

**City Council, Standing Committee and Commission
Conseil, comités permanents et commission**

Motion

Notice of Motion / Avis de motion

Committee / Commission:

Council / Conseil

Report / Agenda: City Council Agenda 50 – January 29, 2025

Item / Article: Mid-term Governance Report Department-led Working Groups Policy
(ACS2025-OCC-GEN-0001)

Re: Revised Inventory of Department-led Working Groups

Moved by / Motion de: **Councillor L. Johnson**

Seconded by / Appuyée par: **Councillor M. Carr**

WHEREAS Document 5 of the Mid-term Governance Report is an inventory of Department-led Working Group, which are typically of members of the public and staff and may include Members of Council in an ex officio/Council liaison capacity; and

WHEREAS the inventory inadvertently included some internal working groups composed entirely of City staff; and

WHEREAS some previous Department-led Working Groups have recently completed their work and/or been replaced with new ones (e.g. the new Equity, Diversity, Inclusion and Belonging (EDIB) Community Advisory Group);

THEREFORE BE IT RESOLVED that City Council receive the attached revised Document 5, which removes internal staff working groups and captures recent changes to the inventory.

Document 5 - Inventory of department-led working groups

Community and Social Services Department

ID	Name	Mandate	Composition	Council Priority
1	Human Services Integration (HSI) Prototype - Housing Loss Prevention (partnership with Ottawa Community Housing)	<p>This was a prototype initiative of the CSSD Human Services Integration Project, responding to the CSWBP priority on “Integrated and Simpler Systems” and CSS’s departmental priority to integrate services and reduce systemic barriers.</p> <p>Goals of the prototype included:</p> <ul style="list-style-type: none"> •To deliver early interventions to individuals and families experiencing barriers to complete the annual review process. •To reduce the number of preventable evictions and arrears for OW tenants related to the annual review process and keep people housed. 	City Staff (ESS, Housing Services, Legal) and staff from Ottawa Community Housing.	A city that has affordable housing and is more liveable for all.
2	Ottawa Child Care and Early Years System Planning Advisory Group (SPAG)	The mandate of the Ottawa Child Care and Early Years System Planning Advisory Group (System Planning Advisory Group- SPAG) is to provide advice and guidance to the City of Ottawa (Children’s Services Branch, Community and Social Services) on the planning and	<p>SPAG is chaired by the Director, Children’s Services or a designate. SPAG includes representation (senior management staff members) from the following stakeholder groups/segments:</p> <ul style="list-style-type: none"> • Licenced Child care providers (centre-based and home-based) 	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
		<p>management of a high quality, affordable, accessible, and inclusive child care and early years system in Ottawa for all children and families.</p>	<ul style="list-style-type: none"> • Headstart programs • Preschools/nursery schools • Ontario EarlyON Child and Family Centres • School boards • Indigenous organizations (child care and early years) • Francophone organizations (child care and early years) • Organizations providing special needs services • Other relevant community organizations • City of Ottawa <p>Additionally, City of Ottawa non-management staff members attend regularly and participate as required.</p> <p>There are also dedicated culturally relevant partner groups that inform Children's Services on system planning priorities.</p>	
3	Ottawa Guiding Council on Mental Health and Addictions	<p>The mandate of the Guiding Council is to establish a strategy to support an enhanced or new mental health and addiction crisis response system that will improve the outcomes for those experiencing crises related to</p>	<p>Other members include OPH, OPS, EPS, and Council representation.</p>	<p>A city that has affordable housing and is more liveable for all.</p>

