



## Ottawa City Council

### Minutes

**Meeting #: 50**

**Date: January 29, 2025**

**Time: 10 am**

**Location: Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation**

Present: Mayor Mark Sutcliffe, Councillor Matt Luloff, Councillor Laura Dudas, Councillor David Hill, Councillor Cathy Curry, Councillor Clarke Kelly, Councillor Glen Gower, Councillor Theresa Kavanagh, Councillor Laine Johnson, Councillor Sean Devine, Councillor Jessica Bradley, Councillor Tim Tierney, Councillor Stéphanie Plante, Councillor Rawlson King, Councillor Ariel Troster, Councillor Jeff Leiper, Councillor Riley Brockington, Councillor Shawn Menard, Councillor Marty Carr, Councillor Catherine Kitts, Councillor George Darouze, Councillor David Brown, Councillor Steve Desroches, Councillor Allan Hubley, Councillor Wilson Lo

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1. Call to order and moment of reflection

The Council of the City of Ottawa met at Andrew S. Haydon Hall, 110 Laurier Avenue West, Ottawa, on Wednesday, 29 January 2025 beginning at 10:00 a.m. The Mayor, Mark Sutcliffe, presided over the meeting from Council Chambers with some Members attending in person and the remaining Members participating remotely by Zoom.

Mayor Sutcliffe led Council in a moment of reflection.

2. Public notices and meeting information

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility

accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

**This draft Minutes document contains a summary of the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the final Minutes, such as the record of written submissions. Recorded votes and dissents contained in this draft Minutes document are draft until the Minutes of the meeting are confirmed by the Committee. The final draft Minutes will be published with the agenda for the next regular Council meeting and, once confirmed, will replace this document.**

3. National Anthem

The National Anthem was performed by Gabriella Rose Nasrallah.

4. Roll Call

All Members of Council were present.

5. Confirmation of Minutes

5.1 Minutes of the Council meeting of 22 January 2025

**Carried**

6. Declarations of Interest Including Those Originally Arising from Prior Meetings

6.1 Councillor S. Desroches

I, Councillor Steve Desroches, declare a potential, deemed indirect pecuniary interest on the following matter, **Agenda Item 11.2 of the Nominating Committee Report 2 entitled “Appointments to Boards, External Agencies, Municipal Organizations, Council Liaisons and/or Selection Panels”**, on the agenda for meeting #50 of the Ottawa City Council meeting on Wednesday, January 29, 2025, as these items relate to or may relate to Hydro Ottawa and my spouse is an employee with Hydro Ottawa.

6.2 Councillor S. Desroches

I, Councillor Steve Desroches, declare a potential, deemed indirect pecuniary interest on the following matter, the **In Camera item 14.1**

**entitled “Wastewater Energy Transfer (WET) Pilot Project – 665 Albert Street”** on the agenda for meeting #50 of the Ottawa City Council meeting on Wednesday, January 29, 2025, as these items relate to or may relate to Hydro Ottawa and my spouse is an employee with Hydro Ottawa.

7. Communications

There were no communications received.

8. Regrets

No regrets were filed.

9. Motion to Introduce Reports

Motion No. **2025 - 50-01**

Moved by C. Curry

Seconded by D. Brown

**That the Agriculture and Rural Affairs Committee Report 20 and the reports from the City Clerk entitled “2022-2026 Mid-term Governance Review” and “Summary of Oral and Written Public Submissions for Items Subject to the *Planning Act* ‘Explanation Requirements’ at the City Council Meeting of January 22, 2025” be received and considered; and**

**That the Rules of Procedure be suspended to receive and consider the Nominating Committee Report 2 due to the time sensitivity of the items contained in the report.**

**Carried**

10. City Clerk

10.1 2022-2026 Mid-term Governance Review

ACS2025-OCC-GEN-0001 - Citywide

After the discussion, Council Carried the item as amended by Motion Nos. OCC-2025-50-02, 50-07, 50-09,50-10, 50-11, 50-12, 50-14, 50-15, 50-17 and 50-18, as well as two directions to staff.

**Report recommendation(s)**

**That at its meeting of January 29, 2025, Council consider and approve the following recommendations related to the Council and committee structure, policies, procedures and other related matters:**

**PART I – COUNCIL, STANDING COMMITTEES AND RELATED MATTERS**

**COUNCIL AND COMMITTEE STRUCTURE AND RELATED MATTERS**

1. Approve the mid-term renewal measures for standing committees as described in this report, including:
  - a. The following Council committee structure for the remainder of the 2022-2026 Term of Council, effective immediately and including that the Light Rail Sub-Committee be dissolved and the Transit Commission be renamed as the Transit Committee, as described in this report:
    - i. Agriculture and Rural Affairs Committee;
    - ii. Audit Committee;
    - iii. Built Heritage Committee;
    - iv. Community Services Committee;
    - v. Debenture Committee;
    - vi. Emergency Preparedness and Protective Services Committee;
    - vii. Environment and Climate Change Committee;
    - viii. Finance and Corporate Services Committee;
    - ix. Planning and Housing Committee;
    - x. Transit Committee; and
    - xi. Transportation Committee;
  - b. The revised meeting frequency for standing committees as outlined in this report; and
  - c. The amendments and process to revise the 2025 meeting schedule, as described in this report;

**COMMITTEE MANDATES AND RELATED MATTERS**

2. That committee Terms of Reference, governance-related documents, and report routing processes be amended to provide for

**the following in relation to the Finance and Corporate Services Committee, as described in this report:**

- a. **That the Finance and Corporate Services Committee has the responsibility to review and make recommendations to Council on all matters and reports associated with all current and future Long Range Financial Plans;**
  - b. **That the Finance and Corporate Services Committee has the responsibility to review and approve, as applicable, the following finance-related reports that shall be consolidated with existing reports from other City departments:**
    - i. **Quarterly transit operating and capital status reports, and annual transit capital budget adjustments and closure reports;**
    - ii. **Semi-annual transit procurement reports; and**
    - iii. **Annual Revenue Services reports regarding the exercise of delegated authority with respect to write-offs of uncollectible OC Transpo customer accounts and uncollectible water utility customer accounts; and**
  - c. **That the Finance and Corporate Services Committee's role with respect to cybersecurity be formalized, with staff to provide training to ensure the committee has knowledge to receive and address reports relating to cybersecurity;**
- 3. That responsibilities under the 2022-2024 Light Rail Sub-Committee's mandate be added to the Transit Commission/Committee's Terms of Reference, as described in this report;**
- 4. That revised Terms of Reference for the Agriculture and Rural Affairs Committee and Finance and Corporate Services Committee be submitted in draft form to the respective committees as soon as practicable but no later than June 30, 2025, for consideration and recommendation to Council for approval;**

#### **ADVISORY BODIES**

- 5. Approve the mandate and membership of the Agile Government Efficiency Review Working Group as described in this report;**

**6. Direct each advisory committee to adopt and provide to the Office of the City Clerk by no later than June 30, 2025, the mandatory revised procedure by-law minimum provisions attached in Document 3;**

**7. Receive for information the Department-led Working Groups Policy attached as Document 4, and the inventory of department-led working groups attached as Document 5; and**

**8. Confirm the appointment of members of the Community Safety and Well-Being Advisory Committee as set out in Document 6, further to the Terms of Reference approved on October 2, 2024, and approve the process and composition of the selection panel to be used for future appointments, as described in this report.**

