Fee	100.00	102.00	105.00	2.9%	5.0%	01-Jan-25	
Duplicate Permit Fee	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	
Renewal late fee	57.00	58.00	60.00	3.4%	5.3%	01-Jan-25	
Location transfer	100.00	102.00	104.00	2.0%	4.0%	01-Jan-25	
Ownership transfer	50.00	51.00	52.00	2.0%	4.0%	01-Jan-25	
Vehicle reinspection	55.00	56.00	57.00	1.8%	3.6%	01-Jan-25	
Vehicle to replacement vehicle	56.00	57.00	58.00	1.8%	3.6%	01-Jan-25	
Adult Entertainment Parlour (Owner) ¹	7,396.00	7,581.00	7,770.00	2.5%	5.1%	01-Jan-25	
Adult Entertainment Parlour (Operator) ¹	1,400.00	1,435.00	1,470.00	2.4%	5.0%	01-Jan-25	
Adult Entertainment Stores A ¹	717.00	735.00	753.00	2.4%	5.0%	01-Jan-25	
Adult Entertainment Stores B ¹	69.00	71.00	73.00	2.8%	5.8%	01-Jan-25	
All Night Dance Events ¹	324.00	332.00	340.00	2.4%	4.9%	01-Jan-25	
Amusement Places ¹	198.00	203.00	208.00	2.5%	5.1%	01-Jan-25	
Auctioneer A (Annual) ¹	483.00	495.00	508.00	2.6%	5.2%	01-Jan-25	
Auctioneer B (Per Event) ¹	163.00	167.00	171.00	2.4%	4.9%	01-Jan-25	
Body Rub Parlour ¹	1,398.00	1,433.00	1,467.00	2.4%	4.9%	01-Jan-25	
Driving School (Owner/Operator) ¹	474.00	486.00	498.00	2.5%	5.1%	01-Jan-25	
Driving School (Instructor) ¹	171.00	175.00	179.00	2.3%	4.7%	01-Jan-25	
Driving School (Initial vehicle inspection) ¹	55.00	56.00	60.00	7.1%	9.1%	01-Jan-25	
Exhibitions (per event) ¹	290.00	297.00	304.00	2.4%	4.8%	01-Jan-25	
Exhibitions (each additional day)	55.00	56.00	57.00	1.8%	3.6%	01-Jan-25	
Exotic Animal Entertainment ¹	290.00	297.00	304.00	2.4%	4.8%	01-Jan-25	
Exotic Animal Rescue Establishments ¹	146.00	150.00	154.00	2.7%	5.5%	01-Jan-25	
Flea Markets (C-Annual) ¹	2,126.00	2,179.00	2,231.00	2.4%	4.9%	01-Jan-25	
Flea Markets (A-day) ¹	290.00	297.00	304.00	2.4%	4.8%	01-Jan-25	
Food Premises ¹	216.00	221.00	226.00	2.3%	4.6%	01-Jan-25	
Group Home Old Nepean and Old Gloucester ¹	139.00	142.00	145.00	2.1%	4.3%	01-Jan-25	
Group Home Cumberland (New) ¹	129.00	132.00	135.00	2.3%	4.7%	01-Jan-25	
Group Home Cumberland (Renewal)	37.00	38.00	39.00	2.6%	5.4%	01-Jan-25	
Kennel - Boarding ¹	118.00	121.00	124.00	2.5%	5.1%	01-Jan-25	
Kennel - In-Home Breeding	86.00	88.00	90.00	2.3%	4.7%	01-Jan-25	
Kennel - Recreational	86.00	88.00	90.00	2.3%	4.7%	01-Jan-25	
Payday Loan Establishment ¹	572.00	586.00	600.00	2.4%	4.9%	01-Jan-25	
Payday Loan Establishment poster or replacement	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Business Licensing cont'd							
Pet Shop ¹	121.00	124.00	127.00	2.4%	5.0%	01-Jan-25	
Public Garage ¹	216.00	221.00	226.00	2.3%	4.6%	01-Jan-25	
Rickshaw Operators	53.00	54.00	55.00	1.9%	3.8%	01-Jan-25	
Rickshaw Owners	101.00	103.00	105.00	1.9%	4.0%	01-Jan-25	
Rooming House Owner 4-10 rooming units ¹	204.00	209.00	214.00	2.4%	4.9%	01-Jan-25	
Rooming House Owner 11-20 rooming units ¹	271.00	278.00	285.00	2.5%	5.2%	01-Jan-25	
Rooming House Owner 21-30 rooming units ¹	346.00	355.00	364.00	2.5%	5.2%	01-Jan-25	
Rooming House Owner 31-40 rooming units ¹	409.00	419.00	429.00	2.4%	4.9%	01-Jan-25	
Rooming House Owner 41-50 rooming units ¹	483.00	495.00	507.00	2.4%	5.0%	01-Jan-25	
Rooming House Owner 51-60 rooming units ¹	549.00	563.00	577.00	2.5%	5.1%	01-Jan-25	
Rooming House Owner over 60 rooming units ¹	579.00	593.00	608.00	2.5%	5.0%	01-Jan-25	
Salvage Yards ¹	179.00	183.00	188.00	2.7%	5.0%	01-Jan-25	
Second-hand Goods Shops ¹	179.00	183.00	188.00	2.7%	5.0%	01-Jan-25	