ID	Name	Mandate	Composition	Council Priority
		mental health and substance use in the city of Ottawa.		
4	Poverty Reduction Advisory Group	The Ottawa Poverty Reduction Strategy Community Advisory group is tasked with convening and representing the diverse community through the creation of a Poverty Reduction Strategy under the Community Safety and Well-Being Plan for the City of Ottawa. Their role is to advise City of Ottawa staff in the implementation of a collective impact process and development of a community designed strategy	Membership is representative in the community, including a range of sectors, expertise, and experience. A unique aspect of the Advisory Group's composition is the inclusion of a CSWB Office staff who serves not only as a full member but also as the secretariat for the group.	A city that has affordable housing and is more liveable for all.
5	GBV-VAW Advisory Group	The GBV-VAW Community Advisory group is tasked with convening and representing the diverse community through the creation of an action plan aligned with community needs and with the GBV-VAW priorities under the Community Safety and Well-Being Plan for the City of Ottawa. Their role is to advise in the implementation of a collective impact, participatory process and the development of a comprehensive collective action plan on GBV and VAW that will foster real change in the	Members are representatives of community organizations and networks working in the GBV sector, individual GBV experts or persons with lived experience.	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
		lives of women and gender-diverse individuals in Ottawa.		
6	Alternate Neighbourhood Crisis Response (ANCHOR) Operational Team	<p>The mandate of the ANCHOR Operational Team includes:</p> <ul style="list-style-type: none"> • Operational Oversight: Review and provide input on operational challenges and opportunities related to ANCHOR. • Policy Discussions: Evaluate and discuss policies affecting mental health and substance use crisis response. • Evaluation: Participation in the evaluation process to determine the effectiveness of ANCHOR. • Communication Alignment: Ensure that communication strategies are consistent and aligned across partner agencies and the City of Ottawa. <p>Equity: Review and revise the Equity Framework with regularity to ensure that concrete equity actions continue to be practiced and remain</p>	<p>The membership of ANCHOR Operational Team is made up partners from community, health and service networks working to respond to mental health crises. Includes: Guiding Council for Mental Health and Addictions, Somerset West Community Health Centre, Centretown Community Health Centre, CNEO/211, OPS, Public Safety Service, PSAP Ottawa Police Service</p>	<p>A city that has affordable housing and is more liveable for all.</p>

ID	Name	Mandate	Composition	Council Priority
		central to ANCHOR service delivery.		
7	Person-Centred Care Home Advisory Committee (There is one Advisory Committee for each LTC home - 4 committees in total)	Support the development, implementation and evaluation of a person-centred approach to care for the City's municipal long-term care homes.	Community members (LTC residents, family members and friends), LTC staff	A city that has affordable housing and is more liveable for all.
8	Person-Centred Care Steering Committee	Provide advice and guidance to the development, delivery and evaluation of a customized approach to person-centred care within the City's municipal long-term care homes.	Community members (LTC residents, family members and friends), LTC staff, Councillor Kavanagh	A city that has affordable housing and is more liveable for all.
9	Long-Term Care Ethics Committee	Promote education, encourage awareness, responsiveness and ethical behaviour throughout the City's four municipal long-term care homes.	Family and Friends of LTC residents, Community member (Ethicist), LTC staff	A city that has affordable housing and is more liveable for all.
10	Seniors Roundtable	The Seniors Roundtable was created in 2012 to provide feedback to City staff on the City's Older Adult Plan. This forum allows us to engage residents and identify emerging issues affecting older adults. Members of the Seniors Roundtable are residents of Ottawa who are 50 years or older and reflect the City's diverse population.	Council Rep, Community members, GREIRSD	A city that has affordable housing and is more liveable for all.
11	Local Rules Working Group	Help inform changes to Local Priorities on the Centralized Wait List for subsidized housing	Working group is in the process of being established and is anticipated to include	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
			community housing providers and sector partners. Other departments are not anticipated to be involved.	
12	Housing and Homelessness Leadership Table (HHLT)	To provide strategic guidance to Housing Services on the ever-evolving needs of the housing and homelessness sector in Ottawa	There is an interim HHLT. The permanent member complement is mean to include representation from sectors including youth, justice, newcomer support, community health, violence against women (VAW), and housing and homelessness. Additionally, the Ottawa Aboriginal Coalition (OAC), Alliance to End Homelessness (ATEH), Ottawa Community Housing (OCH), and Ottawa Social Housing Network (OSHN) will have a presence.	A city that has affordable housing and is more liveable for all.
13	Adult Housing-based Case Management (HBCM) Working Group	The purpose of this group is to provide a forum for members to share policy and program information, as well as best and promising practices to guide current and future housing-based case management (HBCM) services. Also to identify systemic barriers/challenges and propose solutions.	City of Ottawa Homelessness Programs Staff, City of Ottawa Community Engagement Team Manager, City of Ottawa Paramedic Mental Health and Wellbeing response, Canadian Mental Health Association, Elizabeth Fry Society, John Howard Society of Ottawa, Minwaashin Lodge, Montfort Renaissance, Options Bytown, TI, Wabano,	A city that has affordable housing and is more liveable for all.
14	BFZ-C Veterans Working Group	The Built for Zero Veterans Working Group is mandated to	City of Ottawa Homelessness Programs, Veterans Affairs	A city that has affordable housing and is more