Motion No. **2025 - 50-02**

Moved by T. Tierney

Seconded by C. Kitts

**WHEREAS the Transportation Committee is responsible for overseeing all issues related to the City's transportation planning infrastructure in accordance with the Transportation Master Plan, including pedestrian and cycling networks, long-term planning of the rapid transit network, parking operations, road construction and maintenance, traffic operations and mitigation methods, fleet maintenance and operations, designated truck routes, streetlights, sidewalks, street signage and furniture, and snow removal; and**

**WHEREAS the Transportation Committee's current name has caused misperception that the committee oversees matters related to the operation of transit services that are under the mandate of the Transit Commission; and**

**WHEREAS the 2022-2026 Mid-term Governance Review report recommends renaming the Transit Commission as the Transit Committee, and there is an opportunity to also rename the Transportation Committee to better reflect this committee's mandate and improve the understanding of its oversight role;**

**THEREFORE BE IT RESOLVED that the Transportation Committee be renamed the Public Works and Infrastructure Committee.**

**Carried**

Motion No. **2025 - 50-03**

Moved by S. Devine

Seconded by S. Menard

**WHEREAS Part I, Recommendation 1b of the 2022-2026 Mid-term Governance Review report revises the meeting frequency for standing committees, which is reflected in Document 2; and**

**WHEREAS it may be necessary for the committee Chair to call additional regular meetings, as required, each year in addition to the frequency set out in Document 2 in order to achieve a committee's mandate and legislative workload;**

**THEREFORE BE IT RESOLVED that Document 2 be amended to add an additional note confirming that all committee Chairs have the ability to call up to two additional regular meetings; and**

**BE IT FURTHER RESOLVED that the revised Procedure By-law attached as Document 17 be amended in Subsection 81(1) - Meetings of Committees to add the following:**

**81(1)(i) Despite Subsections 1(a) and (d), the Chair can call up to two additional regular meetings annually if required subject to applicable notice provisions.**

For (7): L. Johnson, S. Devine, J. Bradley, R. King, A. Troster, J. Leiper, and S. Menard

Against (18): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, G. Gower, T. Kavanagh, T. Tierney, S. Plante, R. Brockington, M. Carr, C. Kitts, G. Darouze, D. Brown, S. Desroches, A. Hubley, and W. Lo

**Lost (7 to 18)**

Motion No. **2025 - 50-04**

Moved by J. Leiper

Seconded by A. Troster

**WHEREAS Part I, Recommendation 2a of the 2022-2026 Mid-term Governance Review recommends that the "Finance and Corporate Services Committee has the responsibility to review and make recommendations to Council on all matters and reports associated with all current and future Long Range Financial Plans;" and,**

**WHEREAS the Planning and Housing Committee has overall responsibility for approving annual capital spending plans for the construction of housing by City partners; and,**

**WHEREAS the Members of Planning and Housing Committee maintain a rigorous schedule of meetings, during the course of which they develop a deep understanding of the structural and other issues in housing through the receipt of regular reports and delegations; and,**

**WHEREAS the development of the Long Range Financial Plan would benefit from the voting participation of Members of Planning and Housing Committee;**

**THEREFORE BE IT RESOLVED THAT Recommendation 2a be amended to add “and that the Housing LRFP be considered jointly with the Planning and Housing Committee.”**

For (8): T. Kavanagh, L. Johnson, S. Devine, R. King, A. Troster, J. Leiper, R. Brockington, and S. Menard

Against (17): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, G. Gower, J. Bradley, T. Tierney, S. Plante, M. Carr, C. Kitts, G. Darouze, D. Brown, S. Desroches, A. Hubley, and W. Lo

**Lost (8 to 17)**

Motion No. **2025 - 50-05**

Moved by S. Plante

Seconded by W. Lo

**WHEREAS Part I, Recommendation 6 of the 2022-2026 Mid-term Governance Review report directs each advisory committee to adopt and provide to the Office of the City Clerk no later than June 30, 2025, the mandatory revised procedure by-law minimum provisions attached in Document 3; and**

**WHEREAS Subsection 5(4) of Document 3 allows, in cases where a quorum is not achieved or lost, the members who are present to agree to continue with the agenda informally and the Committee Coordinator will report to the next meeting for decision on any proposals made at the informal gathering, including submissions from the public; and**



**WHEREAS** in those instances, it is desirable to have a majority of members present decide whether to continue with the agenda informally;

**THEREFORE BE IT RESOLVED** that Document 3, Subsection 5(4) be amended to read as follows:

**5(4) Alternatively, a majority of the members who are present may agree to continue with the agenda informally and the Committee Coordinator will report to the next meeting for decision on any proposals made at the informal gathering, including submissions from the public.**

For (3): S. Plante, S. Desroches, and W. Lo

Against (22): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, G. Gower, T. Kavanagh, L. Johnson, S. Devine, J. Bradley, T. Tierney, R. King, A. Troster, J. Leiper, R. Brockington, S. Menard, M. Carr, C. Kitts, G. Darouze, D. Brown, and A. Hubley

**Lost (3 to 22)**

Motion No. **2025 - 50-06**

Moved by S. Plante

Seconded by W. Lo

**WHEREAS** as part of the Mid-term Governance Report, the City Clerk has informed City Council of her intent to implement a Department-led Working Group Policy in the context of the Corporate Administrative Policy Framework; and

**WHEREAS** the draft Policy states that Department-led Working Groups would be subject to to the Records Management Policy, which includes a “Duty to Document” and that related records would be subject to Routine Disclosure and Active Dissemination Plans and must be preserved in approved recordkeeping systems; and

**WHEREAS**, despite the above-noted references, the wording of the Policy with respect to the requirement for minutes/meeting notes could be simplified to make these requirements clearer to all staff;

**THEREFORE BE IT RESOLVED** that the Clerk be directed to review the Policy’s wording with respect to Department-led Working Groups to clarify that minutes/meeting notes must be created, preserved,

**and made available to the public upon request (i.e. through Routine Disclosure) or proactively (i.e. on Ottawa.ca).**

For (4): S. Plante, J. Leiper, S. Menard, and W. Lo

Against (21): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, G. Gower, T. Kavanagh, L. Johnson, S. Devine, J. Bradley, T. Tierney, R. King, A. Troster, R. Brockington, M. Carr, C. Kitts, G. Darouze, D. Brown, S. Desroches, and A. Hubley

**Lost (4 to 21)**

Motion No. **2025 - 50-07**

Moved by L. Johnson

Seconded by M. Carr

**WHEREAS Document 5 of the Mid-term Governance Report is an inventory of Department-led Working Group, which are typically of members of the public and staff and may include Members of Council in an ex officio/Council liaison capacity; and**

**WHEREAS the inventory inadvertently included some internal working groups composed entirely of City staff; and**

**WHEREAS some previous Department-led Working Groups have recently completed their work and/or been replaced with new ones (e.g. the new Equity, Diversity, Inclusion and Belonging (EDIB) Community Advisory Group);**

**THEREFORE BE IT RESOLVED that City Council receive the attached revised Document 5, which removes internal staff working groups and captures recent changes to the inventory.**

**Carried**

**DIRECTION TO STAFF (Councillor S. Desroches)**

That staff be directed to continue the practice of holding technical briefings where appropriate for major updates regarding light-rail transit matters, in consultation with the Transit Committee Chair, given that such briefings provide transparency and timely information, with an opportunity for all Members of Council and their offices to attend and ask questions, and a question-and-answer session for media.