Snow Plow Contractors ¹	298.00	305.00	325.00	6.6%	9.1%	01-Jan-25	
Snow Plow Vehicles	37.00	38.00	58.00	52.6%	56.8%	01-Jan-25	
Temporary Sign Lessors ¹	424.00	435.00	446.00	2.5%	5.2%	01-Jan-25	
Tobacco Vendors ¹	907.00	930.00	953.00	2.5%	5.1%	01-Jan-25	
Private Parking Enforcement Agency ¹	347.00	356.00	365.00	2.5%	5.2%	01-Jan-25	
Refreshment Vendors							
Mobile Refreshment Vehicle - Urban							
Licence "A" Annual ¹	3,502.00	3,590.00	3,679.00	2.5%	5.1%	01-Jan-25	
Licence "B" six months ¹	2,263.00	2,320.00	2,379.00	2.5%	5.1%	01-Jan-25	
Licence "C" monthly ¹	346.00	355.00	364.00	2.5%	5.2%	01-Jan-25	
Licence "D" special event (1-21 days) ¹	275.00	282.00	289.00	2.5%	5.1%	01-Jan-25	
Licence "E" special event per day (1-4 days) ¹	203.00	203.00	208.00	2.5%	2.5%	01-Jan-25	
Licence "F" roadway annual ¹	3,502.00	3,590.00	3,678.00	2.5%	5.0%	01-Jan-25	
Licence "G" roadway six months ¹	2,263.00	2,320.00	2,377.00	2.5%	5.0%	01-Jan-25	
Licence "H" roadway monthly ¹	346.00	355.00	364.00	2.5%	5.2%	01-Jan-25	
Licence "I" Canada Day ¹	183.00	187.00	192.00	2.7%	4.9%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Refreshment Vendors cont'd							
Mobile Canteen - Urban							
Licence "A" Annual ¹	755.00	774.00	793.00	2.5%	5.0%	01-Jan-25	
Licence "B" Six months ¹	549.00	563.00	577.00	2.5%	5.1%	01-Jan-25	
Licence "C" Monthly ¹	272.00	279.00	286.00	2.5%	5.1%	01-Jan-25	
Licence "D" Special Event (1-21 days) ¹	240.00	246.00	252.00	2.4%	5.0%	01-Jan-25	
Licence "E" Special Event per day (1-4 days) ¹	203.00	203.00	208.00	2.5%	2.5%	01-Jan-25	
Mobile Refreshment Cart - Urban							
Licence "A" Annual ¹	613.00	628.00	644.00	2.5%	5.1%	01-Jan-25	
Licence "B" Six months ¹	409.00	419.00	429.00	2.4%	4.9%	01-Jan-25	
Licence "C" Monthly ¹	272.00	279.00	286.00	2.5%	5.1%	01-Jan-25	
Licence "D" Special Event (1-21 days) ¹	240.00	246.00	252.00	2.4%	5.0%	01-Jan-25	
Licence "E" Special Event per day (1-4 days) ¹	203.00	203.00	208.00	2.5%	2.5%	01-Jan-25	
Licence "F" Sidewalk Annual ¹	613.00	628.00	644.00	2.5%	5.1%	01-Jan-25	
Licence "G" Sidewalk Six Months ¹	409.00	419.00	429.00	2.4%	4.9%	01-Jan-25	
Licence "H" Sidewalk Monthly ¹	272.00	279.00	286.00	2.5%	5.1%	01-Jan-25	
Licence "I" Canada Day ¹	183.00	188.00	192.00	2.1%	4.9%	01-Jan-25	
Refreshment Stand - Urban							
Licence "A" Annual ¹	821.00	842.00	863.00	2.5%	5.1%	01-Jan-25	
Licence "B" Six Months ¹	549.00	563.00	577.00	2.5%	5.1%	01-Jan-25	
Licence "C" Monthly ¹	272.00	279.00	286.00	2.5%	5.1%	01-Jan-25	
Licence "D" Special Event (1-21 days) ¹	240.00	246.00	252.00	2.4%	5.0%	01-Jan-25	
Licence "E" Special Event per day (1-4 days) ¹	183.00	183.00	188.00	2.7%	2.7%	01-Jan-25	
Itinerant Seller - Urban							
Licence "A" Annual ¹	549.00	562.00	577.00	2.7%	5.1%	01-Jan-25	
Licence "B" Six Months ¹	346.00	355.00	364.00	2.5%	5.2%	01-Jan-25	
Licence "C" Monthly ¹	305.00	313.00	321.00	2.6%	5.2%	01-Jan-25	
Licence "D" Special Event (1-21 days) ¹	275.00	282.00	289.00	2.5%	5.1%	01-Jan-25	
Licence "E" Special Event per day (1-4 days) ¹	183.00	183.00	188.00	2.7%	2.7%	01-Jan-25	
Licence "F" Sidewalk Annual ¹	549.00	563.00	577.00	2.5%	5.1%	01-Jan-25	
Licence "G" Sidewalk Six Months ¹	346.00	355.00	364.00	2.5%	5.2%	01-Jan-25	
Licence "H" Sidewalk Monthly ¹	305.00	313.00	321.00	2.6%	5.2%	01-Jan-25	