ID	Name	Mandate	Composition	Council Priority
		develop, implement and evaluate a robust action-oriented strategy to end Veterans' homelessness and prevention of same in Ottawa.	Canada, Vets Canada, Org Code, CAEH, Vets Canada, Royal Canadian Legion, Ottawa Inner City Ministries, Salvation Army, Sheperds of Good Hope, The Ottawa Mission, Veterans House Canada, Wabano	liveable for all.
15	BFZ-C Working Group	The Built for Zero-Canada Steering Committee-Ottawa provides leadership for the implementation of the Ottawa Built for Zero-Canada collaborative including Veteran's Homelessness initiative led by the Canadian Alliance to End Homelessness (CAEH).	City of Ottawa Homelessness Programs, CMHA, Cornerstone, Shepherds of Good Hope, Operation Come Home, The Ottawa Mission, Salvation Army, Youth Service Bureau, CAEH, Wabano	A city that has affordable housing and is more liveable for all.
16	Homelessness Community Advisory Board (CAB)	Advises Housing Services on the homelessness service system and use of homelessness funding. Federal funding requires input from CAB on the use of Reaching Home (RH) funding.	City of Ottawa Housing Services, JHS (co-chair), Catholic Centre for Immigrants, Minwaashin Lodge, Gloucester Housing, The Housing Registry, Ontario - MCCSS, Tungasuvvingat Inuit, Montfort Renaissance, Housing Help, Individuals with Lived Experience, Alliance to End Homelessness (Ottawa), The Salvation Army, YMCA-YWCA Housing Services, Wabano Centre for Aboriginal Health, United Way of Ottawa, Veterans Affairs Canada, Youth Services Bureau, Infastructure Canada (INFC)	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
17	HIFIS Steering Committee (Homelessness Individuals & Families Information System)	The HIFIS Steering Committee has been established to seek stakeholders' advice and expertise regarding the use and development of HIFIS to effectively manage operations and data collection. The HIFIS Steering Committee will effect change by connecting with stakeholders to review and remediate existing processes, forms, and workflows, as well as brainstorm opportunities for system improvements.	City of Ottawa Homelessness Programs, City of Ottawa SPRA, City of Ottawa the Family Shelters, The Ottawa Mission, Salvation Army, Catholic Centre For Immigrants, John Howard Society, Wabano Centre for Aboriginal Health, Shepherds of Good Hope, Operation Come Home, Options Bytown, Cornerstone Housing for Women	A city that has affordable housing and is more liveable for all.
18	Client Service Pathway Working Group	To collaborate with City and sector staff to develop a cohesive and coordinated sector-wide approach to client service path with the ultimate intention of increasing housing success as a collective goal.	City of Ottawa, Ottawa Mission, Shepherds of Good Hope, Cornerstone, Salvation Army	A city that has affordable housing and is more liveable for all.
19	Housing Specialists Working Group (HSWG)	To support Housing Specialists in their role on Housing First Teams by: Coordinating and collaborating to address ground level and system barriers to Housing First; Providing feedback, high-level guidance, advice and support to Housing Specialists; Resolve and respond to issues, as required; Actively and transparently share important information including	City of Ottawa Homelessness Programs, Canadian Mental Health Association, John Howard Society of Ottawa, Tungasuvvingat Inuit (TI), Wabano Centre for Aboriginal Health, Operation Come Home, Options Bytown, Pinecrest Queensway Community Health Centre	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
		statistics from Housing Specialists on housing procurement and landlords.		
20	Ottawa Hoarding Response Coalition	To develop, support and monitor a community response to hoarding.	City of Ottawa Homelessness Services, Canadian Mental Health Association (Co-Chair), Action-Logemont, CCOC, Private Landlord, Nepean Housing, CLSO, Ottawa Salus, Live Work Play, Wabano, Montfort Renaissance, Options Bytown, the Royal	A city that has affordable housing and is more liveable for all.
