



MEMO / NOTE DE SERVICE

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TO: Community Services Committee

DESTINATAIRE : Comité des services communautaires

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14 novembre 2024

FILE NUMBER: ACS2024-CSS-GEN-015

**SUBJECT: Use of Delegated Authority during 2023 by the Community and Social
Services Department under Schedule “D” City of Ottawa By-law 2023-067**

**OBJET : Utilisation de la Délégation de Pouvoirs en 2023 par la Direction
Générale des Services Sociaux et Communautaires en Vertu de L’annexe « D » du
Règlement 2023-067 de la Ville d’Ottawa**

PURPOSE

The purpose of this memo is to provide information to the Community Services Committee regarding the Community and Social Services department's use of delegated authority during 2023.

BACKGROUND

Schedule "D" of the Delegation of Authority By-law 2023-067 authorizes the General Manager and heads of the various branches to enter into agreements and undertake other actions related to their mandate. The by-law contains full details including specific titles of the positions with delegated authority, as well as the limits imposed by the by-law. This memo lists service agreements, contribution agreements and grant agreements that were approved, amended, extended, and/or executed in 2023.

The list below summarizes the delegated authorities.

- The **General Manager, Community and Social Services** department is delegated the authority to sign agreements to receive funding from the federal or provincial governments, as well as service agreements, contribution agreements and grant agreements.
- **Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services**, which includes Community Funding, is delegated the authority to sign agreements related to Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services initiatives.
- **Employment and Social Services** is delegated the authority to approve, amend, extend, and execute agreements with the provincial or federal government provided that such agreements are related to employment and social services and to sign agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, the Homemakers and Nurses Services Act and other social services and employment development initiatives.
- **Long-Term Care Services** is delegated the authority to sign agreements related to long-term care, including Resident Admission Agreements and Accountability Agreements.
- **Housing Services** is delegated the authority to sign agreements funded by the City, the provincial government or the federal government, related to housing and homelessness.
- **Children's Services** is delegated the authority to sign agreements related to provincial and/or City child care programs.

- **Community Safety and Well-Being, Policy & Analytics** is delegated the authority to approve, amend, execute and extend agreements related to social policy development within the Community and Social Services Department.

DISCUSSION

Table 1 represents the authority exercised under section 1, 2 and 3 of Schedule “D” City of Ottawa By-law 2023-067.

Table 1: General Manager, Community and Social Services: 2023 Agreements with the federal/provincial government and service agreements, contribution agreements and grant agreements

Program	Description	2023 Amount (\$)
Ottawa Community Land Trust Agreement	Section 37 Funds for Ward 15, to purchase 887 Kirkwood Avenue	400,000
CHEO Contribution Agreement	Growing Up Great	10,000
Total		410,000

Table 2 represents the authority exercised under section 4 of Schedule “D” City of Ottawa By-law 2023-067.

Table 2: Gender and Race Equity, Inclusion, Indigenous Relations and Social Development: 2023 Agreements Funding Programs

Program	Description	2023 Amount (\$)
Community Safety and Well-Being Fund	25 community agencies signed funding agreements in 2023	5,262,492.07
Youth Outreach Community Funding (HHIP)	Two community agencies signed funding agreements in 2023	300,000
Civic and Commemorative Events Funding	46 community agencies signed funding agreements in 2023	60,779.53
Sustainability Community Funding	95 community agencies signed funding agreements in 2023	27,333,056

Program	Description	2023 Amount (\$)
Emergency Community Funding	10 community agencies received additional funding in 2023	69,983
Emerging Community Need Funding	24 community agencies received additional funding in 2023	938,039
Project Funding	22 community agencies received additional funding in 2023	505,000
Capital Funding	Nine community agencies received additional funding in 2023	149,801
Total		34,619,150.60

Table 3 represents the authority exercised under section 5 of Schedule “D” City of Ottawa By-law 2023-067.

Table 3: Employment and Social Services: 2023 Agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, and other social services and employment development initiatives

Program	Description	2023 Amount (\$)
Ontario Works	Ontario Transfer Payment Agreement - 2023 Service Contract	69,107,712
Employment Ontario	Ontario Transfer Payment Agreement	2,904,818
Ontario Works – Learning Earning and Parenting Program	Three Contribution Agreements with community agencies	115,835
Outreach and Mobile Services Team	Eight Service Agreements with Community Agencies	0
Employment and Social Services Hubs	Three Service Agreements with community agencies	0
Total		72,128,365

Table 4 represents the authority exercised under section 6 of Schedule “D” City of Ottawa By-law 2023-067.

