

NOTICE OF HEARING

Pursuant to the Ontario *Planning Act*

Consent and Minor Variance Applications

Panel 3
Tuesday, March 4, 2025
9 a.m.

Ben Franklin Place, Main Floor Chamber, 101 Centrepointe Drive
and by videoconference

Owners of neighbouring properties within 60 metres of the property address below are receiving this notice in case they want to comment on the application(s) and/or participate at the hearing.

The hearing can also be viewed on the Committee of Adjustment [YouTube](#) page.

Simultaneous interpretation in both official languages, accessible formats and communication supports are available for any specific agenda item by contacting the Committee of Adjustment at least 72 hours before the hearing.

File Nos.: D08-01-25/B-00017 & D08-02-25/A-00018
Applications: Consent under section 53 of the *Planning Act*
Minor Variance under section 45 of the *Planning Act*
Applicants: Shehla Qayyum and Mohammed Tarique
Property Address: 6 Basswood Avenue
Ward: 6 - Stittsville
Legal Description: Lot 3, Registered Plan 869, Geographic Township of Goulbourn
Zoning: RID
Zoning By-law: 2008-250

APPLICANTS' PROPOSAL / PURPOSE OF THE APPLICATIONS

The Applicants want to subdivide the property into two separate parcels of land to create a new parcel for the construction of a two-storey detached dwelling, as shown on plans filed with the application. The existing dwelling will remain and the existing garage will be demolished.

CONSENT REQUIRED

The Applicants seeks the Committee's consent to sever land. The property is shown as Parts 1 and 2 on a draft 4R-plan filed with the applications and the separate parcels will be as follows:

The severed land, shown as Part 1 on the draft 4R-plan, will have a frontage of 12.65 metres, a lot depth of 45.61 metres and a lot area of 577.1 square meters and will be known municipality as 6A Basswood Avenue.

The retained land, shown as Part 2 on the draft 4R-plan, will have a frontage of 22.71 metres, a lot area of 45.60 metres and a lot area of 1035.1 square metres and will is known municipally as 6 Basswood Avenue and contain the existing dwelling.

Approval of these applications will have the effect of creating a separate parcel of land that will not be in conformity with the requirements of the Zoning By-law and therefore, a minor variance applications (File Nos) have has been filed and will be heard concurrently with this applicationthese applications.

REQUESTED VARIANCES

The Applicants seek the Committee's authorization for the following minor variances from the Zoning By-law:

A-00018: 6A Basswood Avenue, Part 1 on 4R-plan, proposed detached dwelling:

- a) To permit a reduced lot width of 12.65 metres, whereas the By-law requires a minimum lot width of 20 metres.
- b) To permit a reduced lot area of 576.81 square metres, whereas the By-law requires a minimum lot area of 600 square metres.

FIND OUT MORE ABOUT THE APPLICATION(S)

For more information about this matter, contact the Committee of Adjustment at the address, email address, website or QR code below.

Visit **[Ottawa.ca/CommitteeofAdjustment](https://ottawa.ca/CommitteeofAdjustment)** and follow the link to **Next hearings** to view panel agendas and application documents, including **proposal cover letters, plans, tree information, hearing notices, circulation maps, and City planning reports**. Written decisions are also published once issued and translated.

If you don't participate in the hearing, you won't receive any further notification of the proceedings.

If you want to be notified of the decision following the hearing, and of any subsequent appeal to the Ontario Land Tribunal, send a written request to the Committee.

HOW TO PARTICIPATE

Submit written or oral comments before the hearing: Email your comments to cofa@ottawa.ca at least 24 hours before the hearing to ensure they are received by the panel adjudicators. You may also call the Coordinator at 613-580-2436 to have your comments transcribed.

Register to Speak at the hearing at least 24 hours before by contacting the Committee Coordinator at 613-580-2436 or at cofa@ottawa.ca. You will receive details on how to participate by videoconference. If you want to share a visual presentation, the Coordinator can provide details on how to do so. Presentations are limited to five minutes, and any exceptions are at the discretion of the Chair.

Hearings are governed by the Committee of Adjustment's *Rules of Practice and Procedure* accessible online.

ALL SUBMITTED INFORMATION BECOMES PUBLIC

Be aware that, in accordance with the *Planning Act*, the *Municipal Act* and the *Municipal Freedom of Information and Privacy Act*, all information presented to the Committee of Adjustment is considered public information and can be shared with any interested individual. Information you choose to disclose in your correspondence and during the hearing, including your personal information, will become part of the public record, and shared with Committee Members, the Applicant(s) or their agent and any other interested individual, and potentially posted online and become searchable on the Internet.

COMMITTEE OF ADJUSTMENT

The Committee of Adjustment is the City of Ottawa's quasi-judicial tribunal created under the Ontario *Planning Act*. Each year, it holds hearings on hundreds of applications under the *Planning Act* in accordance with the Ontario *Statutory Powers Procedure Act*, including consent to sever land and minor variances from the zoning requirements.

DATED: February 14, 2025



Ce document est également offert en français.

Committee of Adjustment

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