Licence "I" Canada Day ¹	183.00	188.00	192.00	2.1%	4.9%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Refreshment Vendors cont'd							
Mobile Refreshment Vehicle - Rural							
Licence "A" Annual ¹	514.00	527.00	540.00	2.5%	5.1%	01-Jan-25	
Licence "B" Eight Months ¹	322.00	330.00	338.00	2.4%	5.0%	01-Jan-25	
Licence "C" Special Event per day (1-30 days) ¹	128.00	131.00	134.00	2.3%	4.7%	01-Jan-25	
Itinerant Seller - Rural							
Licence "A" Annual ¹	386.00	396.00	406.00	2.5%	5.2%	01-Jan-25	
Licence "B" Eight Months ¹	256.00	262.00	268.00	2.3%	4.7%	01-Jan-25	
Licence "C" Special Event per day (1-30 days) ¹	128.00	131.00	134.00	2.3%	4.7%	01-Jan-25	
Annual Designated Space							
Roadway - Removal Zone 1 (Schedule B) ¹	4,501.00	4,614.00	4,728.00	2.5%	5.0%	01-Jan-25	
Roadway - Removal Zone 2 (Schedule F) ¹	2,057.00	2,108.00	2,160.00	2.5%	5.0%	01-Jan-25	
Roadway - Removal Zone 3 (Schedule I) ¹	2,057.00	2,108.00	2,160.00	2.5%	5.0%	01-Jan-25	
Sidewalk - Removal Zone 1 (Schedule C) ¹	1,928.00	1,976.00	2,025.00	2.5%	5.0%	01-Jan-25	
Sidewalk - Removal Zone 2 (Schedule G) ¹	963.00	987.00	1,012.00	2.5%	5.1%	01-Jan-25	
Sidewalk - Removal Zone 3 (Schedule J) ¹	963.00	987.00	1,012.00	2.5%	5.1%	01-Jan-25	
Portable Signs							
Temporary Sign (30 day)	136.00	139.00	142.00	2.2%	4.4%	01-Jan-25	
Temporary Sign Inflatable (7 days)	84.00	86.00	88.00	2.3%	4.8%	01-Jan-25	
Storage/Impound <100 sq cm	50.00	50.00	50.00	0.0%	0.0%	01-Jan-25	
Storage/Impound >100 sq cm, <200 sq cm	100.00	100.00	100.00	0.0%	0.0%	01-Jan-25	
Storage/Impound >200 sq cm	150.00	150.00	150.00	0.0%	0.0%	01-Jan-25	
Fireworks Permit	75.00	77.00	79.00	2.6%	5.3%	01-Jan-25	
Murals							
Each mural at one municipal address	150.00	150.00	150.00	0.0%	0.0%	01-Jan-25	
Each additional mural at same municipal address	50.00	50.00	50.00	0.0%	0.0%	01-Jan-25	
Clothing Donation Boxes							
Application/Renewal Processing Fee	0.00	57.00	60.00	5.3%	100.0%	01-Jan-25	
Annual Permit	0.00	500.00	500.00	0.0%	100.0%	01-Jan-25	
Annual Box (per box)	0.00	150.00	150.00	0.0%	100.0%	01-Jan-25	
Daily storage (per box per day)	0.00	50.00	50.00	0.0%	100.0%	01-Jan-25	
Replacement permit	0.00	31.00	31.00	0.0%	100.0%	01-Jan-25	
Replacement sticker	0.00	10.00	10.00	0.0%	100.0%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Pet Registration and Pound Redemption							
Kitten/puppy (under 6 months)	22.00	22.00	22.00	0.0%	0.0%	01-Jan-25	
Dog/cat (over 6 months) - sterilized	22.00	22.00	22.00	0.0%	0.0%	01-Jan-25	
Dog/cat (over 6 months) - unsterilized	42.00	42.00	42.00	0.0%	0.0%	01-Jan-25	
Vicious dog	104.00	104.00	104.00	0.0%	0.0%	01-Jan-25	
Service Animal	0.00	0.00	0.00	0.0%	0.0%	01-Jan-25	
Tag Replacement (after first re-issue)	10.00	10.00	10.00	0.0%	0.0%	01-Jan-25	
Dog redeemed per day for each day	53.00	53.00	55.00	3.8%	3.8%	01-Jan-25	
Cat redeemed per day for each day	41.00	41.00	43.00	4.9%	4.9%	01-Jan-25	
Spay Neuter Clinic							
Female Dogs							
Small - under 10kg.*	356.00	374.00	374.00	0.0%	5.1%	01-Jan-25	
Medium - 10 - 20 kg.*	369.00	388.00	388.00	0.0%	5.1%	01-Jan-25	
Large - 21 - 40 kg.*	415.00	436.00	436.00	0.0%	5.1%	01-Jan-25	
X-large - over 40 kg.*	473.00	497.00	497.00	0.0%	5.1%	01-Jan-25	
Male Dogs							
Small - under 10kg.*	322.00	338.00	338.00	0.0%	5.0%	01-Jan-25	
Medium - 10 - 20 kg.*	340.00	357.00	357.00	0.0%	5.0%	01-Jan-25	
Large - 21 - 40 kg.*	363.00	381.00	381.00	0.0%	5.0%	01-Jan-25	
