



## Finance and Corporate Services Committee

### Minutes

**Meeting #:** 19  
**Date:** November 6, 2024  
**Time:** 9:30 am  
**Location:** Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Matt Luloff, Councillor Laura Dudas, Councillor Cathy Curry, Councillor Glen Gower, Councillor Tim Tierney, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Riley Brockington, Councillor Shawn Menard, Councillor George Darouze

1. Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 13 November 2024 in Finance and Corporate Services Committee Report 19.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Tuesday, 5 November 2024, and the deadline to register to speak by email is 8:30 am on Wednesday, 6 November 2024.

**These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that**

**will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.**

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 FCSC Minutes 18 – 1 October 2024

**Carried**

4. Finance and Corporate Services Department

4.1 2024 Mid-Year Procurement Year in Review

File No. ACS2024-FCS-PRO-0003 - Citywide

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee and Council receive this report for information.**

**Received**

5. Infrastructure and Water Services Department

5.1 Ādisōke Project Update

File No. ACS2024-IWS-IS-0002 - Citywide

Mr. Cyril Rogers, General Manager and Chief Financial Officer, Finance and Corporate Services Department responded to questions.

Following discussion, the Committee carried the recommendations as presented.

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee recommend that Council:**

1. **Receive this report for information;**

2. **Approve the use of existing budget authority of \$1,200,000 for the fit-up of food and beverage spaces for a commercial venture, with social benefits incorporated, to be recovered through future revenues;**
3. **Approve additional budget authority of \$600,000 for the fit-up of food and beverage spaces, to be recovered through future revenues; and**
4. **Approve the segregation of the budget authority of \$1,800,000 for the fit-up of the food and beverage spaces to a separate capital account.**

**Carried**

6. Office of the City Clerk

6.1 Provincial and Federal Multi-Year Accessibility Plans

File No. ACS2024-OCC-0015 - Citywide

At the outset, Vice-Chair C. Kitts introduced a motion.

Ms. Caitlin Salter MacDonald, City Clerk, Office of the City Clerk (OCC), introduced the item. Mr. Tyler Cox, Manager, Legislative Services, OCC along with Ms. Megan Richards, Program Manager, Accessibility, Legislative Services, (OCC), spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk.

Committee heard from the following public delegation:

- Kyle Humphrey

At the conclusion of questions to the delegation, the Committee carried the report recommendations as amended by Motion No. FCSC 2024-19-01:

**Report Recommendation(s)**

1. **That the Finance and Corporate Services Committee recommend that Council approve the 2025-2029 City of Ottawa Municipal Accessibility Plan, as outlined in Document 1 and Document 2 of this report.**

2. That the Finance and Corporate Services Committee recommend that Council approve the 2024-2026 OC Transpo Accessibility Plan, as outlined in Document 3 of this report.
3. Receive the OC Transpo Accessible Customer Service Policy, as outlined in Document 4 of this report, to satisfy the feedback requirements under the *Accessible Canada Act*.

Carried as amended

**Amendment:**

**Motion No. FCSC 2024-19-01**

Moved by C. Kitts

**WHEREAS** on November 6, 2024, the Finance and Economic Development Committee is considering a report titled, “Provincial and Federal Multi-Year Accessibility Plans” (ACS2024-OCC-0015); and

**WHEREAS**, as part of the report, Recreation, Cultural, and Facility Services, has proposed an Initiative to “Improve public access to accessibility information and amenities in existing parks and facilities”; and

**WHEREAS** this information is an important priority for many families, including those with children and caregivers with disabilities; and

**WHEREAS** the Municipality of Anchorage, Alaska has pioneered a comprehensive inventory and online story map for inclusive play, outlining best practices and a plan for creating inclusive playgrounds and prioritizing underserved communities, with the story map serving as a dynamic tool to showcase and track accessible playground improvements; and

**WHEREAS** innovative platforms, such as the City’s new 3D-Digital Twin and Ottawa Police Service’s Crime Data Visualization Maps, demonstrate the potential for engaging, user-friendly online tools to convey important public information; and

**WHEREAS** the next regularly scheduled annual update to Council on accessibility plans is scheduled for Q2 2025;

**THEREFORE BE IT RESOLVED** that, as part of the next annual accessibility report, staff be directed to provide a detailed update on

**the progress of this Initiative, including different options for presenting this information online (e.g. Ottawa.ca, maps, Open Data), resource requirements, timelines, and how the City will engage with the Accessibility Advisory Committee and families with disabilities, drawing on best practices such as those from the Anchorage inclusive play model.**

**Carried**

6.2 Accessibility Advisory Committee 2024-2026 Work Plan

File No. ACS2024-OCC-CCS-0079 - Citywide

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee recommend that City Council approve the Accessibility Advisory Committee's 2024-2026 work plan, as detailed in Document 1.**

**Carried**

6.3 Status Update – Finance and Corporate Services Committee Inquiries and Motions for the period ending 28 October 2024

File No. ACS2024-OCC-CCS-0098 - Citywide

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee receive this report for information.**

**Received**

7. Planning, Development and Building Services

7.1 Heritage Community Improvement Plan application for 70 Richmond Road, a property designated under Part IV of the Ontario Heritage Act

File No. ACS2024-PDB-RHU-0060 - Kitchissippi (15)

*This Report will be submitted to the Built Heritage Committee on November 12, 2024.*

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee recommend that Council:**