**PART II – ACCOUNTABILITY AND TRANSPARENCY**

1. **Receive the 2024 Annual Report of the Integrity Commissioner, attached as Document 7;**
2. **Approve the proposed Ethical Framework for Members' Staff with implementation for the beginning of the 2026-2030 Term of Council, as described in this report and in Document 8; and**
3. **Approve amendments to the Code of Conduct for Members of Council [By-law No. 2018-400] and the Code of Conduct for Citizen Members of the Built Heritage Committee [By-law No. 2022-413] as described in this report and in Document 9;**

Motion No. **2025 - 50-08**

Moved by S. Plante

Seconded by W. Lo

**WHEREAS the Integrity Commissioner's recommended amendments to the Formal Complaint Procedure (Appendix "A" to the Code of Conduct for Members of Council, By-law 2018-400) include the addition of Section 4(3) establishing a specific intake process for harassment complaints filed by a third party; and**

**WHEREAS the recommended process would permit the Integrity Commissioner to use her discretion to speak with the alleged victim of the harassment as part of the complaint intake process and before making a determination as to whether an investigation is warranted; and**

**WHEREAS it is important the Complaint Protocol be explicit that, should the Integrity Commissioner speak with an alleged victim, that individual's participation in any investigation by the Integrity Commissioner is not mandatory;**

**THEREFORE BE IT RESOLVED that the wording of the proposed new Section 4(3) of the Formal Complaint Procedure be amended as indicated:**

**"If the complaint concerns alleged harassment and the individual who filed the complaint is not the individual alleged to have experienced the harassment, the Integrity Commissioner may exercise their discretion to speak with the individual alleged to have experienced the harassment to inform them of the allegations and to**

**verify the particulars of the allegations. In such a scenario, the individual alleged to have experienced the harassment is not required to participate in the Integrity Commissioner's investigation."**

Motion No. **2025 - 50-09**

Moved by J. Leiper

Seconded by T. Tierney

**That the Plante/Lo Motion (OCC 2025-50-08) be Referred to the Finance and Corporate Services Committee.**

**Carried**

Motion No. **2025 - 50-10**

Moved by W. Lo

Seconded by S. Plante

**WHEREAS the 2022-2026 Mid-term Governance Review Report recommends an Ethical Framework for Members' Staff; and**

**WHEREAS Members' staff are contract employees of the City of Ottawa, appointed by the Member, and reporting to the Member, to support the Member and their elected office as political staff, performing a variety of functions such as constituency, administrative, communications, project, policy, and strategic and advisory work; and**

**WHEREAS the Ethical Framework for Members' Staff will apply to full and part-time Councillors' Assistants, and contractors and students paid by invoice or honorarium; and**

**WHEREAS Members of Council are the managers of their staff; and**

**WHEREAS the proposed Ethical Framework designates the Integrity Commissioner as ethics executive for the staff of Members of Council; and**

**WHEREAS Section 5(f) of the Ethical Framework for Members' Staff provides the following:**

**"When the Integrity Commissioner's report has found the complaint sustained in whole or part, the City Clerk and the Member shall determine the appropriate response/disciplinary**

**action, which can include, but not limited to training, monitoring, a reprimand, or being subject to a transfer, a suspension, or a dismissal.”**

**WHEREAS it is important to distinguish the consultative relationship between the City Clerk and the Member, and that the Office of the City Clerk provides human resources support to Members and their staff, while reinforcing that the Member has oversight of their employees;**

**THEREFORE BE IT RESOLVED that Section 5(f) of the Ethical Framework for Members’ Staff be amended as follows:**

**“When the Integrity Commissioner’s report has found the complaint sustained in whole or part, the City Clerk and the Member shall determine consult the City Clerk to determine the appropriate response/disciplinary action, which can include, but not limited to training, monitoring, a reprimand, or being subject to a transfer, a suspension, or a dismissal. The final determination shall be made by the Member.”**

For (17): M. Sutcliffe, D. Hill, C. Curry, C. Kelly, G. Gower, S. Plante, R. King, A. Troster, J. Leiper, R. Brockington, S. Menard, M. Carr, C. Kitts, G. Darouze, D. Brown, A. Hubley, and W. Lo

Against (7): M. Luloff, T. Kavanagh, L. Johnson, S. Devine, J. Bradley, T. Tierney, and S. Desroches

**Carried (17 to 7)**

### **PART III – LOCAL BOARDS**

- 1. Approve the following with respect to the ByWard Market District Authority Municipal Services Corporation:**
  - a. Direct staff to work with the ByWard Market District Authority to review and implement any procedural changes that would align the Annual Meeting of Members with established Council procedures, as described in this report; and**
  - b. Approve that the ByWard Market District Authority is eligible to participate in the Parking Initiatives Grant Program, as described in this report;**

2. **Approve the Committee of Adjustment Terms of Reference attached in Document 12;**
3. **Amend By-law No. 199-81 (being a by-law to establish a Board of Management for the Rideau Area Improvement Area), as amended, to provide that City Council shall appoint one Member of Council to the Board of Management for the Downtown Rideau Business Improvement Area (BIA), and rescind the appointment of the Ward 14 Councillor to the BIA board in accordance with the amended board composition; and**
4. **Approve the following matters related to the Ottawa Police Service Board in accordance with statutory requirements under the new Community Safety and Policing Act, 2019, as described in this report:**
  - a. **That the Ottawa Police Service Board shall continue to be composed of seven members; and**
  - b. **The Diversity Plan set out in Document 14 to ensure that the members of the Ottawa Police Service Board appointed by Council are representative of the diversity of the population in the municipality, and delegate authority to the City Clerk to amend the Diversity Plan pursuant to any relevant statutory requirements or policy changes.**

Motion No. **2025 - 50-11**

Moved by S. Plante

Seconded by W. Lo

**WHEREAS Document 11 of the 2022-2026 Mid-term Governance Review Report, being the Committee of Adjustment update on KPMG recommendations, provides the following information on tracking key performance indicators:**

**Recommendation 2.5.2: Develop and implement a performance management framework by tracking key performance indicators – The Committee transitioned to SharePoint in 2023, augmenting digital search capabilities and data sharing with the City’s Planning, Development and Building Services department who, in turn, provides the Province of Ontario with quarterly updates relating to applications received by the**

Committee, including file number, property address and postal code, date submitted, status (granted or refused), date of decision, if appealed and date of appeal.