X-large - over 40 kg.*	0.00	405.00	405.00	0.0%	0.0%	01-Jan-25	
Female Cats*	217.00	228.00	228.00	0.0%	5.1%	01-Jan-25	
Male Cats*	169.00	178.00	178.00	0.0%	5.3%	01-Jan-25	
Other							
Surgery deposit (dog or cat)	75.00	75.00	75.00	0.0%	0.0%	01-Jan-25	
Medical Supplies*	11.00	12.00	12.00	0.0%	9.1%	01-Jan-25	
Microchip insertion*	36.30	38.00	38.00	0.0%	4.7%	01-Jan-25	
Surcharges							
Hernia repair*	0.00	200.00	200.00	0.0%	100.0%	01-Jan-25	
Medical complication (dog or cat)*	57.20	60.00	60.00	0.0%	4.9%	01-Jan-25	
Each inguinal testicle (cryptorchid dog)*	94.60	100.00	100.00	0.0%	5.7%	01-Jan-25	
Each abdominal testicle (cryptorchid dog)*	248.00	260.00	260.00	0.0%	4.8%	01-Jan-25	
Cryptorchid (cat)*	94.60	100.00	100.00	0.0%	5.7%	01-Jan-25	
Non-resident female (dog or cat)*	30.80	50.00	50.00	0.0%	62.3%	01-Jan-25	
Non-resident male (dog or cat)*	30.80	50.00	50.00	0.0%	62.3%	01-Jan-25	
Elizabethan collar*	11.00	12.00	12.00	0.0%	9.1%	01-Jan-25	
Board/care per day fee*	22.00	23.00	23.00	0.0%	4.5%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Special Events							
By-law Enforcement Officer* ²	73.00	75.00	77.00	2.7%	5.5%	01-Jan-25	
Parking Control Officer* ²	68.00	70.00	72.00	2.9%	5.9%	01-Jan-25	
Property Standards Officer* ²	79.00	81.00	83.00	2.5%	5.1%	01-Jan-25	
Supervisor* ²	85.00	87.00	89.00	2.3%	4.7%	01-Jan-25	
Noise By-law							
Exemption Application fee	77.00	79.00	81.00	2.5%	5.2%	01-Jan-25	
Inspection/Monitoring fee (per hour)	77.00	79.00	81.00	2.5%	5.2%	01-Jan-25	
Property Standards By-law (PSB)							
Property Standards Committee Appeal processing fee	235.00	241.00	247.00	2.5%	5.1%	01-Jan-25	
Property Standards By-law - Compliance report - Residential, Multiple Commercial, Industrial							
1-2 units/unit	58.00	59.00	60.00	1.7%	3.4%	01-Jan-25	
More than 2, not more than 5 units/unit	43.00	44.00	45.00	2.3%	4.7%	01-Jan-25	
More than 5, not more than 15 units/unit	216.00 + 15.00 per unit above the 5th unit	221.00 + 15.00 per unit above the 5th unit	227.00 + 15.00 per unit above the 5th unit	2.5%	1.8%	01-Jan-25	
More than 15, not more than 25 units/unit	324.00 + 10.00 per unit above the 15th unit	332.00 + 10.00 per unit above the 15th unit	340.00 + 10.00 per unit above the 15th unit	2.5%	1.8%	01-Jan-25	
More than 25 units/unit	432.00 + 5.00 per unit above the 25th unit	442.00 + 5.00 per unit above the 25th unit	453.00 + 5.00 per unit above the 25th unit	2.5%	0.0%	01-Jan-25	
Free Standing Industrial, Commercial Buildings (single occupancy)	50.00 / 98 sq. m., 200.00 min.	50.00 / 98 sq. m., 200.00 min.	50.00 / 98 sq m., 200.00 min	0.0%	0.0%	01-Jan-25	
Vacant and Derelict Property	108.00	111.00	114.00	2.7%	5.6%	01-Jan-25	
Property Standards By-law - Re-inspection Fee							
Re-inspection fee where the timeframe provided in a Notice of Violation or Order to Comply has elapsed and the deficiency or violation remains	520.00	533.00	575.00	7.9%	10.6%	01-Jan-25	
Administration and overhead charge*	15%	15%	15%	0.0%	0.0%	01-Jan-25	
Vacant Property By-law							
Application/Renewal Processing Fee	57.00	57.00	60.00	5.3%	5.3%	01-Jan-25	
Vacant Property Permit - 1 year ¹	1,450.00	1,486.00	1,523.00	2.5%	5.0%	01-Jan-25	
Subdivision lot/block (per lot/block)	25.00	25.00	25.00	0.0%	0.0%	01-Jan-25	
Replacement of Vacant Property Permit	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	