- 1. Approve the Heritage Community Improvement Plan Grant Program application submitted by Devtrin (Island Park) Inc., owner of the property at 70 Richmond Road, for a Community Improvement Plan Grant not to exceed \$500,000 over a maximum period of 10 years, subject to the establishment of, and in accordance with, the terms and conditions of a Community Improvement Plan Grant Agreement; and**
- 2. Delegate authority to the General Manager, Planning, Development and Building Services, to finalize and execute a Heritage Community Improvement Plan Grant Agreement with Devtrin (Island Park) Inc., establishing the terms and conditions governing the payment of a Community Improvement Plan Grant for the restoration of 70 Richmond Road, to the satisfaction of the City Manager, City Clerk, City Solicitor, and City Treasurer.**

**Carried**

8. Strategic Initiatives Department

8.1 2023 Business Improvement Area and Sparks Street Mall Authority – Annual Reports and Audited Financial Statements

File No. ACS2024-SI-ED-0008 - Citywide

**Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend Council receive the 2023 Business Improvement Area and Sparks Street Mall Authority Annual Reports and Audited Financial Statements.**

**Carried**

8.2 Designate Leased Spaces as Municipal Capital Facilities

File No. ACS2024-SI-HSI-0017 - Citywide

Ms. Debbie Stewart, General Manager, Strategic Initiatives Department, responded to questions. Following discussion, the Committee carried the recommendations as presented.

### **Report Recommendation(s)**

**That the Finance and Corporate Services Committee recommend Council:**

1. **Designate six (6) City of Ottawa leased locations, as further described in this report, as a Municipal Capital Facility (MCF), for the purpose of various prescribed municipal purposes as permitted under Section 110(6) of the *Municipal Act* and as defined in Ontario Regulation 603/06, 2001 as amended, and;**
2. **Authorize the Interim Director, Housing Solutions and Investment Services (HSIS), in consultation with the City Solicitor, to finalize and execute six (6) Municipal Capital Facility Agreements (MCFA) and place the associated by-laws on the agenda of Council for enactment in support of exempting the respective leased locations from realty taxes as further described in this report.**

**Carried**

## 9. In Camera Items

### 9.1 Cybersecurity Update Q4 – In Camera – Report Out Date: Not to be Reported Out

**That, in accordance with Procedure By-law 2022-410, the Finance and Corporate Services Committee resolve to move In-Camera pursuant to Subsection 13(1)(a), to close part of a meeting to members of the public as the subject matter considered is “the security of the property of the City”, at which time a verbal update will be provided on cyber security and the external threat landscape, which is confidential and will not be reported out.**

Committee resolved In Camera at 10:13 am and resumed in open session at 11:18 am.

Upon resuming in open session, Mayor Sutcliffe advised that the Finance and Corporate Services Committee met In Camera to receive an update on Cybersecurity and the external threat landscape.

These matters will not be reported out as they relate to Subsection 13(1)(a) of the Procedure By-law, as the subject matter relates to the security of the property of the City.

During the in camera session, no votes were taken other than procedural motions and/or directions to staff.

**Motion No. FCSC 2024-19-03**

Moved by C. Kitts

**BE IT RESOLVED THAT the Finance and Corporate Services Committee resolve in camera pursuant to Subsection 13(1)(a) of the Procedure By-law, as the subject matter relates to the security of the property of the City, to receive a presentation on cyber security and the external threat landscape, which is confidential and will not be reported out.**

**Carried**

10. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

11. Inquiries

There were no Inquiries.

12. Other Business

12.1 Motion - Kitts - Waive the market rent requirement for 3 Selkirk Street for 2 years

Other Business was dealt with prior to moving in Camera.

Vice-Chair C. Kitts introduced a motion.

Mr. Peter Radke, Manager, Realty Initiatives & Development, Strategic Initiatives Department responded to questions.

Following discussion and questions of staff, the Committee carried the motion as presented.

**Motion No. FCSC 2024-19-02**

Moved by C. Kitts



***BE IT RESOLVED THAT the Finance and Corporate Services Committee approve the addition of this item for consideration by the Committee at today's meeting, pursuant to subsection 89(3) of the Procedure By-law (being by-law no. 2022-410) to allow for timely consideration of the matter.***

**WHEREAS** the development project at 3 Selkirk Street will be done over three phases, ultimately resulting in three high-rise buildings of 22, 32 and 28 storeys with approximately 1,100 residential units, 1,977 square metres of commercial space, and 1,694 square metre park; and

**WHEREAS** a site plan agreement, Instrument Number OC2658658, has been registered, executed and that agreement required the property owner to dedicate land for park purposes; and

**WHEREAS** the intent of the City was to acquire the park lands prior to the property owner commencing development but to then allow the property owner to utilize the park lands for staging and other construction activity at a nominal rent value; and

**WHEREAS** City Council adopted a Leasing Policy on July 6, 2022, that requires market rent to be realized for any city land being leased or licensed; and

**WHEREAS** the annual market rental rate to license the subject lands would be approximately \$120,000; and

**WHEREAS** it is consistent with the site plan approval that the use of the lands be at nominal value;

**THEREFORE BE IT RESOLVED** that Finance and Corporate Services Committee recommend that City Council waive the market rent requirement of the Leasing Policy and the Retention of Municipal Parkland Policy and direct City staff to negotiate a license for 3 Selkirk Street at a nominal value;

**BE IT FURTHER RESOLVED** that staff be directed to include in the License of Occupation a sunset clause of two years from the date of issuance and should an additional License of Occupation be required beyond those two years, it be valued based on market rate or meet the policy requirements in effect at the time of issuance;

**BE IT FURTHER RESOLVED that the City ensures that the appropriate securities associated with the park parcel be held through the Site Plan Agreement and the License of Occupation.**

**Carried**

13. Adjournment

Next Meeting

Tuesday, December 3, 2024.

The meeting adjourned at 11:18 am.

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Original signed by M. Aston,  
Committee Coordinator

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Original signed by Mayor  
M. Sutcliffe, Chair