21	Ottawa Street Outreach Worker Coalition	The objectives of the Ottawa Outreach Coalition are to provide open communication channels, build capacity, and build a support network for outreach workers who work with the unsheltered population. By collaborating on these shared objectives, Coalition members work together to share information and practices, coordinate action, and align resources by using an evidence-based approach to unsheltered homelessness.	City of Ottawa Homelessness Programs, City of Ottawa Community Engagement Team (CET), Needle Hunters, Salvation Army Outreach Van, Canadian Mental Health Association, Tungasuvvingat Inuit, Belong Ottawa, Sandy Hill Community Health Centre, Somerset West Community Health Centre, Minwaasin Lodge - STORM van, Capital City Mission, Wabano Centre for Aboriginal Health, The Ottawa Mission Veterans Outreach Worker, Operation Come Home, Options Bytown, Streetsmarts (Jewish Family Services), Odawa	A city that has affordable housing and is more liveable for all.
22	Outreach Service Coordination (Unsheltered Sub-Group)	Multi-departmental team working on integrated coordination of supports to the	Salvation Army Outreach, City of Ottawa Homelessness Services,	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
		unsheltered population including case conferencing.	Wabano, Odawa, Ottawa Innercity Health	
23	Unsheltered Task Force: Core Members Group	Multi-departmental team working on integrated coordination of supports to the unsheltered population	Housing Services, OPS, By-law, Roads, PWES, Salvation Army	A city that has affordable housing and is more liveable for all.
24	Unsheltered Task Force	To address the emerging needs of the unsheltered individuals by implementing a coordinated response and providing a collective response to their emerging needs, the Unsheltered Task Force will: Coordinate and collaborate to address unsheltered individuals and encampments; Provide feedback, high-level guidance, advice and support; Consult, provide data and other resources, where possible, to identify long term/systemic solutions to complex issues; Resolve and respond to issues, as required; Develop partnerships and provide links to other levels of government, agencies and coalitions; and Actively and transparently share important information.	<p>City of Ottawa: Housing Services, Public Works, PRED, Recreation and facilities, Emergency and protective services, corporate security, by-law, OPS, Innovation client services department, Legal services</p> <p>Salvation Army, Ottawa Inner City Health, Shepherds of Good Hope, Canadian Mental Health Association, Somerset West Community Health Centre, Wabano Centre for Aboriginal Health, National Capital Commission (NCC)</p>	A city that has affordable housing and is more liveable for all.
25	Shelter to Housing Case Management Managers Working Group (SHCM)	The purpose of this group is to build collaboration and knowledge among the four funded Shelter-to-Housing Case	City of Ottawa, Ottawa Mission, Shepherds of Good Hope, Cornerstone, Salvation Army	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
		Management (SHCM) programs at the three men’s shelters and the women’s shelter.		
26	Supportive Housing Working Group	The purpose of this group is to provide a forum for managers of the Supportive Housing Work Group to share updates from agencies, and the City, and to discuss how the Coordinated Access referral process is working. The group will share policy and program information, as well as best and promising practices	City of Ottawa Homelessness Programs, Youth Services Bureau, John Howard Society, Montfort Renaissance, Ottawa Salus, Shepherds of Good Hope, Cornerstone Housing for Women	A city that has affordable housing and is more liveable for all.
27	Youth Coordinated Access Group (YCAG)	Adhering to a Housing First philosophy, promote a “no wrong door” approach to the co-ordination of Housing First services for Youth in Ottawa. Conduct quarterly or as-needed case conferencing sessions to identify and problem solve system barriers to housing for Youth. Provide feedback and suggest strategies to continually improve the system in an open and collaborative forum.	City of Ottawa Homelessness Programs, Youth Service Bureau, Operation Come Home, John Howard Society, TI, Minwaashin, Wabano, Canadian Mental Health Association	A city that has affordable housing and is more liveable for all.

