



**MEMO / NOTE DE SERVICE**

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**TO: Public Works and Infrastructure Committee**

**DESTINATAIRE : Comité de l'infrastructure et des travaux publics**

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**DATE: February 13, 2025**

**13 février 2025**

**FILE NUMBER: ACS2025-PDB-TP-0008**

**SUBJECT: Report on the use of Delegated Authority during 2024 by the  
Department of Planning, Development and Building Services**

**OBJET : Rapport sur l'exercice des pouvoirs délégués en 2024 aux Services de la  
planification, de l'aménagement et du bâtiment**

## **PURPOSE**

The purpose of this memorandum is to report to Public Works and Infrastructure Committee on the use of delegated authority in 2024 by the Transportation Planning Service Area.

## **BACKGROUND**

The [City's Delegation of Authority By-law](#) sets out delegations to various officers of the City and their corresponding accountability and transparency mechanisms. Schedule "I" of the By-law pertains to the Planning, Development and Building Services Department, and delegates several responsibilities related to transportation. The use of delegated authority with respect to these items must be reported to the appropriate Standing Committee (i.e. Public Works and Infrastructure Committee) at least once in each calendar year.

## **DISCUSSION**

To meet the reporting requirements as identified in the Delegation of Authority By-law, the Transportation Planning Service Area has produced a consolidated list which highlights their use of delegated authority in 2024 (see Document 1).

## **CONCLUSION**

Transportation Planning will continue to report to Public Works and Infrastructure Committee once per year on their use of delegated authority further to the Delegation of Authority By-law.

For additional information on any of the items listed in Document 1, please contact Jennifer Armstrong, Acting Director, Transportation Planning at 613-898-7306, or by e-mail at [JenniferM.Armstrong@ottawa.ca](mailto:JenniferM.Armstrong@ottawa.ca).

Original Signed by

Vivi Chi

Interim General Manager, Planning, Development and Building Services Department

CC:

Planning, Development and Building Services Department Leadership Team

Director, Public Information and Media Relations

Coordinator, Public Works and Infrastructure Committee

## **SUPPORTING DOCUMENTATION**

Document 1 - 2024 Delegated Authority Reporting for Transportation Planning under Schedule "I" Planning, Development and Building Services, By-law 2024-265

**Document 1 – 2024 Delegated Authority Reporting for Transportation Planning under Schedule “I” Planning, Development and Building Services, By-law 2024-265**

**Transportation Planning – Capital Projects**

The following roadway modifications were approved in 2024 under Section 40 – Intersection and Road Modifications of Schedule “I” of By-law 2024-265. The approvals for these functional design studies are for projects initiated by the Transportation Planning Service Area, including projects from the Intersection Control Measures and Network Modification programs. Projects stemming from Integrated Road-Water-Sewer Renewal are also included. These projects all have Council-approved capital budgets. Infrastructure Services in the Infrastructure and Water Services Department manages the construction of these projects, as well as the capital budget of the renewal program.

Title	Ward #	Description	Approval Date
RMA-2022-TPC-058 Borrisokane and Flagstaff	3	Roadway widening for the installation of a dedicated southbound left turn lane and new paved shoulders.	February 2024
RMA-2022-TPC-002 Riverside and Hunt Club	10 & 16	Construction of a median in the northbound direction and bike boxe Modifications to the northbound left-turn movement. Implementation of a concrete right turn channel on Riverside Drive between Marketplace and Hunt Club in the northbound direction, between the through and right turning lane. Reconfiguration of existing channels at both the southeast and northwest quadrants. Removal of the northbound on-road bike lane on Riverside Drive and addition of a cycle track on the east side of Riverside Drive. Additional of bike boxes at all quadrants of the intersection.	February 2024
RMA-2023-TPC-032 - Woodlawn	17	Modification from a two-way to a one-way local road. Installation of intersection narrowings, concrete curbs, and sidewalks. Construction of a speed hump and a mid-block narrowing.	February 2024