City of Ottawa
Emergency & Protective Services
By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Short-Term Rentals							
Application/Renewal Processing Fee	57.00	57.00	60.00	5.3%	5.3%	01-Jan-25	
Host permit fee (2 year) ¹	53.00	54.00	56.00	3.7%	5.7%	01-Jan-25	
Replacement of copy of host permit	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	
Short-term rental property manager registration fee (1 year) ¹	143.00	147.00	151.00	2.7%	5.6%	01-Jan-25	
Short-term rental platform registration - Tier 1 - < 100 listings (3 year) ¹	1,000.00	1,025.00	1,050.00	2.4%	5.0%	01-Jan-25	
Short-term rental platform registration - Tier 2 - 101-500 listings (3 year) ¹	2,500.00	2,563.00	2,626.00	2.5%	5.0%	01-Jan-25	
Short-term rental platform registration - Tier 3 - > 500 listings (3 year) ¹	5,000.00	5,125.00	5,250.00	2.4%	5.0%	01-Jan-25	
Register a prohibition against a short-term rental, per residential unit ¹	5.00	5.00	5.00	0.0%	0.0%	01-Jan-25	
Remove a prohibition against a short-term rental, per residential unit ¹	5.00	5.00	5.00	0.0%	0.0%	01-Jan-25	
Vehicles-for Hire (all) - Application/Renewal Processing Fee	57.00	58.00	60.00	3.4%	5.3%	01-Jan-25	
Vehicles-for Hire - Taxis - New Application¹							
Taxicab Driver - Standard	100.00	100.00	100.00	0.0%	0.0%	01-Jan-25	
Taxicab Driver - Accessible	0.00	0.00	0.00	0.0%	0.0%	01-Jan-25	
Taxi Plate Holder - Standard Taxicab	578.00	592.00	607.00	2.5%	5.0%	01-Jan-25	
Taxi Plate Holder - Accessible Taxicab	578.00	592.00	607.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 1 to 24 taxicabs	856.00	877.00	899.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 25 to 99 taxicabs	2,619.00	2,684.00	2,751.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 100 or more taxicabs	7,696.00	7,890.00	8,085.00	2.5%	5.1%	01-Jan-25	
New Licence application for Standard or Accessible Taxicab Driver with no less than 10 yrs experience, who's Licence had lapsed	318.00	326.00	334.00	2.5%	5.0%	01-Jan-25	
Vehicles-for Hire - Taxis - Renewal Application¹							
Taxicab Driver - Standard	100.00	100.00	100.00	0.0%	0.0%	01-Jan-25	
Taxicab Driver - Accessible	0.00	0.00	0.00	0.0%	0.0%	01-Jan-25	
Taxi Plate Holder - Standard Taxicab	578.00	592.00	607.00	2.5%	5.0%	01-Jan-25	
Taxi Plate Holder - Accessible Taxicab	578.00	592.00	607.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 1 to 24 taxicabs	856.00	877.00	899.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 25 to 99 taxicabs	2,619.00	2,684.00	2,751.00	2.5%	5.0%	01-Jan-25	
Taxicab Broker - 100 or more taxicabs	7,696.00	7,890.00	8,085.00	2.5%	5.1%	01-Jan-25	
Late fee (additional) - Taxicab Driver, Taxicab Broker	57.00	58.00	60.00	3.4%	5.3%	01-Jan-25	
Late fee (additional) - Taxi Plate Holder - Standard & Accessible	102.00	105.00	107.00	1.9%	4.9%	01-Jan-25	