Infrastructure and Water Services Department

ID	Name	Mandate	Composition	Council Priority
1	National Capital Heavy Construction Association (NCHCA) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	NCHCA and City staff	A city that has affordable housing and is more liveable for all.
2	Association of Consulting Engineers Canada (ACEC) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	ACEC and City staff	A city that has affordable housing and is more liveable for all.
3	Ottawa Construction Association (OCA) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	OCA and City staff	A city that has affordable housing and is more liveable for all.
4	Ontario Association of Architects (OAA) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	OAA and City staff	A city that has affordable housing and is more liveable for all.
5	General Contractors Association of Ottawa Coordination (GCAO) meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	GCAO and City staff	A city that has affordable housing and is more liveable for all.
6	Landscape Architects (LAO) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	LAO and City staff	A city that has affordable housing and is more liveable for all.
7	Commercial Landscape Architects of Eastern Ontario (CLAEO) Coordination meeting	Discuss construction projects, industry topics, issues, improvements, concerns and trends.	CLAEO and City staff	A city that has affordable housing and is more liveable for all.

Office of the City Clerk

ID	Name	Mandate	Composition	Council Priority
1	Ottawa Disability Coalition	City staff answer questions and address concerns from the community regarding City infrastructure, programs and services. These meetings also serve to inform City staff of trends and new developments, which inform priorities in the coming years	Ottawa Disability Coalition Corporate Accessibility Office	A city that has affordable housing and is more liveable for all.
2	Project Tapestry	Community engagement with individual diverse communities, encourage awareness of archives, with possible donations to the Archives.	Community-driven, with representation from the respective communities, and with project and support staff from the Archives.	A city that has affordable housing and is more liveable for all.

Planning, Development, and Building Services Department

ID	Name	Mandate	Composition	Council Priority
1	Industry Steering Committee	Development related policy consultation, discussion and improvements		A city that has affordable housing and is more liveable for all.
2	Industry Planning and Engineering Liaison Committee	Planning and engineering process consultation, discussion and improvements		A city that has affordable housing and is more liveable for all.
3	Rural Summit Residents Advisory Committee	To provide advice on the organization and topics of the 2024 Rural Summit	2 residents from each rural ward, as nominated by the ward councillors.	A city that has affordable housing and is more liveable for all.
4	Urban Forest Management Plan Public Working Group	To provide advice on implementation of the Urban Forest Management Plan	TBD	A city that is green and resilient.
5	Working groups as part of Transportation Environmental Assessment Studies are formed to talk with various stakeholders involving property owners, business owners and community associations.	To provide comments on the on-going study and functional design alternatives.		A city that is more connected with reliable, safe and accessible mobility options. A city that is green and resilient.
6	Transportation Master Plan Stakeholder Groups	External key stakeholders who advise and provide feedback to the development of the Transportation Master Plan.	Community stakeholders (ex: BIAs), Business stakeholders (ex: CanadaPost), Industry stakeholders (ex: NCC, STO)	A city that is more connected with reliable, safe and accessible mobility options.
7	Environmental Assessment Stakeholder Groups	External stakeholders who are consulted on a Environmental Assessment (EA) Studies. Typically, an EA will have three groups - a Public Consultation Group (public members interested in the EA), Business Consultation Group (businesses	External stakeholders	A city that is green and resilient.