WHEREAS this information in aggregate is not available on Ottawa.ca, and is only available by going to each individual Committee of Adjustment meeting agenda, which is a time consuming and onerous process; and

WHEREAS the 2022-2026 Mid-term Governance Review report recommends amendments to the Routine Disclosure and Active Dissemination Policy to make more information available on a default basis on Ottawa.ca

*This Policy identifies the requirement for City departments to develop plans for routinely releasing or automatically making available certain records to the public. To ensure that an appropriate balance exists between ease of access to information and protection of privacy and of confidential information,*

THEREFORE BE IT RESOLVED that staff be directed to publish the quarterly updates described in Recommendation 2.5.2 on Ottawa.ca, subject to the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried

#### **PART IV – AMENDMENTS TO VARIOUS BY-LAWS, POLICIES AND RELATED MATTERS**

##### **BY-LAWS**

1. Approve amendments to the City Manager By-law as described in this report and in Document 15;
2. Approve amendments to the Delegation of Authority By-law as described in this report and in Document 16;
3. Approve the revised Procedure By-law as described in this report and attached in Document 17;

4. **Approve amendments to the Procurement By-law as described in this report and in Document 18;**

#### **POLICIES AND PROCEDURES**

5. **Approve amendments to the Accountability and Transparency Policy, and the repeal of By-law No. 2014-442, as described in this report and in Document 19;**
6. **Approve amendments to the Appointment Policy as described in this report and in Document 20;**
7. **Approve the revised Council Expense Policy as described in this report and attached in Document 21;**
8. **Approve amendments to the Council-Staff Relations Policy as described in this report and in Document 22;**
9. **Approve amendments to the Delegation of Powers Policy as described in this report and in Document 23;**
10. **Approve amendments to the Election-Related Resources Policy and Election-Related Blackout Period Procedures as described in this report and in Documents 24 and 25;**
11. **Approve amendments to the Petition Policy as described in this report and in Document 26;**
12. **Approve amendments to the Public Conduct Policy, and the revised Trespass to Property Procedures, as described in this report and in Documents 27 and 28;**
13. **Approve amendments to the Routine Disclosure and Active Dissemination Policy as described in this report and in Document 29; and**
14. **Approve amendments to the Statutory Officer Recruitment, Appointment and Contract Administration Policy and Procedures as described in this report and in Documents 30 and 31.**

Motion No. **2025 - 50-12**

Moved by S. Plante

Seconded by W. Lo

**WHEREAS the City of Ottawa's Election-Related Resources Policy fulfills the requirement under Section 88.18 of the Municipal**



**Elections Act, 1996, for the City to establish rules and procedures with respect to the use of municipal resources during the election campaign period; and**

**WHEREAS proposed updates to the Election-Related Resources Policy set out in Document 24 address matters relating to “community events,” “community-organized events,” and “Member-organized events” without providing definitions of these terms; THEREFORE BE IT RESOLVED THAT the following definitions be added to the Election-Related Resources Policy attached in Document 24:**

- **“Community events” and “community-organized events” means events staged by external organizations such as community groups and other levels of government, and not funded or organized fully or jointly by City departments and/or Members of Council. Examples include events such as community association meetings, business openings, sporting events, festivals, fundraisers and other ticketed events, etc.**
- **“Member-organized events” means a type of City event staged by a Member of Council as a one-time or sporadic occurrence (for example, a planning-related open house; an event to benefit the Member’s ward, the City or a local charity, etc.) For clarity, such one-time or sporadic events are different from a “Member’s annual community event” as defined in this policy.**

**Carried**

**Motion No. 2025 - 50-13**

Moved by D. Brown

Seconded by W. Lo

**WHEREAS Council relies on the impartial expertise and professionalism of City staff to assist in decision-making; and**

**WHEREAS at times, Council can put questions to City staff that may harm the perception of staff’s impartially, particularly when staff are asked to provide a disposition supporting or opposing a given motion; and**

**WHEREAS it is critical that staff communications be and appear to be free of political interference or political bias; and**

**THEREFORE BE IT RESOLVED THAT, the City Manager, City Solicitor, City Clerk and the Integrity Commissioner review the Procedure By-law, Council-Staff Relations Policy, the Employee Code of Conduct, and any other relevant by-laws, policies, or procedures to determine if any updates to these by-laws, policies, or procedures would further enhance staff impartially; and**

**BE IT FURTHER RESOLVED THAT, Council consider these recommendations no later than 30 September 2025.**

For (12): M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, S. Plante, C. Kitts, G. Darouze, D. Brown, S. Desroches, A. Hubley, and W. Lo

Against (13): M. Sutcliffe, G. Gower, T. Kavanagh, L. Johnson, S. Devine, J. Bradley, T. Tierney, R. King, A. Troster, J. Leiper, R. Brockington, S. Menard, and M. Carr

**Lost (12 to 13)**

**DIRECTION TO STAFF (Councillor S. Menard)**

Agenda items at committee can garner significant interest from the public, resulting in a high number of public delegations, and items agenda items that are later in the agenda can take variable amounts of time to reach the table for discussion. This unpredictability may cause residents to have needlessly arranged childcare, missed work, or made other ultimately unnecessary arrangements, and is harder for some members of the public to navigate than others, creating an unequal impact on economically insecure and otherwise vulnerable residents.

That the City Clerk be directed to:

1. review procedures around the registration and communication with delegations to make public delegation as predictable as possible and better facilitate and support equitable access to members of the public who wish to be heard by their representatives at committee; and
2. review as part of the next governance review process any amendments to the Procedure By-law that would be beneficial to improve this process.

**PART V – OTHER MATTERS**

1. **Direct the City Clerk and City Treasurer to bring forward for committee and Council consideration no later than June 30, 2025, options to address the recommendations from the independent third-party reviewer (MNP Business Consulting and Advisory Services LLP) regarding the funding allocation for Members' Constituency Services Budgets, as described in this report;**
2. **Approve the revised Councillors' Office Manual attached as Document 33;**
3. **Approve the Elected Officials Records Management Policy attached as Document 34; and**
4. **Approve that the City Clerk be delegated the authority to implement changes to all related processes, procedures, policies and Terms of Reference, and to bring forward by-laws as required to implement Council's decisions further to the approval of this report and to reflect the current organizational alignment.**

Motion No. **2025 - 50-14**

Moved by D. Brown

Seconded by A. Troster

**WHEREAS the Office of the City Clerk has received Document 32 in response to Motion No. 2022-03/29;**

**THEREFORE BE IT RESOLVED that staff be directed to align Constituency Services Budgets to the median budget of comparator municipalities identified in Document 32, with the Mayor's Office budget to receive corresponding funding of an equivalent percentage; and**

**BE IT FURTHER RESOLVED that staff implement these changes in a graduated manner to be fully aligned with the report recommendation no later than January 1st, 2027.**

**Carried**

Motion No. **2025 - 50-15**

Moved by W. Lo

Seconded by S. Plante

**WHEREAS the Code of Conduct for Members of Council (By-law No. 2018-400), Part III, Section 9 – Investigation, provides that a “Member who is the subject of an inquiry may consult with a lawyer”, and that if “[...] the complaint is dismissed or no contravention is found, the Member may charge the applicable expenses to their Constituency Services Budget”;** and

**WHEREAS consulting with a lawyer and obtaining legal services can be expensive;** and

**WHEREAS a Member’s Constituency Services Budget may not have enough funds to cover their legal fees;** and

**WHEREAS even if a Member’s Constituency Services Budget has enough funds to cover their legal fees, this will likely significantly reduce the funds available to the Member to operate their office and conduct their business;** and

**THEREFORE BE IT RESOLVED THAT, City Clerk present for the consideration of Council, no later than 30 September 2025, a report detailing the creation of a Council Administration fund, and associated policies and procedures, for the reimbursement of a Member’s legal fees**

For (18): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Curry, C. Kelly, G. Gower, L. Johnson, S. Devine, J. Bradley, T. Tierney, S. Plante, R. King, R. Brockington, D. Brown, S. Desroches, A. Hubley, and W. Lo

Against (6): T. Kavanagh, A. Troster, J. Leiper, M. Carr, C. Kitts, and G. Darouze

**Carried (18 to 6)**

Motion No. **2025 - 50-16**

Moved by W. Lo

Seconded by S. Plante

**WHEREAS City of Ottawa Councillor’s Offices often have volunteers helping within the office, with events, and with door knocking;** and

**WHEREAS** volunteers bring a significant contribution to the Councillor's Offices; and

**WHEREAS** the work of these volunteers falls outside current policies that apply to Members' staff; and

**WHEREAS** the City of Ottawa's insurance and workplace insurance programs do not currently cover volunteers, in performing their work, particularly in performing higher risk activities like events and door knocking; and

**WHEREAS** the lack of policies and the lack of insurance expose the City of Ottawa and Elected Officials to potentially significant legal and financial risk; and

**THEREFORE BE IT RESOLVED THAT,** the City Clerk and City Solicitor present for the consideration of Council, no later than 30 September 2025, a report detailing recommendations for policies and options for insurance for volunteers within the offices of Members of Council.

