

Report to / Rapport au:

**OTTAWA POLICE SERVICE BOARD
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

24 February 2025 / 24 février 2025

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

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**SUBJECT: APPOINTMENT OF AUXILIARY MEMBERS – OTTAWA POLICE
SERVICE**

**OBJET: NOMINATION DE MEMBRES AUXILIAIRES – SERVICE DE POLICE
D'OTTAWA**

REPORT RECOMMENDATIONS

That the Ottawa Police Service Board approve the appointment of: Alice Abed, Grace Milette, Ian Lau, Joseph Daous, Lisa Ding, Oscar Li, Rabbea Jadayel, Thomas McCullough, Tim Hohmann, and Yunas Magsi as Auxiliary Members with the Ottawa Police Service pursuant to Section 91(1) of the *Community Safety and Policing Act* (CSPA).

RECOMMANDATIONS DU RAPPORT

Que la Commission de service de police d'Ottawa approuve la nomination de : Alice Abed, Grace Milette, Ian Lau, Joseph Daous, Lisa Ding, Oscar Li, Rabbea Jadayel, Thomas McCullough, Tim Hohmann et Yunas Magsi à titre de membres auxiliaires du Service de police d'Ottawa, conformément au paragraphe 91(1) de la Loi sur la sécurité communautaire et le maintien de l'ordre (LCSP).

BACKGROUND

In September 2008, the Ottawa Police Service (OPS) embarked on a pilot project to develop an Auxiliary Policing Unit. The first Auxiliary members were sworn in at a Board meeting in May 2009.

In 2012, the Board was advised of a program review that found the Auxiliary Policing Unit was a successful project within the OPS and would continue. The unit's members have been professional in their performance and have been a useful addition to the service delivery model.

Currently, OPS has 13 auxiliary members and is looking to increase the unit's complement with 10 new Auxiliary Members from the Ottawa community. This recruitment will increase the Unit's complement to 23 members.

Subject to regulations, the board authorizes auxiliary member designations as per 91 (1) of the *Community Safety and Policing Act*. The Minister has not established regulations regarding Auxiliary members. This report seeks the approval of this designation for the new Auxiliary members.

DISCUSSION

The Auxiliary Program is a volunteer program intended to enhance community-based policing by providing an organized opportunity for citizens to participate in and volunteer with police services. Auxiliary members are trained, uniformed members whose primary purpose is to provide complementary service to OPS police officers by assisting them while under supervision.

Under section 91(5) of the *Community Safety & Policing Act*, an Auxiliary member has the authority of a police officer in very specific circumstances. Two requirements must be met. First, the Auxiliary member must be "accompanied or supervised by a police officer in accordance with the regulations made by the Minister and the procedures established by the Chief of Police." Second, the Chief of Police must have authorized the Auxiliary member to perform police duties as per s. 91 (5) of the *Community Safety and Policing Act*.

The primary duties of auxiliary members include:

- Crime Prevention Programs
- Community Safety Awareness Program
- Support uniform OPS officers on Patrol
- Community Policing functions, such as fairs, festivals, and parades
- Assisting with traffic/ pedestrian management
- Recruit Information session
- Charity events

The OPS has recruited 10 new Auxiliary members from the Ottawa community, bringing the Unit's complement to 23 members.

Each Auxiliary member brings with them unique skills and experiences. All members have undergone fitness testing, participated in competency-based interviews and completed critical online skills testing (TestGenius) and a background investigation.

The new members are currently in the final stages of their orientation and have received 10 weeks of training as of February 12, 2025, on the following subjects:

- Traffic/ Pedestrian Management
- Testifying in Criminal Court
- Crime Scene Preservation
- Crime Prevention Through Environmental Design
- Crime Free Multi Housing
- Safeguard Your Home
- Note Taking and Report Writing
- Search and Seizure Authorities (CC and POA)
- Annual First Aid/ CPR
- Use of Force
- Federal Statutes
- Provincial Statutes
- Use of Communication Equipment
- Forms of Release/ Criminal Code
- Arrest Powers
- Drill

As per Section 91(8) of the *Community Safety & Police Act*, Auxiliary members of the police service shall, before entering on duties of his or her office, take oaths of affirmations of office and secrecy in the prescribed forms. The new Auxiliary members are expected to take their Oaths of Office and Secrecy on March 4th, 2025.

FINANCIAL STATEMENT

Auxiliary members do not receive compensation for time spent on training or employment. As with regular volunteers, using Auxiliary members can be cost-effective and beneficial. The total 2025 budget for the Auxiliary Program is \$10,700, including training and equipment.

CONCLUSION

The OPS recognizes the value of establishing a reserve of trained persons to assist the police in emergencies, times of crisis or special circumstances. More importantly, the OPS Auxiliary Police Unit helps to support adequate and effective policing in Ottawa

and helps enhance community-based policing by providing assistance and support to police officers.