ID	Name	Mandate	Composition	Council Priority
		in the impacted area), an Agency Consultation Group.		
8	Electric Scooter Pilot Accessibility Working Group	External stakeholders in the accessibility community who consult on issues in the development and ongoing operations of the City's e-scooter program	External stakeholders including CNIB	A city that is more connected with reliable, safe and accessible mobility options. A city that is green and resilient.
9	2024 DC/CBC By-law Update Industry Working Group	External key stakeholders who provide feedback throughout development of the DC Background Study	Ottawa Coalition of Business Improvement Areas (OCOBIA) Building Owners and Managers Association (BOMA)	A city that has affordable housing and is more liveable for all.
10	Office-to-Residential Conversion Industry Focus Group	Target participants are members of industry that are currently working on, or plan to work on, a development project that would pull a building permit within the next three years.	The Properties Group CLV Group District Realty Edelman Global Advisory Kadus Group Forum Asset Management Regional Group Fotenn Point3D, KTS Properties Renfroe Land Management LRL Engineering Greater Ottawa Home Builders' Association Croft Limited	A city that has affordable housing and is more liveable for all.
11	Ambassadors Working Group	Traditionally under-represented groups are engaged in PRED projects.	Association of Community Organizations for Reform Now (ACORN) Employment Accessibility Resource Network (EARN)	A city that has affordable housing and is more liveable for all.

ID	Name	Mandate	Composition	Council Priority
			<p>ABLE2 Ottawa Community Immigrant Services Richmond Village Association / Rural Representatives Women's Initiatives for Safer Environments (WISE) Ken Holmes Serenity Renewal for Families Meals on Wheels Operation Come Home Matthew House Ottawa Ottawa Rape Crisis Centre Emily Murphy Non-Profit Housing Corporation The Door Youth Centre The Good Companions African Canadian Association Ottawa Ottawa Aboriginal Coalition Community Laundry Co-operative Inc. Canadian Center for Women's Empowerment (CCFWE) Ottawa Community Houses Causeway Work Centre Pavilion Food Bank Carlington Community Health Centre Western Ottawa Community Resource Centre Ottawa West Community Support (OWCS)</p>	

ID	Name	Mandate	Composition	Council Priority
			Helping with Furniture City for All Women Initiative (CAWI)	

Public Works Department

ID	Name	Mandate	Composition	Council Priority
1	Solid Waste Master Plan Stakeholder Sounding Board	To provide an ongoing mechanism for input to the Project Team at key points in the development of the Solid Waste Master Plan (Waste Plan) and to help ensure resident and stakeholder feedback is incorporated into the Waste Plan wherever possible.	Ottawa Community Housing University of Ottawa CARP Ottawa Coalition of Business Improvement Areas (OCOBIA) Greater Ottawa Housing Business Association (GOHBA) Waste Watch Ottawa Envirocentre Community Associations for Environmental Sustainability (CAFES) Social Planning Council Ottawa Recycling Council of Ontario Eastern Ontario Landlords Organization National Capital Commission Taggart J.L. Richards & Associates Limited Ottawa Tool Library Algonquin College Carleton University Accessibility Advisory Committee	A city that is green and resilient.
2	Parking Stakeholders Consultation Group	A forum for stakeholders and the City to discuss policy and services administered by the Municipal Parking Management Program under the authority of the Municipal Parking Management Strategy.	Business Improvement Areas Community Associations Accessibility Office Transportation Planning Ottawa Tourism Development / Building Manager Association Older Adult representative	A city that is more connected with reliable, safe and accessible mobility options.