Title	Ward #	Description	Approval Date
RMA-2023-TPC-054 Innes and Lamarche	2 & 19	Construction of dedicated eastbound right and westbound left turn lanes, sidewalks, cycle tracks, center median, and protected intersection features.	February 2024
RMA-2024-TPC-003 Appleford Street	11	Construction of six speed humps.	February 2024
RMA-2024-TPC-004 Conover Street	9	Construction of three speed humps and one raised Type D pedestrian crossover.	February 2024
RMA-2024-TPC-005 Northlands Drive	1	Construction of three speed humps.	February 2024
RMA-2024-TPC-006 Playfair Drive	18	Construction of three speed humps.	February 2024
RMA-2022-TPC-005 Winona, Wilmont, and Elmgrove	15	Upgrading and construction of sidewalks. Installation of raised crosswalks, curb extensions, a raised intersection, a speed hump, and a raised crosswalk/cross-ride.	March 2024
RMA-2024-TPC-002 Meadowglen Drive	2	Construction of painted bike lanes.	March 2024
RMA-2023-TPC-065 Oakhill & Corona	13	Construction of raised crosswalks, curb extensions, and roadway resurfacing.	April 2024
RMA-2024-TPC-015 Broadview Avenue	7 & 15	Construction of four speed tables, roadway narrowings, one raised pedestrian crossing, painted ladder markings, curb radii reduction, and renewal of pedestrian landing pads.	April 2024
RMA-2024-TPC-001 Golden to Dominion MUP + Intersection Modifications	7 & 15	Construction of a multi-use pathway, bidirectional cross-ride with bike signals, cycle tracks, curb extensions, and upgraded bus stops.	April 2024
RMA-2024-TPC-009 Caroline Avenue	15	Installation of curb extensions and speed humps.	May 2024
RMA-2024-TPC-007 Albion Road	10	Construction of two segments of sidewalk and a pedestrian crossover.	May 2024
RMA-2024-TPC-014 Old Saint Patrick & Cobourg	12	Addition of painted bike lanes and a bike box.	May 2024
RMA-2023-TPC-004 Field Street Sidewalk	8	Construction of a sidewalk and a pedestrian crossover.	May 2024
RMA-2023-TPC-056 Delmar Drive and	18	Construction of a new sidewalk.	June 2024

Title	Ward #	Description	Approval Date
Playfair Drive Sidewalks			
RMA-2024-TPC-019 Main Street and Echo Drive	17	Conversion of a segment of Echo Drive to one-way operation. Construction of an intersection narrowing to facilitate shorter crossing distances.	June 2024
RMA-2024-TPC-008 Highland Avenue	15	Construction of concrete curbs and speed humps.	June 2024
RMA-2024-TPC-024 Tapiola Crescent	10	Construction of three Type D pedestrian crossovers with bulb-outs, two center concrete medians, and one painted pedestrian crosswalk.	July 2024
RMA-2024-TPC-010 Brian Coburn and Tenth Line	19	Roadway widening to extend the eastbound left turn lane.	July 2024
RMA-2024-TPC-023 Huron Avenue North	15	Construction of curb extensions, medians and speed humps.	July 2024
RMA-2022-TPC-055 Drouin Avenue	13	Installation of speed humps and curb extensions.	July 2024
RMA-2024-TPC-025 Breezehill Avenue	15	Implementation of mid-block narrowings, speed humps, curb extensions, a raised intersection, and a raised crosswalk.	July 2024
RMA-2024-TPC-016 Bay and Gloucester	14	Construction of a raised crosswalk.	July 2024
RMA-2024-TPC-032 Johnwoods Street	6	Installation of a multi-use pathway, a paved shoulder, and a concrete bus pad.	September 2024
RMA-2024-TPC-039 Centrepointhe Drive	8	Implementation of buffered bicycle lanes, nine sets of speed cushions, protected intersection features, curb radii reduction, lane reduction, median extensions, and bulb-outs.	October 2024
RMA-2024-TPC-012 Michel Circle and Lebrun Street	12	Construction of raised crosswalks, curb extensions, concrete sidewalks, and speed humps.	October 2024
RMA-2023-TPC-057 Belfast Sidewalk	18	Construction of two segments of sidewalk.	October 2024
RMA-2023-TPC-031 Canterbury Arch Plesser	18	Implementation of traffic calming measures, sidewalks, cycle tracks, a multi-use pathway, pedestrian crossovers, bus platforms, and protected intersections.	November 2024