The Bradley/Tierney Motion (OCC 2025-50-17) was Carried. The Lo/Plante (OCC 2025-16) was made redundant and not considered.

Motion No. **2025 - 50-17**

Moved by J. Bradley

Seconded by T. Tierney

**That staff be directed to undertake an environmental scan of other municipalities practices with respect to Councillors office volunteers insurance and policies and report back with information by Memo to Finance and Corporate Services Committee.**

**Carried**

Motion No. **2025 - 50-18**

Moved by W. Lo

Seconded by S. Plante

**WHEREAS** it is customary for a City of Ottawa Councillor to have a ward office; and

**WHEREAS** a ward office is a valuable tool in conducting business within the ward and with constituents; and

**WHEREAS** Ward 24 Barrhaven East does not currently have a ward office; and

**WHEREAS** to date, no proper space is available in a City of Ottawa facility within Ward 24 Barrhaven East; and

**THEREFORE BE IT RESOLVED THAT**, the City Clerk work with the Councillor of Ward 24 Barrhaven East to find a proper space for a ward office in a City of Ottawa facility in or near to Ward 24 Barrhaven East; and

**BE IT FURTHER RESOLVED THAT**, if no proper space is available for a ward office in a City of Ottawa facility in or near to Ward 24 Barrhaven East, that staff work with the Councillor to find a proper retail / commercial space within the ward or near the ward; and

**BE IT FURTHER RESOLVED THAT**, staff consult with the Councillor on the choice of location and set-up of the Ward 24 Barrhaven East ward office; and

**BE IT FURTHER RESOLVED THAT**, the Ward 24 Barrhaven East ward office be ready for use and opening no later than the start date of the 2026-2030 Term of Council; and

**BE IT FURTHER RESOLVED THAT**, staff include all necessary funds within the City of Ottawa's 2026 draft budget.

Carried

11. Nominating Committee Report 2

*Rising from the Nominating Committee meeting of January 28, 2025.*

11.1 Appointments to Standing Committees

**Nominating Committee recommendation(s) as amended**

**That Council:**

1. **Approve the following changes to Memberships of Standing Committees:**
  - A. **Councillor Riley Brockington to be appointed to Community Services Committee and Councillor Steve Desroches to be removed from Community Services Committee;**

- B. **Councillor Laine Johnson and Wilson Lo to be appointed to the Environment and Climate Change Committee and Councillor Riley Brockington to be removed from Environment and Climate Change Committee;**
  - C. **Councillor Steve Desroches to be appointed to Transit Commission and Councillor Cathy Curry be removed from Transit Commission;**
  - D. **Councillor Wilson Lo to be removed from Audit Committee.**
2. **Approve the following new Standing Committee Chairs and Vice-Chair appointments:**
- A. **Councillor David Brown as Chair of Agriculture and Rural Affairs Committee;**
  - B. **Councillor Allan Hubley as Vice-Chair of Audit Committee;**
  - C. **Councillor Steve Desroches as Vice-Chair of Transit Commission.**
3. **Approve that the term of all other Standing Committee Chairs and Vice-Chairs be extended to the end of the 2022-2026 Term of Council.**

**Carried**

11.2 **Appointments to Boards, External Agencies, Municipal Organizations, Council Liaisons and/or Selection Panels**

S. Desroches declared a conflict on this item. (I, Councillor Steve Desroches, declare a potential, deemed indirect pecuniary interest on the following matter, Agenda Item 11.2 of the Nominating Committee Report 2 entitled “Appointments to Boards, External Agencies, Municipal Organizations, Council Liaisons and/or Selection Panels”, on the agenda for meeting #50 of the Ottawa City Council meeting on Wednesday, January 29, 2025, as these items relate to or may relate to Hydro Ottawa and my spouse is an employee with Hydro Ottawa.)

Councillor S. Desroches declared a conflict of interest on this matter.

Councillor S. Desroches did not participate in discussion or vote on recommendation 3.

**Nominating Committee recommendation(s), as amended**

**That Council approve the following with respect to appointments to Boards and External Agencies:**

1. **That Councillor Steve Desroches be appointed to the Police Services Board, in place of the Mayor;**
2. **That Councillor Jessica Bradley be appointed to the Ottawa Board of Health, in place of Councillor Theresa Kavanagh;**
3. **That Councillor Allan Hubley be appointed to the Hydro Ottawa Board, in place of Councillor Cathy Curry.**

Carried

12. Agriculture and Rural Affairs Committee Report 20

12.1 Acquisition of property at 5689 Ferry Road

File No. ACS2024-SI-HSI-0028 - West Carleton-March (5)

The Agriculture and Rural Affairs Committee recommendations were Carried as amended by the Kelly/Kitts Motion OCC 2025-50-19.

The Finance and Corporate Services Committee recommendations were Deferred by the Kelly/Brown Motion OCC 2025-50-20.

Deferral carried on a vote of 13 Yeas to 12 Nays.

**Agriculture and Rural Affairs Committee recommendation(s)**

**That Council direct:**

1. **That the General Manager, Strategic Initiatives bring forward to City Council, no later than the end of Q2 2025, a supplementary report that includes a list of lands both outside and inside the urban boundary that could benefit from additional protections and conservation under the City of Ottawa's land purchase and stewardship program/funding; and**



2. **Consult with all rural Councillors and bring forward a report to the Agriculture and Rural Affairs Committee and Council no later than the end of Q2 2025 that clarifies and updates the criteria for acquiring natural lands in the rural area to ensure that the City's goals of natural system preservation are met.**

Carried as amended

Motion No. **2025 - 50-19**

Moved by C. Kelly

Seconded by C. Kitts

**That Council direct:**

1. **That the General Manager, Strategic Initiatives bring forward to City Council, no later than the end of Q2 2025, a confidential memo or internal-only circulation that includes a list of potential lands both outside and inside the urban boundary that could benefit from additional protections and conservation under the City of Ottawa's land purchase and stewardship program/funding; and**

Carried

**Finance and Corporate Services Committee recommendation(s)**

**That Council:**

1. **Approve the fee simple acquisition of a 223-acre parcel of land, including structures, legally described as Pt Lt B, C, D Con Gore on Chaudiere Lake Fitzroy as in N773438 except Pt 1 4R23277; West Carleton, (PIN 04559-1843) and shown on Document 1 and 2 attached hereto, from Marion Elizabeth Badham for the total consideration of \$1,950,000 plus applicable taxes and closing costs.**
2. **Delegate authority to the Director, Housing Solutions and Investment Services to enter into a Purchase Agreement for the acquisition of 5689 Ferry Road as described in this report.**

