



## Built Heritage Committee

### Minutes

**Meeting #:** 19  
**Date:** Tuesday, November 12, 2024  
**Time:** 9:30 am  
**Location:** Champlain Room, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Councillor Rawlson King, Vice-Chair: Councillor Stéphanie Plante, Councillor Clarke Kelly, Councillor Jeff Leiper, Councillor Ariel Troster, Member Christine Legault, Member James Maddigan, Member Carolyn Quinn

**Absent:** Member Vaibhavi Dhote

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1. Notices and meeting information for meeting participants and the public  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and hybrid participation details.  
Accessible formats and communication supports are available, upon request.  
Except where otherwise indicated, reports requiring Council consideration will be presented to Council on November 27 in Built Heritage Committee Report 19.  
The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on November 8, and the deadline to register by email to speak is 8:30 am on November 12.
2. Declarations of Interest  
No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 BHC Minutes 18 – Tuesday, October 8, 2024

**Carried**

4. Responses to Inquiries

4.1 BHC 2024-02 - S. Menard - Public Notice for Heritage-Related Applications

Councillor S. Menard was in attendance for this item.

To allow for discussions on this item, the Committee carried Motion No. BHC 2024-19-01. After brief discussions on this item, the Committee carried Motion No. BHC 2024-19-02.

**Motion No. BHC 2024-19-01**

Moved by S. Plante

**BE IT RESOLVED THAT the Built Heritage Committee allow discussion of this item for consideration by the committee at today's meeting, pursuant to subsection 89(4) of the Procedure By-law (being by-law no. 2022-410).**

**Carried**

**Motion No. BHC 2024-19-02**

Moved by S. Plante

**WHEREAS an inquiry regarding Public Notice for Applications under the Ontario Heritage Act was submitted to Built Heritage Committee on October 8, 2024;**

**AND WHEREAS through the response to this inquiry staff have identified several mechanisms to increase awareness in the community of heritage permit applications subject to City Council approval;**

**THEREFORE BE IT RESOLVED that staff be directed to implement the approaches identified in the inquiry response including:**

1. **Increasing the circulation radius for Council-level Heritage permit applications from 30 m to 60 m beginning in 2025.**

2. **Develop a procedure for posting of temporary notification signs on properties subject to a Council-level Heritage Permit application beginning in 2025.**

**THEREFORE BE IT FURTHER RESOLVED** that staff be directed to recover the cost of these additional notification measures through a \$200 increase to all Council-level Ontario Heritage Act application fees, to be implemented through the 2025 Operating Budget effective January 1, 2025;

**AND BE IT FURTHER RESOLVED** that in order to further increase transparency and awareness of heritage applications, that staff be directed to explore the development of an electronic mailing list that residents in Heritage Conservation Districts can sign up for on the City's website to be notified of upcoming Council-level permit applications under the *Ontario Heritage Act*.

**Carried**

5. Planning, Development and Building Services Department

5.1 Application to alter the former St. Brigid's Church at 310 St. Patrick Street, a property designated under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0077 – Rideau-Vanier (Ward 12)

*The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on December 17, 2024.*

Ashley Kotarba, Planner II, Heritage Planning Branch, presented an overview of the report recommendations and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

Committee members received the following submissions, and a copy of each is filed with the Office of the City Clerk:

- Stéphane Trottier, in support
- Craig Hamm, in support
- Heritage Ottawa, in support

The following speakers addressed the Committee to speak to the report recommendations:

- Craig Hamm, in support

- Barry Padolsky, in support
- Linda Hoad, Heritage Ottawa, in support

Following discussion on this item, the Committee carried the report recommendations as amended by Motion No. BHC 2024-19-03.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council:**

1. **Approve the application for alteration at 310 St. Patrick Street according to plans by Barry Padolsky Associates Inc dated September 15, 2024.**
2. **Delegate authority for minor design changes to the Program Manager, Heritage Planning Branch, Planning, Development and Building Services.**
3. **Approve the issuance of the heritage permit with a two-year expiry date from the issuance unless otherwise extended by Council.**
4. **Direct staff to bring forward a report according to Section 34.3 of the Ontario Heritage Act once the removal is complete.**

**Carried as amended**

**Amendment:**

**Motion No. BHC 2024-19-03**

Moved by S. Plante

**WHEREAS Document 4 of the report titled “Application to alter the former St. Brigid’s Church at 310 St. Patrick Street, a property designated under Part IV of *the Ontario Heritage Act*” was not available for publication with the agenda on October 31 and was published with the agenda the following day;**

**THEREFORE BE IT RESOLVED THAT the Built Heritage Committee approve the addition of “Document 4 – Adaptive Reuse Proposal” to the report.**

**Carried**

- 5.2 Heritage Community Improvement Plan application for 70 Richmond Road, a property designated under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0060 - Kitchissippi (Ward 15)

Ashley Kotarba, Planner II, Heritage Planning Branch, presented an overview of the report and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

Committee members received a submission from Heritage Ottawa, and a copy is filed with the Office of the City Clerk.

