

Standing committee meeting frequency

The following table sets out the recommended Council and Committee meeting frequency for the remainder of the 2022-2026 Term of Council, with emphasis placed on recommended changes from the first half of Council’s term.

Table 1 – Recommended standing committee meeting frequency

Council/committee	Current regular meeting frequency (established through the 2022-2026 Council Governance Review report or as noted below)	Recommended updated regular meeting frequency*
City Council	Every second Wednesday (alternating with Planning and Housing Committee), further to Council’s approval on June 14, 2023, of the report titled, “ Bill 109 Implementation Phase 2 .”	<ul style="list-style-type: none"> • Before May 2025: Every second Wednesday (alternating with Planning and Housing Committee). • Beginning in May 2025: Twice per month (second and fourth Wednesdays), with the ability of the Mayor to schedule an additional regular Council meeting on a Wednesday that is not a Planning and Housing Committee meeting date.
Agriculture and Rural Affairs Committee	Once per month	Once per month
Audit Committee	As required at call of Chair	As required at call of Chair

Council/committee	Current regular meeting frequency (established through the 2022-2026 Council Governance Review report or as noted below)	Recommended updated regular meeting frequency*
Built Heritage Committee	Once per month	Once per month
Community Services Committee	Once per month, six to eight times per year	Once per month, six times per year
Debenture Committee	As required at call of Chair	As required at call of Chair
Emergency Preparedness and Protective Services Committee	Once per month, six to eight times per year	Once per month, six times per year
Environment and Climate Change Committee	Once per month, up to eight times per calendar year	Once per month, six times per year
Finance and Corporate Services Committee	Once per month	Once per month, six times per year
Planning and Housing Committee	Every second Wednesday (alternating with City Council), further to Council’s approval on June 14, 2023, of the report titled, “ Bill 109 Implementation Phase 2. ”	<ul style="list-style-type: none"> • Before May 2025: Every second Wednesday (alternating with City Council). • Beginning in May 2025: Twice per month (first and third Wednesdays), with the

Council/committee	Current regular meeting frequency (established through the 2022-2026 Council Governance Review report or as noted below)	Recommended updated regular meeting frequency*
		opportunity for the Chair to schedule an additional regular Planning and Housing Committee meeting as required on a Wednesday that is not a Council meeting date.
Transit Commission (Committee)	Once per month, up to eight times per calendar year	Once per month, six times per year
Transportation Committee	Once per month	Once per month, six times per year

* Note: All committee Chairs would retain the ability to call Special Meetings in accordance with the *Procedure By-law*.