Motion No. **2025 - 50-20**

Moved by C. Kelly

Seconded by D. Brown

**WHEREAS other partners may be interested in the purchase of the property; and**

**THEREFORE BE IT RESOLVED that Council defer this matter to a future meeting of Council once staff has reviewed and provided information to Council on those opportunities to partner with another agency, no later than March 31, 2025.**

For (13): M. Sutcliffe, M. Luloff, L. Dudas, D. Hill, C. Kelly, L. Johnson, T. Tierney, C. Kitts, G. Darouze, D. Brown, S. Desroches, A. Hublely, and W. Lo

Against (12): C. Curry, G. Gower, T. Kavanagh, S. Devine, J. Bradley, S. Plante, R. King, A. Troster, J. Leiper, R. Brockington, S. Menard, and M. Carr

**Carried (13 to 12)**

12.2 Zoning By-law Amendment – 6980 Mansfield Road (6985 Bleeks Road)

File No. ACS2025-PDB-PSX-0007 - Rideau-Jock (21)

**Committee recommendation(s) as amended**

**That Council approve an amendment to Zoning By-law 2008-250 for 6980 Mansfield Road (6985 Bleeks Road), as shown in Document 1 (revised), to prohibit residential development on part of the portion of the retained lands currently zoned AG (Agricultural) as detailed in Document 2 (revised).**

**Carried**

12.3 All Way Stop Control – Parkway and Sale Barn

Councillor Darouze

File No. ACS2025-OCC-CCS-0001 - Osgoode (20)

**Committee recommendation(s)**

**That Council approve the installation of all-way stop control (AWSC) at the intersection of Parkway Road and Sale Barn Road.**

**Carried**

## 13. Bulk Consent Agenda

13.1 Agriculture and Rural Affairs Committee Report 20

## 13.1.1 Zoning By-law Amendment 3057 (3031) Greenland Road

File No. ACS2025-PDB-PSX-0008 - West Carleton-March (5)

**Committee recommendation(s)**

**That Council approve an amendment to Zoning By-law 2008-250 for 3057 (3031) Greenland, as shown in Document 1, to permit the retention of existing buildings, as detailed in Document 2.**

**Carried**

## 13.1.2 Zoning By-law Amendment – 1450-1468 Bankfield Road and 5479, 5485 Elijah Court

File No. ACS2025-PDB-PSX-0011 - Rideau-Jock (21)

**Committee Recommendation(s)**

**That Council approve an amendment to Zoning By-law 2008-250 for 1450-1468 (even numbers only) Bankfield Road and 5479 and 5485 Elijah Court, as shown in Document 1, to permit a two-storey automobile dealership and accessory automobile service garage, as detailed in Document 2.**

**Carried**

13.2 City Clerk – Summary of Oral and Written Public Submissions

## 13.2.1 Summary of Oral and Written Public Submissions for Items Subject to the Planning Act 'Explanation Requirements' at the City Council Meeting of January 22, 2025

File No. ACS2025-OCC-CCS-0006 - Citywide

### Report Recommendation(s)

**That Council approve the Summaries of Oral and Written Public Submissions for items considered at the City Council Meeting of January 22, 2025, that are subject to the ‘Explanation Requirements’ being the *Planning Act*, subsections 17(23.1), 22(6.7), 34(10.10) and 34(18.1), as applicable, as described in this report and attached as Document 1-2.**

**Carried**

#### 14. In Camera Items

##### 14.1 Wastewater Energy Transfer (WET) Pilot Project – 665 Albert Street

S. Desroches declared a conflict on this item. (I, Councillor Steve Desroches, declare a potential, deemed indirect pecuniary interest on the following matter, the In Camera item 14.1 entitled “Wastewater Energy Transfer (WET) Pilot Project – 665 Albert Street” on the agenda for meeting #50 of the Ottawa City Council meeting on Wednesday, January 29, 2025, as these items relate to or may relate to Hydro Ottawa and my spouse is an employee with Hydro Ottawa. )

During the Consent Agenda with the will of Council, the Menard/Curry Motion OCC 2025-50-21 was introduced and Carried in open session. A closed session did not occur.

Councillor S. Desroches did not participate in discussion or vote on the item.

**Motion No. 2025 - 50-21**

Moved by S. Menard

Seconded by C. Curry

**WHEREAS DREAM developments is proposing to build two apartment buildings at 665 Albert Street, comprising 247 affordable housing units**

**AND WHEREAS, the Dream LeBreton Project has a target of zero net emissions of greenhouse gases to minimize its impact on the climate;**

**AND WHEREAS, as part of its strategy to achieve its goal of ensuring the development achieves its goal of zero net greenhouse gas emissions, Dream is proposing to install a wastewater energy transfer system, for the purposes of heating the development.**

**AND WHEREAS on April 12, 2023, Council approved the Wastewater Energy Transfer (WET) Pilot Project – 665 Albert Street which delegated authority “to the General Manager of Infrastructure and Water Services, or designate, to negotiate, enter into, execute and amend a Wastewater Energy Transfer Agreement with Theia Partners Inc. / Envari Holding Inc. Partnership and any other agreements necessary to give effect thereto upon such terms and conditions satisfactory to the General Manager of Infrastructure and Water Services, guided by the proposed Draft Term Sheet attached as Document 3, and in a form satisfactory to the City Solicitor”**

**AND WHEREAS the name of the system has changed from the Wastewater Energy Transfer System to the Sewer Energy Exchange System (SEES);**

**AND WHEREAS subsequent to Council approval of the SEES pilot project, the parties to the agreement proposed by Theia Partners Inc. and Envari Holding Inc. have changed, namely to reflect the corporate reorganization of Hydro Ottawa Holding Inc. which impacts Envari Holding Inc. and which took place on October 1, 2024, so that LeBreton Community Utility Partnership is now the proposed partnership to the SEES agreement, being a partnership between Theia LCU LP and Envari LeBreton Community Utility Inc.**

**AND WHEREAS this change to the corporate structure of the parties to the Agreement falls outside the authority previously delegated to staff;**

**AND WHEREAS this project continues to support Council’s priority of creating affordable housing units and facilitates the reduction of greenhouse gases within our community while supporting the development of sustainable technologies;**

**AND WHEREAS staff requires updated authority from Council that reflects these changes in order to proceed with the Wastewater Energy Transfer Pilot Project (now SEES);**

**THEREFORE BE IT RESOLVED that Council:**

1. Amend recommendation 3 of Report ACS2023-PRE-EDP-0011 to read as follows:

Delegate the authority to the General Manager of Infrastructure and Water Services, or designate, to negotiate, enter into, execute and amend a Sewer Energy Exchange System Agreement with LeBreton Community Utility Partnership, an entity to be formed and owned by Theia LCU LP and Envari LeBreton Community Utility Inc., and any other agreements necessary to give effect thereto upon such terms and conditions satisfactory to the General Manager of Infrastructure and Water Services, guided by the proposed Draft Term Sheet attached as Document 3, and in a form satisfactory to the City Solicitor.”