City of Ottawa
 Emergency & Protective Services
 By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Vehicles-for Hire - Taxis - Licence Transfer Fees¹							
Transfer Taxi Plate Holder to Taxi Plate Holder	4,196.00	4,196.00	4,196.00	0.0%	0.0%	01-Jan-25	
Transfer Accessible Taxi Plate Holder to Accessible Taxi Plate Holder	0.00	312.00	312.00	0.0%	100.0%	01-Jan-25	
Transfer Taxi Plate Holder - deceased Taxicab Owner to legal spouse/child within 12 months of death	312.00	312.00	312.00	0.0%	0.0%	01-Jan-25	
Two Taxi Plates or more upon Death of Plate Holder (per plate)	3,953.00	3,953.00	3,953.00	0.0%	0.0%	01-Jan-25	
Vehicle to replacement vehicle	56.00	56.00	56.00	0.0%	0.0%	01-Jan-25	
Vehicles-for Hire - Taxis - Replacement of Duplicate Fees							
Licence Plate	31.00	31.00	31.00	0.0%	0.0%	01-Jan-25	
Licence Certificate	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	
Change to Certificate	10.00	10.00	10.00	0.0%	0.0%	01-Jan-25	
Photo Identification	20.00	20.00	20.00	0.0%	0.0%	01-Jan-25	
Tariff Card	10.00	10.00	10.00	0.0%	0.0%	01-Jan-25	
Vehicles-for Hire - Taxis - Inspection fee per vehicle							
Meter check after initial check	55.00	55.00	60.00	9.1%	9.1%	01-Jan-25	
Vehicle re-inspection	55.00	55.00	60.00	9.1%	9.1%	01-Jan-25	
Renewal to Priority List	55.00	55.00	55.00	0.0%	0.0%	01-Jan-25	
Addition to Priority List	55.00	55.00	55.00	0.0%	0.0%	01-Jan-25	
Vehicles-for Hire - Limousines							
Owner/Operator ³	999.00	1,024.00	1,050.00	2.5%	5.1%	01-Jan-25	
Each Vehicle (except auxiliary service vehicles)	578.00	592.00	607.00	2.5%	5.0%	01-Jan-25	
Each temporary vehicle (30 days)	61.00	62.00	63.00	1.6%	3.3%	01-Jan-25	
Limousines - Licence Transfer Fee							
Change of named Licencee	55.00	55.00	55.00	0.0%	0.0%	01-Jan-25	
Change of premise location	100.00	100.00	100.00	0.0%	0.0%	01-Jan-25	
Change of named Licencee to another partner	50.00	50.00	50.00	0.0%	0.0%	01-Jan-25	
Replacement vehicle	57.00	57.00	57.00	0.0%	0.0%	01-Jan-25	