Title	Ward #	Description	Approval Date
RMA-2024-TPC-036 Earl Mulligan	24	Construction of two speed cushions, curb radii reductions, a pedestrian crossover, a centre-island median, new crosswalk markings, and a sidewalk, as well as the addition of a left turn lane.	November 2024
RMA-2024-TPC-037 Sweetnam Drive	6	Implementation of two speed humps, one Type D pedestrian crossover, and pavement markings.	November 2024
RMA-2024-TPC-040 North Bluff Drive / Owls Cabin Avenue	22	Construction of two speed humps, four speed cushions, three intersection bulb-outs, centreline flexible signage, curb radii reductions, and pedestrian crosswalks.	December 2024
RMA-2024-TPC-028 Maxime Street	11	Implementation of three speed cushions, two speed humps, and curb radii reductions.	December 2024

**Transportation Engineering Services – Development Projects**

The following roadway modifications were approved in 2024 under Section 40 – Intersection and Road Modifications of Schedule “I” of By-law 2024-265. The approvals for these projects were sought by the Transportation Engineering Services Branch of Transportation Planning for projects stemming from new private developments. The construction of these projects is managed by development proponents with inspections completed by City staff.

Title	Ward #	Description	Approval Date
RMA-2023-TPD-007 405 Huntmar Drive	4	Construction of a northbound left turn lane and a median break.	January 2024
RMA-2021-TPD-044 3831 Cambrian Road	3	Construction of a westbound left turn lane, an eastbound left turn lane, and sidewalks.	January 2024
RMA-2023-TPD-017 4140 Kelly Farm Drive	22	Construction of sidewalks, a concrete bus pad, school bus lay-bys, and curb extensions.	March 2024
RMA-2023-TPD-068 675 Monardia Way	19	Construction of sidewalks and bus lay-bys.	March 2024
RMA-2023-TPD-059 910 March Road	4	Roadway widening to facilitate an auxiliary southbound left turn lane and auxiliary northbound right turn lane.	May 2024

Title	Ward #	Description	Approval Date
RMA-2023-TPD-041 320 Lees	12	Construction of site accesses, left turn lanes, a raised cycle track, and a pedestrian crossover. Reconstruction of a sidewalk.	May 2024
RMA-2023-TPD-026 1515 Earl Armstrong Road	22	Installation of a traffic signal. Construction of dedicated left turn and right turn lanes, cycle tracks, concrete sidewalks, and protected intersection features.	June 2024
RMA-2020-TPD-046 3370 Greenbank Road	3	Construction of a new three-legged intersection with pedestrian signals.	July 2024
RMA-2023-TPD-060 910 March Road	4	Extension of the median.	July 2024
RMA-2023-TPD-064 300 Montgomery	12	Construction of a speed hump, bulb-outs, road narrowing, and sidewalks.	August 2024
RMA-2023-TPD-069 3930-3960 Riverside Drive	16	Construction of a new signalized intersection, a sidewalk, and cycle tracks. Extension of a right-turn lane.	October 2024

**Additions to the Winter-Maintained Cycling Network**

By-law 2024-265, Schedule “I”, Section 36 – Encroachments delegates authority to the General Manager, Planning, Development and Building Services, in consultation with the General Manager, Public Works to modify the Winter Cycling Network as each cycling project is completed in accordance with winter cycling needs, connectivity and affordability.

Notable additions to the Winter-Maintained Cycling Network for 2024-2025 include:

- Waller Street, Laurier Ave to Stewart Street
- Stewart Street, Waller Street to Cumberland Street
- St. Patrick Street, Coburg Street to Mackenzie Ave
- North River Road, Montreal Road to Dead End
- Island Park Drive, Scott Street to Boulevard de Lucerne