Carried

15. Motion to Adopt Reports

Motion No. **2025 - 50-22**

Moved by D. Brown

Seconded by C. Curry

**That the Agriculture and Rural Affairs Committee Report 20; and Nominating Committee Report 2 and the reports from the City Clerk entitled “2022-2026 Mid-term Governance Review” and “Summary of Oral and Written Public Submissions for Items Subject to the *Planning Act* ‘Explanation Requirements’ at the City Council Meeting of January 22, 2025” be received and adopted as amended.**

Carried

16. Motions of Which Notice Has Been Previously Given

16.1 Kanata Theatre

Motion No. **2025 - 50-23**

Moved by C. Curry

Seconded by G. Gower

**WHEREAS Kanata Theatre has operated from the Ron Maslin Playhouse at 1 Ron Maslin Way in Kanata, Ontario since its construction in 1996; and**

**WHEREAS the City of Ottawa is the landlord for the Ron Maslin Playhouse; and,**

**WHEREAS Kanata Theatre entered a long-term lease agreement with the City as a tenant of the Ron Maslin Playhouse that remains in effect; and**

**WHEREAS Section 14.1(e) of the Lease agreement entitles the City to have one representative on the Tenant's (Kanata Theatre) board of management;**

**THEREFORE BE IT RESOLVED THAT the City of Ottawa, as the Landlord, exercise its entitlement of Section 14.1(3) of the Lease agreement to have a city representative appointed to Kanata Theatre's Board of Management; and**

**BE IT FURTHER RESOLVED THAT the Councillor for Ward 23 – Kanata South serve as the City's appointee to the Kanata Theatre Board until a successor is appointed; and**

**BE IT FURTHER RESOLVED THAT the Councillor for Ward 23 – Kanata South and the General Manager of Recreation, Cultural and Facility Services be delegated the authority to identify an appropriate City staff representative to the board long term, with the appointment and notification to take place by way of memo to Council.**

**Carried**

## 16.2 Housing Process

The Motion was carried with Councillor C. Kitts dissenting on item 10.

Motion No. **2025 - 50-24**

Moved by J. Leiper

Seconded by M. Sutcliffe

**WHEREAS the City of Ottawa's Provincial Housing Pledge commits to the building of 151,000 new homes in Ottawa by 2031; and**

**WHEREAS the City does not construct homes but does provide a planning and regulatory environment that enables the construction of new homes; and**

**WHEREAS the City has taken steps to improve applications timelines and reduce red tape for homebuilders, but there is continued opportunity to improve our processes and to innovate to achieve the goals of the Housing Pledge; and**

**WHEREAS between January 2023 and September 2024, the City approved 50,191 new units in the development pipeline. Of those 50,191 units only 8,300 have had building permits pulled, 24,732 are pending further approvals, and 17,159 are fully approved units waiting for development; and**

**WHEREAS Council has approved the Affordable Housing Community Improvement Plan (Affordable Housing CIP) Tax Increment Equivalent Grant (TIEG) program, which will increase the stock of new affordable rental units for a minimum of 20 years; and**

**WHEREAS municipalities need to consider tools outside of the development review process that could help advance housing development and additional tools would be useful in order to incentivize the growth we need where we need it most.**

**THEREFORE BE IT RESOLVED that Council direct staff to set up a specialized, staff-led Task Force to discuss and evaluate ideas that would help the City advance housing projects and decrease application approval times and report to a joint meeting of Planning & Housing and Finance & Corporate Services Committees with the results of their research, recommendations and opportunities for early adoption at the earliest opportunity; and**



**BE IT FURTHER RESOLVED** that staff to develop a new dashboard that will show the following to the public:

- Average time it takes to get an application approved
- Number of approvals so far this year
- Number of homes being built by builders

**BE IT FURTHER RESOLVED** that the review conducted by staff, with the assistance and guidance of the Task Force, include within its scope, but not limited to:

1. Reviewing and enhancing the role of Build Ottawa mandate vis-à-vis housing innovation (e.g., in site planning and preparation, etc)
2. The accelerated disposal of City land for innovative housing models such as “tiny homes”, modular housing, opportunities for conversions of City facilities and other structures or other innovations
3. Long-term leases on city-owned lands (e.g., discounted lease with option to purchase down the road)
4. Exploring the viability and legislative authority to consider lease to own models for attainable housing, vendor take back mortgages, issuance of bonds, including the community bond and other potential financial tools for developments on city land
5. A streamlined urban design review process with an affordability lens
6. Accelerated escalation and resolution for development approvals disputes
7. Emerging technologies to streamline and accelerate Building Code reviews
8. Looking at ways to fast-track non-profit affordable housing providers and pre-zone city land for affordable housing to speed up development
9. Introducing a plan to speed up development approvals for federal surplus lands now in the Canada Public Land Bank or

**that is close to existing servicing and could be developed quickly**

**10. A development charge deferral program**

**11. Innovation around Transit Oriented Development**

**12. Reiterating the importance of working with the federal and provincial governments at ways to replace growth revenue with alternative funding**

**Carried**

**16.3 Motion Regarding Future Use of the Newcomer Reception Centre**

**Motion No. 2025 - 50-25**

Moved by S. Devine

Seconded by L. Dudas

**WHEREAS on November 7th, 2024, Community & Social Services staff, acting on Council's delegated authority, recommended 1645 Woodroffe Avenue in Ward 9 (Knoxdale-Merivale) to be the location of the first Newcomer Reception Centre for the temporary housing of asylum seekers; and**

**WHEREAS the Newcomer Reception Centre system will help take pressure off Ottawa's conventional shelter system and address the immediate increasing need for appropriate support for asylum seekers; and**

**WHEREAS the recommended site at 1645 Woodroffe is immediately adjacent to the Nepean Sportsplex, one of Ottawa's most heavily used recreational facilities; and**

**WHEREAS the specific location of the Newcomer Reception Centre will result in the long-term loss of a sports field; and**

**WHEREAS the Newcomer Reception Centre is to be built in the form of a modular, pre-fabricated building structure, which has a potential life span of 25 years; and**

**WHEREAS residents across Ward 9 have expressed concerns about uncertainty over the long-term future use of the pre-fabricated building structure, and the impact that the Newcomer Reception**

**Centre may have on the Nepean Sportsplex and its capacity to provide recreational programming in the area; and**

**WHEREAS the costs to procure, build and operate the Newcomer Reception Centre would be paid for through federal funding from IRCC's IHAP program but the City of Ottawa will be permanent owner of the facility; and**

**WHEREAS the proposed development of a pre-fabricated building structure offers a unique opportunity to integrate a multi-purpose facility that can be easily reconfigured and repurposed to support community and/or recreational activities once its initial use as a Newcomer Reception Centre is concluded; and**

**WHEREAS other municipalities and jurisdictions already use pre-fabricated building structures for a wide range of community, recreational, and other public uses;**

**THEREFORE BE IT RESOLVED THAT city staff update Council and Committee on the Newcomer Reception Centre system, including the purchase and development of the pre-fabricated building structure, as part of the next Integrated Transition to Housing Strategy update report in 2025; and**

**BE IT FURTHER RESOLVED THAT within two years of the opening of the Newcomer Reception Centre at 1645 Woodroffe, city staff provide a review to Committee and Council on the results of the program, as well as a re-evaluation of the need to continue using the structure as part of the Newcomer Reception Centre system; and**

**BE IT FURTHER RESOLVED THAT any future use of the pre-fabricated building structure once the needs of the Newcomer Reception Centre are fulfilled prioritize recreational uses (e.g. pickleball courts, basketball courts, art studios, etc); and**

**BE IT FURTHER RESOLVED THAT any future use of the pre-fabricated building structure be determined only after comprehensive engagement and consultation with local communities and the local Ward Councillor.**