3	Road Safety Action Plan (RSAP) Working Group (External Stakeholders)	The Road Safety Action Plan (RSAP) community partners working group (the working group) brings together City of Ottawa (City) staff and representatives from various local road safety organizations and community associations to share updates and progress of RSAP engineering, enforcement, and education initiatives	Federation of Community Associations (FCA) <i>Club des optimistes</i> Council on Aging MADD Ottawa chapter, Bike Ottawa Ottawa Safety Council (OSC) EnviroCentre Vanier Community Service Centre Ottawa Student Transportation Authority (OSTA) <i>Consortium de transport scolaire d'Ottawa (CTSO)</i> Ottawa Disability Coalition School Streets Ottawa National Capital Commission Infrastructure Health & Safety Association (IHSA) Hans Moor (Hans on Bike)	A city that is more connected with reliable, safe and accessible mobility options.
4	Motorcycle Working Group	To share updates and progress of RSAP engineering, enforcement, and education initiatives with an impact on Ottawa's motorcyclists' safety.	Ottawa Police Services Ottawa Safety Council Motorcycle Masters Road Cruiser Ottawa Chapter Freedom Hog Chapter	A city that is more connected with reliable, safe and accessible mobility options.

Recreation, Cultural, and Facility Services Department

ID	Name	Mandate	Composition	Council Priority
1	Commemorations Working Group	Oversee Policy implementation and recommend actions based on members’ professional expertise, lived experience, network connections, and deep cultural and world knowledge. May support City of Ottawa departments, branches, and units that work in areas connected to Ottawa histories, stories, and legacies, or are responsible for naming, commemorative, or memorialization practice and programs, upon request. Review concerns regarding historical commemoration practices, namings, symbols or other associated aspects that may be contentious and make recommendations through research, dialogue and community engagement.	Community members actively engaged and knowledgeable about commemoration and commemorative practices within the region and City staff community members actively engaged and knowledgeable about commemoration and commemorative practices within the region. City staff responsible for commemoration programs	A city that has affordable housing and is more liveable for all.
2	Culture Vanier in Action (Vision Vanier)	The Vanier Culture in Action Working Group is responsible for providing community – City of Ottawa joint oversight and advice to the City on the implementation of the Vanier Culture in ACTION Plan. It will:	The committee is composed of representatives of Vanier community service providers, cultural workers, the Business Improvement Area, artists, representatives from the	A city that has affordable housing and is more liveable for all.

		(1) offer a forum for discussion, collaboration and status tracking of identified actions identified through the ACTION Plan as having shared City of Ottawa – community responsibility; (2) serve as a source of support and advice for City service areas across the corporation seeking to develop or implement programs, policies and/or procedures connected to the ACTION Plan as requested; (3) allow for communication and collaboration representative of the interests of organizations, institutions, communities, coalitions and residents.	community association, City staff and Councillors.	
3	Arts Court Resident Steering Committee	Advising and making recommendations to the Arts Court Portfolio Manager on any issue relating to the provision of services to resident members. Integrity, Access for All, and Respect are the ethical principles that will guide the Members of the Arts Court Resident Steering Committee (ACRSC) and Sub-Committees	Caroline Obeid, The Residents Steering Committee shall have a maximum membership of eleven distinct resident members. The members will consist of seven on-site programming/producing organizations, and four office/new tenant organizations.	A city that has affordable housing and is more liveable for all.
4	Departmental Consultative Group for Billings Estate National Heritage Site	A non-judgmental forum between the City and the community that acts as a collaborative mechanism for staff to seek advice, support,	A Chair, a Vice-Chair, and four additional voting members plus two reserve members. The City of Ottawa Program Manager,	A city that has affordable housing and is more liveable for all.

		ideas, and recommendations, contributing to the stewardship of the museum and advancing its strategic direction.	Museums & Heritage Programs or designate, Brahm Lewandowski	
5	Departmental Consultative Group for Nepean Museum	A non-judgmental forum between the City and the community that acts as a collaborative mechanism for staff to seek advice, support, ideas, and recommendations, contributing to the stewardship of the museum and advancing its strategic direction.	A Chair, a Vice-Chair, and four additional voting members plus two reserve members. The City of Ottawa Program Manager, Museums & Heritage Programs or designate, Brahm Lewandowski	A city that has affordable housing and is more liveable for all.
6	Departmental Consultative Group for Cumberland Heritage Museum	A non-judgmental forum between the City and the community that acts as a collaborative mechanism for staff to seek advice, support, ideas, and recommendations, contributing to the stewardship of the museum and advancing its strategic direction.	A Chair, a Vice-Chair, and four additional voting members plus two reserve members. The City of Ottawa Program Manager, Museums & Heritage Programs or designate, Tabitha Renaud	A city that has affordable housing and is more liveable for all.