City of Ottawa
 Emergency & Protective Services
 By-law and Regulatory Services - User Fees

	2023 Rate \$	2024 Rate \$	2025 Rate \$	% Change Over 2024	% Change Over 2023	Effective Date	2025 Revenue (\$000)
Vehicles-for Hire - Private Transportation Companies (PTC) ¹							
PTC - 1 to 24 affiliated vehicles	856.00 + 0.11/trip	877.00 + 0.12/trip	899.00 + 0.12/trip	2.5%	5.02 % /9.0%	01-Jan-25	
PTC - 25 to 99 affiliated vehicles	2,619.00 + 0.11/trip	2,684.00 + 0.12/trip	2,751.00 + 0.12/trip	2.5%	5.04 % /9.0%	01-Jan-25	
PTC - 100 or more affiliated vehicles	7,696.00 + 0.11/trip	7,890.00 + 0.12/trip	8,085.00 + 0.12/trip	2.5%	5.05 % /9.0%	01-Jan-25	
Total Departmental							(145)

Notes:

- ¹ Fees subject to Application processing, Canada Day Lottery Fee, Duplicate Permit Fee and Renewal late fee, as applicable.
- ² Fee per hour; a minimum charge of 3 hours will be applied, which includes on-site time, preparation and travel.
- ³ Processing fee applies to each application by limousine Licencee regardless of number of temporary vehicles.
- * HST applicable.

Emergency and Protective Services Department 2025 Service Area Summary - Public Policy Development

The Public Policy Development Service Area is responsible for recommending public policy for regulatory matters within the purview of the Emergency and Protective Services Department, and for developing and drafting corresponding regulatory by-laws including amendments to existing by-laws. The Service supports other City departments with the development of their by-laws where there is an intersection with Emergency and Protective Services.

Programs/Services Offered

- Providing strategic, policy, and regulatory advice and recommendations to Emergency and Protective Services and other Departments, Committee and Council regarding the development and/or amendment of relevant Emergency and Protective Services by-laws and policies.
- Developing and implementing a by-law review workplan for each term of Council, in accordance with the Council-approved By-law Review Framework.
- Undertaking by-law review projects for existing regulations or emerging areas, including conducting public engagement and stakeholder consultation, research, and drafting as required.
- Monitoring the activities of other levels of government to determine impacts on Emergency and Protective Services by-laws and regulations.

City of Ottawa
Emergency & Protective Services
Public Policy Development - Operating Resource Requirement
In Thousands (\$000)

	2023	2024		2025	\$ Change over 2024 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Public Policy Development	896	933	998	1,018	20
Gross Expenditure	896	933	998	1,018	20
Recoveries & Allocations	(45)	0	0	0	0
Revenue	0	0	0	0	0
Net Requirement	851	933	998	1,018	20
Expenditures by Type					
Salaries, Wages & Benefits	886	909	964	999	35
Overtime	0	0	0	0	0
Material & Services	8	24	34	19	(15)
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	2	0	0	0	0
Gross Expenditures	896	933	998	1,018	20
Recoveries & Allocations	(45)	0	0	0	0
Net Expenditure	851	933	998	1,018	20
Revenues By Type					
Federal	0	0	0	0	0
Provincial	0	0	0	0	0
Municipal	0	0	0	0	0
Own Funds	0	0	0	0	0
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Development Charges	0	0	0	0	0
Payment-in-Lieu of Taxes	0	0	0	0	0
Fees and Services	0	0	0	0	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
Total Revenue	0	0	0	0	0
Net Requirement	851	933	998	1,018	20
Full Time Equivalents			6.00	7.00	1.00

City Of Ottawa
2025 Draft Capital Budget
Emergency Preparedness and Protective Services Committee
Capital Funding Summary
In Thousands (\$000)