**Carried**

17. Motions Requiring Suspension of the Rules of Procedure

17.1 City of Ottawa Support for EnviroCentre's Trees for Schools Project

Motion No. **2025 - 50-26**

Moved by S. Menard

Seconded by M. Carr

***BE IT RESOLVED THAT the Rules of Procedure be suspended to consider the following motion, in order to meet the Federation of Canadian Municipalities (FCM) grant deadline.***

**WHEREAS the Federation of Canadian Municipalities has a funding opportunity called the Growing Canada's Community Canopies initiative; and**

**WHEREAS the City of Ottawa is focused on building a green and resilient city by preserving and growing Ottawa's tree canopy; and**

**WHEREAS EnviroCentre is interested in undertaking the Trees for Schools project in partnership with the City of Ottawa, local school boards and the Royal Canadian Geographical Society; and**

**WHEREAS schools account for over 300 private land holdings in Ottawa, which provides a unique opportunity to plant trees and grow the urban forest; and**

**WHEREAS EnviroCentre's proposed Trees for Schools project will compliment city outreach and stewardship efforts by offering hands-on learning opportunities and curriculum-linked educational resources so, that students learn about trees, plants, biodiversity, soil health, and the importance of our urban canopy; and**

**WHEREAS the project proposes to plant an estimated 3,000 trees up to a total cost of \$1.2M of which \$600,000 would be supported by the Growing Canada's Community Canopies grant; and**

**WHEREAS to be eligible for this funding non-municipal applicants must provide a resolution drafted and adopted by municipal Council partnering on the project;**

**THEREFORE BE IT RESOLVED that Ottawa City Council acknowledges that EnviroCentre is applying for a funding opportunity from the Federation of Canadian Municipalities' Growing**

**Canada's Community Canopies initiative for the Trees for School Project, in partnership with the City of Ottawa; and**

**BE IT FURTHER RESOLVED that Ottawa City Council also recognizes that the lifetime contribution from the Growing Canada's Community Canopies initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved and this project will be counted towards that limit.**

**Carried**

18. Notices of Motion (for Consideration at Subsequent Meeting)

18.1 Councillor Lo: Canadian Urban Transit Association (CUTA) – Transit Board Members Committee (TBMC) & Board of Directors, Conferences, & Expenses

Moved by G. Gower

Seconded by D. Hill

**WHEREAS the City of Ottawa is a member of the Canadian Urban Transit Association (CUTA); and**

**WHEREAS CUTA is comprised of municipal elected officials from across Canada and provides a venue for discussion and the promotion of public transportation among municipal decision-makers, and serves as a forum to share knowledge, insights, and experience, and help identify new and prevailing issues of interest to the sector and aid in addressing them; and**

**WHEREAS Councillor Wilson Lo is a member of the CUTA – Transit Board Members Committee (TBMC); and**

**WHEREAS Councillor Lo has accepted a request to continue has a member of the CUTA – Transit Board Members Committee (TBMC); and**

**WHEREAS Councillor Lo has also accepted a request from the Nomination Committee to let his name stand for election to the CUTA Board of Directors; and**

**WHEREAS a meeting of the TBMC and the elections to the Board of Directors take place at the CUTA Spring Summit and Annual General Meeting; and**

**WHEREAS the CUTA Spring Summit and Annual General Meeting is taking place May 11-13, 2025, in Vancouver, British Columbia; and**

**WHEREAS if elected to the Board of Directors, the expectation is that Councillor Lo would attend the CUTA Annual Conference and Transit Show taking place November 2-5, 2025, in Montreal, Québec; and**

**WHEREAS if a Member of Council is participating on a board in their capacity related to their role as a member, that participation be approved by Council; and**

**WHEREAS, subject to Council Approval, the Council Administration Budget will fund the travel costs associated with the participation of Council's representatives to external municipal organizations; and**

**WHEREAS all City-funded travel shall be subject to the requirements of the Council Expense Policy;**

**THEREFORE BE IT RESOLVED that Council approve the continued participation of Councillor Wilson Lo as a member of the Canadian Urban Transit Association's (CUTA) Transit Board Members Committee (TBMC); and**

**BE IT FURTHER RESOLVED that Council approve the participation of Councillor Lo as a member of the CUTA's Board of Directors, subject to election at the CUTA Spring Summit and Annual General Meeting 2025; and**

**BE IT FURTHER RESOLVED that Council approve the attendance of Councillor Lo at the CUTA Spring Summit and Annual General Meeting taking place May 11-13, 2025, in Vancouver, British Columbia, and at the Annual Conference and Transit Show taking place November 2-5, 2025, in Montreal, Québec; and**

**BE IT FURTHER RESOLVED that the Council Administration Budget will fund the costs for Councillor Lo's participation in the CUTA Spring Summit and Annual General Meeting conference, the Annual Conference and Transit Show, and any meetings and activities of the Board of Directors.**

19. Motion to Introduce By-laws

19.1 Three Readings

Motion No. **2025 - 50-27**

Moved by D. Brown

Seconded by C. Curry

**That the by-laws listed on the Agenda under Motion to Introduce By-laws, Three Readings, be read and passed.**

2025-33 A by-law of the City of Ottawa amending By-law No. 50 of 2000 respecting the procurement of goods, services and construction for the City of Ottawa.

2025-34 A by-law of the City of Ottawa certain lands at voie Hepatica Way on Plan 4M-1526 as being exempt from Part Lot Control.

2025-35 A by-law of the City of Ottawa to amend By-law No. 2017-180 respecting the appointment of Municipal Law Enforcement Officers in accordance with private property parking enforcement.

2025-36 A bylaw of the city of Ottawa to amend By-law No. 2003-499 respecting the designation of fire routes.

2025-37 A by-law of the City of Ottawa to designate 152 Metcalfe Street to be of cultural heritage value or interest.

2025-38 A by-law of the City of Ottawa to designate McPhail Memorial Baptist Church, 249 Bronson Avenue, to be of cultural heritage value or interest.

2025-39 A by-law of the City of Ottawa to designate the 66 Queen Street, to be of cultural heritage value or interest.

2025-40 A by-law of the City of Ottawa to designate 8 Robert Kemp Street to be of cultural heritage value or interest.

2025-41 A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 1450, 1454, 1458, 1464, and 1468 Bankfield Road and 5479 and 5485 Elijah Court.

2025-42 A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 6980 Mansfield Road.

2025-43 A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 3057 Greenland Road.

2025-44 A by-law of the City of Ottawa to designate certain lands at 315 Chapel Street as being exempt from Part Lot Control.

2025-45 A by-law of the City of Ottawa to designate certain lands at place 315 Miwate Private and 505 Chaudiere Private as being exempt

from Part Lot Control.

2025-46 A by-law of the City of Ottawa to close part of a realigned road allowance between Lots 20 and 21, Concession 9, (former Township of Cumberland).

**Carried**

20. Confirmation By-law

Motion No. **2025 - 50-28**

Moved by D. Brown

Seconded by C. Curry

**That the following by-law be read and passed:**

**To confirm the proceedings of the Council meeting of 29 January 2025.**

**Carried**

21. Inquiries

There were no Inquiries.

22. Adjournment

Motion No. **2025 - 50-29**

Moved by D. Brown

Seconded by C. Curry

**That the proceedings of the City Council meeting of 29 January 2025 be adjourned.**

**Carried**

The meeting adjourned at 2:31 pm.

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City Clerk

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Mayor