Following discussion on this item, the Committee received the report as presented.

**Report Recommendation(s)**

**That the Built Heritage Committee receive this report.**

**Received**

5.3 Designation of 1121 Wellington Street West under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0071 - Kitchissippi (Ward 15)

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate the Tollkeeper's House, 1121 Wellington Street West under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Motion No. BHC 2024-19-04**

Moved by S. Plante

**WHEREAS** the report for this item titled "Designation of 1121 Wellington Street West under Part IV of *Ontario Heritage Act*" was published on November 6, 2024, after the publication of the agenda on October 31, 2024;

**BE IT RESOLVED THAT** the Built Heritage Committee approve the addition of the report for consideration at today's meeting, pursuant to subsection 89(3) of the Procedure By-law (being by-law no. 2022-410).

**Carried**

**Motion No. BHC 2024-19-05**

Moved by J. Leiper

**WHEREAS the property owner has requested additional time to discuss the proposed designation with staff in order to understand the process and potential implications of designation**

**THEREFORE BE IT RESOLVED that Built Heritage committee approve the following:**

- **Defer report ACS2024-PDB-RHU-0071 for further consideration and return to Built Heritage Committee at the first BHC Committee of 2025; and**
- **Permit staff to include, if necessary, a revised staff report and/or supporting documentation for inclusion in the distribution of the meeting agenda with appropriate notice being provided.**

**Carried**

5.4 Designation of 8 Robert Kemp Street under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0075 - Gloucester-Southgate (Ward 10)

Committee members received a submission from Heritage Ottawa, and a copy is filed with the Office of the City Clerk.

The Committee carried the report recommendation as presented.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 8 Robert Kemp Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 5.**

**Carried**

5.5 Designation of 152 Metcalfe Street under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0079 - Somerset (Ward 14)

Lauren Luchenski, Built Heritage Research Coordinator, Heritage Planning Branch, presented an overview of the report recommendation and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk. The following staff were also available to answer questions from the Committee:

- Lesley Collins, Program Manager
- Greg MacPherson, Planner II

Committee members received the following submissions, and a copy of each is filed with the Office of the City Clerk:

- Evan Baker and Rev. Ben Vanderheide, St. Peter and St. Paul's Anglican, with comments
- Heritage Ottawa, in support

The following speakers addressed the Committee to speak to the report recommendation:

- Rev. Ben Vanderheide, St. Peter and St. Paul's Anglican, with comments
- Jack Hanna, Centretown Community Association, in support

Following discussion on this item, the Committee carried the report recommendation as presented.

### **Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 152 Metcalfe Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Carried**

#### 5.6 Designation of 66 Queen Street under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0063 - Somerset (Ward 14)

Lauren Luchenski, Built Heritage Research Coordinator, Heritage Planning Branch, presented an overview of the report recommendation and answered questions from the Committee. A copy of the slide presentation

is filed with the Office of the City Clerk. Greg MacPherson, Planner II, was also available to answer questions from the Committee.

Committee members received a submission from Heritage Ottawa, and a copy is filed with the Office of the City Clerk.

The following speakers addressed the Committee to speak to the report recommendation:

- Jack Hanna, Centretown Community Association, in support
- David Jeanes

Following discussion on this item, the Committee carried the report recommendation as presented.

#### **Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 66 Queen Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 5.**

**Carried**

#### 5.7 Designation of 249 Bronson Avenue under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0078 - Somerset (Ward 14)

Committee members received a submission from Heritage Ottawa, and a copy is filed with the Office of the City Clerk.

The Committee carried the report recommendation as presented.

#### **Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 249 Bronson Avenue under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Carried**



6. Office of the City Clerk

6.1 Status Update – Built Heritage Committee Inquiries and Motions for the period ending October 25, 2024

File No. ACS2024-OCC-CCS-0099 - City-wide

**Report Recommendation(s)**

**That the Built Heritage Committee receive this report for information.**

**Received**

7. In Camera Items

There were no *in camera* items.

8. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

9. Inquiries

There were no Inquiries.

10. Other Business

There was no other business.

11. Adjournment

Next Meeting

Tuesday, December 10, 2024.

The meeting adjourned at 11:03 am.

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Original signed by M. Blais,  
Committee Coordinator

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Original signed by Councillor R.  
King, Chair