	Revenues	Tax Supported/ Dedicated	Rate Supported	Develop. Charges	Gas Tax	Tax Supported/ Dedicated Debt	Rate Supported Debt	Develop. Charges Debt	Gas Tax Debt	Total
By-law & Regulatory Services										
Renewal of City Assets										
909118 By-law Ballistic Vest Replacement	0	70	0	0	0	0	0	0	0	70
909119 By-law Field Technology Systems	0	350	0	0	0	0	0	0	0	350
910569 Bylaw-Retrofit Industrial Ave Facil 2022	0	1,700	0	0	0	0	0	0	0	1,700
911199 24-26 Buildings-By-Law Services	0	375	0	0	0	0	0	0	0	375
911204 Bylaw Equipment Replacement 24-26	0	108	0	0	0	0	0	0	0	108
911205 By-law Vehicles and Equipment (24-26)	0	475	0	0	0	0	0	0	0	475
Renewal of City Assets Total	0	3,078	0	0	0	0	0	0	0	3,078
By-law & Regulatory Services Total	0	3,078	0	0	0	0	0	0	0	3,078
Ottawa Fire Services										
Growth										
906832 Fire Vehicles & Equipment	0	50	0	450	0	0	0	0	0	500
Growth Total	0	50	0	450	0	0	0	0	0	500
Renewal of City Assets										
908656 Fire SCBA Replacement	0	2,600	0	0	0	0	0	0	0	2,600
908895 Fire Station Alerting & Paging System Up	0	250	0	0	0	0	0	0	0	250
911192 Fire Tech. Development & Equipment-24-26	0	450	0	0	0	0	0	0	0	450
911193 Specialty Fire Equip. Replacement 24-26	0	400	0	0	0	0	0	0	0	400
911194 Fire Equipment Replacement Prog.-24-26	0	350	0	0	0	0	0	0	0	350
911200 Fire Safety Equipment Replacement-24-26	0	400	0	0	0	0	0	0	0	400
911201 Fire Facility Equip Replacement-24-26	0	300	0	0	0	0	0	0	0	300
911257 24-26 Buildings-Fire Services	0	2,150	0	0	0	1,400	0	0	0	3,550
Renewal of City Assets Total	0	6,900	0	0	0	1,400	0	0	0	8,300
Service Enhancements										
911533 CBRN Grant-2025	150	0	0	0	0	0	0	0	0	150
911534 USAR Grant-2025	400	0	0	0	0	0	0	0	0	400
Service Enhancements Total	550	0	0	0	0	0	0	0	0	550
Ottawa Fire Services Total	550	6,950	0	450	0	1,400	0	0	0	9,350
Ottawa Paramedic Services										
Growth										
911187 Paramedic Vehicles & Equipment (2024)	0	30	0	570	0	0	0	0	0	600
911540 Paramedic Posts Future Land Cost (W,E,S)	0	0	0	450	0	50	0	0	0	500
Growth Total	0	30	0	1,020	0	50	0	0	0	1,100

City Of Ottawa
2025 Draft Capital Budget
Emergency Preparedness and Protective Services Committee
Capital Funding Summary
In Thousands (\$000)

	Revenues	Tax Supported/ Dedicated	Rate Supported	Develop. Charges	Gas Tax	Tax Supported/ Dedicated Debt	Rate Supported Debt	Develop. Charges Debt	Gas Tax Debt	Total
Renewal of City Assets										
909505 Paramedic Power Stretcher Replacement	0	3,175	0	0	0	0	0	0	0	3,175
911189 Paramedic Equipment Replacement 24-26	0	300	0	0	0	0	0	0	0	300
911190 Paramed Facilities Equip Replace 24-26	0	115	0	0	0	0	0	0	0	115
911191 Paramedic Technology & Equip 24-26	0	145	0	0	0	0	0	0	0	145
Renewal of City Assets Total	0	3,735	0	0	0	0	0	0	0	3,735
Ottawa Paramedic Services Total	0	3,765	0	1,020	0	50	0	0	0	4,835
Public Safety Service										
Renewal of City Assets										
909832 Emergency Operations Centre Upgrade	0	50	0	0	0	0	0	0	0	50
911206 IMCMS Equipment (24-26)	0	155	0	0	0	0	0	0	0	155
911207 Security Operations Eqpt Replace (24-26)	0	400	0	0	0	0	0	0	0	400
911208 Emergency Operations Eqpt Replace 24-26	0	50	0	0	0	0	0	0	0	50
Renewal of City Assets Total	0	655	0	0	0	0	0	0	0	655
Public Safety Service Total	0	655	0	0	0	0	0	0	0	655
Total	550	14,448	0	1,470	0	1,450	0	0	0	17,918