Table 4: Issuance of Cheques in Emergency Situations by General Manager

Program	Description	2023 Amount (\$)
This authority was not exercised in 2023.		
Total		0

Tables 5a and 5b represent the authority exercised under section 7 of Schedule “D” City of Ottawa By-law 2023-067.

Table 5a: Long-Term Care: 2023 Resident Admission Agreements

Program	Description	Amount
Residents and/or Powers of Attorney of Residents and City of Ottawa – Centre d’accueil Champlain	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	48 Resident Admission Agreements
Residents and/or Powers of Attorney of Residents and City of Ottawa – Garry J. Armstrong	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	37 Resident Admission Agreements
Residents and/or Powers of Attorney of Residents and City of Ottawa – Carleton Lodge	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	60 Resident Admission Agreements

Program	Description	Amount
Residents and/or Powers of Attorney of Residents and City of Ottawa – Peter D. Clark	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment	71 Resident Admission Agreements

* Provincial fee as established for basic or private accommodation, as noted in each agreement

Table 5b Long-Term Care: 2023 Accountability Agreements between Ontario Health and the City of Ottawa

Parties to Agreement	Description	2023 Amount (\$)
Ontario Health and City of Ottawa – for Centre d'accueil Champlain L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	12,227,176.75
Ontario Health and City of Ottawa – for Carleton Lodge L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	11,364,047.30
Ontario Health and City of Ottawa – for Peter D. Clark L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	15,700,673.45
Ontario Health and City of Ottawa – for Garry J. Armstrong L-SAA	Long Term Care Service Accountability Agreement (L-SAA)	13,233,659.08
Ontario Health and City of Ottawa	Amending Agreement to the Multi-Sector Service Accountability Agreement (M-SAA)	916,284.98
Total		53,441,841.56

Table 6 represents the authority exercised under sections 8 and 9 of Schedule “D” City of Ottawa By-law 2023-067.

Table 6: Housing Services: 2023 Agreements related to Housing

Program	Description	2023 Amount (\$)
Housing Allowance Program Agreements	145 new agreements were signed in 2023	715,849
City Homelessness Funding	5 new agreements were signed in 2023	1,060,306
City Homelessness Funding for Community Housing Capital Repairs	21 new community housing capital repair agreements were signed in 2023	3,127,147
Canada-Ontario Community Housing Initiative (COCHI) for Community Housing Capital Repairs	40 new community housing capital repair agreements were signed in 2023	13,510,774
Canada-Ontario Community Housing Initiative (COCHI) 2023 Transitional Operating Funding & 2023 Capital Planning Program for Community Housing	15 new agreements were signed in 2023	1,009,934
Home For Good	3 new agreements were signed in 2023	781,804.25
Affordable Housing: Action Ottawa	10 new agreements were signed in 2023	15,542,268
Provincial Homelessness Prevention Program (HPP)	18 new agreements were signed in 2023	17,599,482.38

Program	Description	2023 Amount (\$)
Provincial Agreements (2023, 2023-24, 2024-25 Funding)	2 Ontario Transfer Payment Agreements were signed in 2023	67,603,800
Federal Reaching Home (RH)	11 new agreements were signed in 2023	3,104,610.44
Total		124,055,974.82

Table 7 represents the authority exercised under section 10 of Schedule “D” City of Ottawa By-law 2023-067.

Table 7: Children’s Services: 2023 Agreements Related to Child Care Programs

Program	Description	2023 Amount (\$)
Other Contribution Agreements/ Other Funding	Three corporations received other funding in 2023	270,257.50
Wage Enhancement Funding	14 providers signed extensions in 2023	672,006.03
Child Care Contribution Agreements (CWELCC System and Schedules)	10 providers signed contribution agreements in 2023	14,789,069.53
General Operating and Fee Subsidy Funding	Four agencies signed extension agreements in 2023	291,652.44
Provincial Agreements	City of Ottawa Transfer Payment Agreement (2023-2027)	323,686,224
Total		339,709,209.50

Table 8 represents the authority exercised under section 11 of Schedule “D” City of Ottawa By-law 2023-067.

Table 8: Community Safety and Well-Being, Policy & Analytics: 2023 Agreements Related to Community Safety and Well-Being, Policy & Analytics

Program	Description	2023 Amount (\$)
CityStudio	Agreement/Subscription Contract with CityStudio Global and the University of Ottawa	6,891
Total		6,891

CONCLUSION

Should you have any questions about the exercise of delegated authority under Schedule “D” City of Ottawa By-law 2023-067 within Community and Social Services in 2023, please do not hesitate to contact the undersigned.

Clara Freire

General Manager / Directrice Générale

Community and Social Services / Services sociaux et communautaires

City of Ottawa/ Ville d'Ottawa