

Report to / Rapport au:

**OTTAWA POLICE SERVICE BOARD
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

27 January 2025 / 27 janvier 2025

Submitted by / Soumis par:

**Executive Director, Ottawa Police Service Board / Directrice exécutive,
Commission de service de police d'Ottawa**

Contact Person / Personne ressource:

**Habib Sayah, Executive Director / Directrice exécutive
*Habib.Sayah@ottawa.ca***

**SUBJECT: CANADIAN ASSOCIATION OF POLICE GOVERNANCE: 2025
MEMBERSHIP RENEWAL**

**OBJET: RENOUELEMENT D'ADHÉSION 2025: ASSOCIATION
CANADIENNE DE GOUVERNANCE DE POLICE**

REPORT RECOMMENDATIONS

That the Ottawa Police Service Board approve payment of \$8,315 (HST exempt) to the Canadian Association of Police Governance for its 2025 membership fee.

RECOMMANDATIONS DU RAPPORT

Que la Commission de service de police d'Ottawa approuve le paiement de 8,315\$ (exempté de TPS) à l'Association canadienne de gouvernance de police pour les droits d'adhésion de 2025.

BACKGROUND

Attached as Document 1 is the 2025 membership renewal information for the Canadian Association of Police Governance (CAPG).

The Ottawa Police Service Board has been a member of the CAPG since 1995 and has been an active supporter in past years. In addition to providing staffing support to the Association for nine years from 1997 through 2005, former Board Chair Herb Kreling served for seven years on the Board of Directors, including two terms as President from August 2001 to August 2003. In 2016, former Vice Chair Smallwood served on the

CAPG Board as Secretary and went on to serve as Vice President. In 2021, former Board Chair Diane Deans was elected to the Board of Directors.

The CAPG will be holding its 2025 Conference and Annual General Meeting in Victoria, BC over August 14 – August 16, 2025.

CONSULTATION

N/A

FINANCIAL IMPLICATIONS

The 2025 annual membership fee for police service boards with over 1,000 employees has increased since 2024 to \$8,315, from \$7,998.08. Funds to cover this expense were included in the Board's 2025 budget.

SUPPORTING DOCUMENTATION

Annex 1 – 2025 Membership Dues

Document 1: CAPG Membership Information

Annex 1 - 2025 Membership Dues

Police Boards & RCMP/Municipal Advisory Committees

This includes Canadian municipal police boards, commission or committees including RCMP Advisory Committee/Committee of Municipal Council with a legislated mandate to govern its local police service, or a First Nations police governance body.

Service Size*	Annual Dues*
❖ 1 to 10	\$555.00
❖ 11 to 25	\$835.00
❖ 26 to 100	\$1,110.00
❖ 101 to 250	\$1,665.00
❖ 251 to 400	\$2,220.00
❖ 401 to 1,000	\$5,545.00
❖ 1,001 and up	\$8,315.00