Strategic Initiatives Department

ID	Name	Mandate	Composition	Council Priority
1	Personal EV Strategy External Working Group	Direct outreach to external stakeholders identified within the Personal EV Strategy. Provide feedback on a draft Personal EV Strategy. Will work together with clear roles and responsibilities for the implementation of the strategy.		A city that is green and resilient.
2	Distributed Renewable Energy Generation and Battery Storage	Support the DER framework development	Staff from across the organization, and also consult with Hydro Ottawa and NCC. The project is proposed to report through the facilities management governance group.	A city that is green and resilient.
3	Better Buildings Loan Program	Staff in CCR and Finance coordinate to deliver the Better Homes Ottawa Loan Program	Staff in CCR and Finance coordinate to deliver the Better Homes Ottawa Loan Program	A city that is green and resilient.
4	Rain Ready Ottawa Pilot Program	Technical Advisory Committee to provide feedback on the Rain Ready Ottawa pilot		A city that is green and resilient.
5	Climate Change Resiliency Strategy External Working Group	External working groups to provide input to the development of the Climate Resiliency Strategy. Organized around the following themes: health and community well-being, emergency management, natural environment and economy.	Approximately 50 external stakeholders.	A city that is green and resilient.

ID	Name	Mandate	Composition	Council Priority
6	High Performance Development Standard Industry Steering Committee	Focused on documentation, process and supporting documents supporting the HPDS and sustainable and resilient design practices. Their mandate is to provide constructive, solution-oriented comment and advice, share information with partners, and identify and recommend areas for business service improvements.	Not yet established	A city that is green and resilient.
7	Sewage Energy Exchange System (SEES) Pilot Project		SEES developer and their consultants, staff from IWSD and PRED.	A city that is green and resilient.
8	Better Homes Ottawa Loan Program	External key advisors who provided direction and input to the development, launch, and design revisions of the Better Homes Ottawa Loan Program to make sure it is reaching a diverse audience and having the environmental impact as intended.	External	A city that is green and resilient.
9	Better Homes Retrofit Portal	This is less of a working group and more of stakeholders who are being consulted during the design and pre-launch phase of the Better Homes Portal. Consultations will take place Mar to May 2024, as per the summary note provided.	Stakeholders to be consulted from March to May 2024.	A city that is green and resilient.
10	Better Buildings Strategy	External key advisors who provided direction and input to	The group meets as needed. Typically when there is a need to	A city that is green and resilient.

ID	Name	Mandate	Composition	Council Priority
		the development and implementation of the Better Buildings Strategy to make sure it is reaching a diverse audience and having the environmental impact as intended.	consult with stakeholders on a new program or policy.	
11	Climate Change Communication Strategy	Approximately 30 internal and external program, policy and communications specialists who work on climate change programming. Working to co-design a city-wide evidence based climate change communications strategy.	30 stakeholders	A city that is green and resilient.

Transit Services Department

ID	Name	Mandate	Composition	Council Priority
1	Transit Advisory Working Group	To advise OC Transpo’s leadership on a wide variety of matters relating to the operation of public transit, including Para Transpo, conventional bus service and the O-Train.	To include 6-7 members approved by the GM and Chairs of the TC and LRSC.	A city that is more connected with reliable, safe and accessible mobility options.
2	Para-Talk (formerly the Para Transpo Working Group)	To provide a forum for discussions between Transit staff and Para Transpo users on a variety of issues relating to accessible public transportation	Key transit staff, members of the former Para Transpo Working Group, open to all Para Transpo customers	A city that is more connected with reliable, safe and accessible mobility options.