

Report to / Rapport au:

**OTTAWA POLICE SERVICE BOARD
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

27 January 2025 / 27 janvier 2025

Submitted by / Soumis par:

**Executive Director, Ottawa Police Service Board / Directeur Exécutif, Commission
de service de police d'Ottawa**

Contact Person / Personne ressource:

**Habib Sayah, Executive Director / Directeur Exécutif
*habib.sayah@ottawa.ca***

**SUBJECT: OUTSTANDING BOARD INQUIRIES, MOTIONS & DIRECTIONS:
JANUARY 2025 REPORT**

**OBJET: DEMANDES, REQUÊTES ET DIRECTIONS DE LA COMMISSION EN
SUSPENS: RAPPORT POUR JANVIER 2025**

REPORT RECOMMENDATION

That the Ottawa Police Service Board receive this report for information.

RECOMMANDATION DU RAPPORT

**Que la Commission de service de police d'Ottawa prenne connaissance du
présent rapport à titre d'information.**

BACKGROUND

All inquiries and motions raised at meetings of the Ottawa Police Service Board that require follow up action or response are recorded and monitored. Once a response is received at a subsequent Board meeting, the outstanding inquiry or motion is removed from the list of outstanding inquiries and motions.

At the 19 December 2005 meeting, the City of Ottawa's Auditor General submitted a report to the Police Service Board on the results of his Governance Audit of the Board.

The Audit Report contained 27 separate recommendations for improving the governance practices of the Board, including Recommendation 9.1: *that a report be presented as a regular agenda item at each board meeting that lists all the outstanding inquiries and resolutions*. The Police Service Board approved this recommendation as part of a comprehensive plan for implementing the Auditor's recommendations, and the first monthly report was submitted to the Board in March 2006. A similar report has been submitted to the Board at each meeting since that time.

The *Community Safety and Policing Act (CSPA), 2019*, came into force on April 1, 2024. Section 40(1) permits the Board to provide directions to the Chief of Police and Section 40(9) requires the Board to publish such directions on the Internet. In order to meet the requirements of the CSPA, going forward, this report will also capture any directions provided by the Board to the Chief.

To enhance the Board's ability to monitor and track actions stemming from its decisions, this report introduces a new Action Registry. This Registry broadens the scope of the outstanding inquiries and motions report to include not only inquiries requiring follow-up but also all directions issued by the Board to the Chief of Police or Board staff or a Committee. This expanded tracking is justified by the scheduled increase in the Board office's capacity with the hiring of several advisor positions, combined with an expected rise in policy-development activity as part of the Board's adaptation to the Community Safety and Policing Act and other lines of effort, which will require action by staff and, from time to time, Board committees. By centralizing these actions in a single, comprehensive document, the Board can ensure greater accountability and transparency in tracking progress.

SUPPORTING DOCUMENTATION

Document 1 – Outstanding Inquiries as of 27 January 2025

Document 2 – Action Registry as of 27 January 2025

CONCLUSION

Document 1 contains the current list of outstanding inquiries.

Document 2 contains the current list of outstanding directions.

Document 1

OTTAWA POLICE SERVICE BOARD
OUTSTANDING INQUIRIES AS OF 27 JANUARY 2025

Inquiry #	Description	Meeting Date	Raised by	Assigned to
I-22-04	<p>ON HOLD: Tactics and enforcement related to the occupation of Ottawa -</p> <ol style="list-style-type: none"> 1. What legal advice led OPS to allowing trucks to move freely outside of the designated City truck routes? 2. Was the demonstration declared illegal and if so, when did this take place? 3. When was the first request to the Federal and Provincial government for resources take place and what was it for? And on what date? <ol style="list-style-type: none"> a. Please include any and all correspondence and request from the CITY/OPS authorities to the Government of Canada (Including RCMP) and the date those requests occurred. b. Please include any and all correspondence and request from the City/OPS authorities to the Government of Ontario (Including OPP) and the date those requests occurred. 4. What were the enforcement tactics once the situation altered from a "protest" to an Occupation? 5. What, if any, ultimatum to leave was given to the occupiers? If so, when and with what consequences? <p><i>Please note: The OPS have advised that a response to this inquiry will be provided, if possible, once all ongoing and related court processes have concluded.</i></p>	30-May-22	Former Vice Chair Valid	Chief of Police

	<p>1.Determination of Staffing Needs for Major Events</p> <ul style="list-style-type: none"> •What factors does the Ottawa Police Service (OPS) consider when determining staffing needs for major events and demonstrations? •What role, if any, do event-specific risk assessments and after-action reviews from past events play in adjusting staffing assumptions for future major events? <p>2.Major Events and Demonstrations: Data and Costs (September 1, 2023 – August 31, 2024)</p> <ul style="list-style-type: none"> •How many major events and demonstrations were policed by OPS during this period? •How many officer hours were dedicated to these events, including regular hours and overtime? •What was the total cost to OPS for policing these events, including overtime and external assistance from other police services? •How many arrests and fines were issued during these events? •What revenue streams (e.g., federal/provincial funding, paid duties) contribute to covering these costs, and how much do they represent relative to the total expenses? 			
I-24-04	<ul style="list-style-type: none"> •What is the scope of these revenue streams, and which events qualify for federal or provincial funding? •What criteria does OPS use to determine whether an event qualifies as a paid duty? •For events designated as paid duty, what costs, if any, are still borne by OPS? •Have there been observed trends in the number of officers volunteering for paid duties? •Please provide a breakdown of all the above data by event type, including recurring events (e.g., weekly Palestine protests), major annual events (e.g., Canada Day, Panda Games), and other categories of major events. <p>3.Impact on Proactive Policing and Resource Allocation</p> <ul style="list-style-type: none"> •How does the mobilization of resources for major events affect proactive policing efforts? •Which proactive units, in addition to Neighbourhood Resource Teams (NRTs) and Community Police Officers (CPOs), have been mobilized for major events? •How many hours have CPOs and NRT members spent away from their regular duties to police major events? •What are the current staffing levels of each Neighbourhood Resource Team compared to the required levels? 	23-Sep-24	Vice Chair Carr	Chief of Police

Document 2

OTTAWA POLICE SERVICE BOARD
ACTION REGISTRY AS OF 27 JANUARY 2025

Motion Date	Motion ID	Motion	Task Assigned To	Scheduled Completion	Status/Comments
2 December 2024	9	<i>That the Ottawa Police Service Board direct board staff to begin the process of developing a policy with respect to reporting requirements under section 81 of the Community Safety and Policing Act under the supervision of the Policy and Governance Committee.</i>	Executive Director	March 2025	