

**Report to / Rapport au:**

**OTTAWA POLICE SERVICE BOARD  
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

**27 January 2025 / 27 janvier 2025**

**Submitted by / Soumis par:**

**Executive Director, Ottawa Police Service Board / Directeur exécutif, Commission  
de service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Habib Sayah, Executive Director / Directeur exécutif  
*habib.sayah@ottawa.ca***

**SUBJECT: BOARD COMMITTEE APPOINTMENTS**

**OBJET: NOMINATIONS AUX COMITÉS DE LA COMMISSION**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Service Board approve the appointment of M. Polowin to the Policy and Governance Committee and the Human Resources Committee.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de service de police d'Ottawa approuve la nomination de M. Polowin au Comité des politiques et de la gouvernance et au Comité des ressources humaines.**

**BACKGROUND**

The Police Service Board has four standing committees to assist it in fulfilling its responsibilities. The terms of reference for the four committees are set out in a policy on Board Committees (Policy #GA-4) included in the Board's Policy Manual. Under that policy, appointments to committees must be approved by resolution of the Board.

It should be noted that the Complaints Committee is deemed obsolete as its mandate is contravenes the *Community Safety and Policing Act, 2019* (CSPA), which came into effect on April 1, 2024. Under the CSPA, the Board no longer has a role in the review of

complaints, as this responsibility now lies exclusively with the Law Enforcement Complaints Agency (LECA) or the Inspector General of Policing, depending on the nature of the complaint. The Complaints Committee may either be dissolved or re-purposed upon further analysis and consultations to determine if an alternative mandate can better serve the Board's responsibilities.

The Board Chair is a member *ex officio* of every Board Committee.

Member M. Polowin was appointed to the Board by Lieutenant Governor in Council on November 21, 2024. Since Member M. Polowin is not currently assigned to any Committees, it is being recommended that he be appointed to the Policy & Governance Committee and the Human Resources Committee.

Should the Board approve the recommended appointments, membership of committees would be as follows:

BOARD COMMITTEE	APPOINTED MEMBERS	EX OFFICIO MEMBER
Finance & Audit Committee	M. Carr, C. Curry, D. Donaldson	Board Chair
Human Resources Committee	M. Carr, P. Henschel, M. Polowin	Board Chair
Policy & Governance Committee	C. Curry, D. Donaldson, M. Polowin	Board Chair

OPS COMMITTEES	MEMBERSHIP
Community Awards Selection Committee	P. Henschel
Police Scholarship & Charitable Fund	C. Curry
Thomas G. Flanagan Scholarship Award Selection Committee	D. Donaldson

## CONSULTATION

Not applicable.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**CONCLUSION**

These appointments will fill current vacancies and are in accordance with the Board's Committee Policy #GA-4.