



Ottawa Police Service Board

Minutes

Meeting #: 114
Date: February 24, 2025
Time: 4:00 pm
Location: Electronic Participation

Present: Chair: Salim Fakirani, Vice Chair: Marty Carr, Cathy Curry, Peter Henschel, Dave Donaldson, Michael Polowin, Steve Desroches.

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1. Notices and meeting information for participants and members of the public
 2. Confirmation of Agenda

That the Ottawa Police Service Board confirm the agenda of the 24 February 2025 meeting.

Carried

3. Confirmation of Minutes
 - 3.1 Minutes 113#1 and 113#2 of 27 January 2025

That the Ottawa Police Service Board confirm Minutes 113#1 and 113#2 of the 27 January 2025 meeting.

Carried

4. Committee Meetings: Reports from Committee Chairs & Minutes

4.1 Finance and Audit Committee - Draft Minutes #30 of 10 February 2025

That the Ottawa Police Service Board receive this item for information.

Received

5. Declarations of Interest

No Declarations of interest were filed.

6. Public Delegations

There were no delegations.

7. Inquiries

There were no Inquiries.

8. Items of Business

8.1 Chair's verbal report

Chair's report

The Board acknowledged Chair S. Fakirani for receiving the King Charles III Coronation Medal and Certificate of Merit, in recognition of his service to the Ismaili community and his role with the Police Service Board.

That the Ottawa Police Service Board receive this report for information.

Received

8.2 Chief's verbal report

Chief's report

The Board asked if the plan for the Parliamentary District aligns with the District model and whether it is separate due to funding, or if there is any synergy between the two. The Service explained that the district project is integrated into many areas of the organization but is progressing at a different pace due to separate funding. It was noted that the District project team is aligned with the creation of the Parliamentary District and is incorporating it into their plans.

That the Ottawa Police Service Board receive this report for information.

Received

8.3 Attendance at the OAPSB Spring Conference 2025 And Sponsorship

Executive Director 's report

The recommended was amended to add S. Desroches.

That the Ottawa Police Service Board approve:

1. **The in-person attendance of Chair S. Fakirani, Vice-Chair M. Carr, Member S. Desroches and Executive Director H. Sayah at the Ontario Association of Police Service Boards (OAPSB) Spring Conference and AGM being held in London, Ontario from June 3rd to 5th, 2025.**
2. **A \$1,000 Silver sponsorship for the OAPSB Spring Conference and AGM.**

Carried as amended

8.4 Special Olympics Ontario School Championships Sponsorship

Executive Director 's report

The Board encouraged everyone to participate in any of the special Olympics events happening in Ottawa.

That the Ottawa Police Service Board approve a \$2,000 Bronze sponsorship for the Special Olympics Ontario School Championships held in Ottawa and hosted by the City of Ottawa and the Ottawa Police Service.

Carried

8.5 Appointment of Ottawa Police Service Officers

Chief's report

That the Ottawa Police Service Board:

1. **Appoint, on the date of swearing in, the Ottawa Police Service police officers listed within this report, pursuant to Section 37(1)(c) of the Community Safety and Policing Act (CSPA).**
2. **Issue a certificate of appointment as required by Section 83(4) of the CSPA.**

Carried

8.6 Appointment of Auxiliary Members Report

Chief's report

That the Ottawa Police Service Board approve the appointment of: Alice Abed, Grace Milette, Ian Lau, Joseph Daous, Lisa Ding, Oscar Li, Rabbea Jadayel, Thomas McCullough, Tim Hohmann, and Yunas Magsi as Auxiliary Members with the Ottawa Police Service pursuant to Section 91(1) of the *Community Safety and Policing Act (CSPA)*.

Carried

8.7 2025 Internal Audit Plan

Chief's report

The Board highlighted that under the Community Safety and Policing Act (CSPA), the Board is responsible for conducting quality assurance of adequate and effective policing. Under Board Policy CR-9, the Chief is required to ensure that proper resources are provided within the Quality Assurance section. Concerns were raised about this section's capacity to conduct audits and deliver the work plan.

The Board asked if the risk assessment used to determine the audits, and their timelines could be shared later at a future finance and audit committee meeting. The Service confirmed that they are working on a report that will be on the March Board meeting agenda on the compliance with Ministry standards.

The Service explained that this year, the audit environment has become more complex, with multiple audits and inspections being conducted. A key focus has been to avoid overlapping audits on the same topics. They are collaborating with the Executive Director to ensure alignment with other ongoing efforts. While the audit environment has grown more complex, it was emphasized that it is manageable, and that OPS are coordinating with all relevant partners.

The Board inquired if the audit team responsible for conducting internal audits and for cooperating with inspections or audits conducted by the Inspector General and Ottawa Auditor General is the same. The Service confirmed that it is the same team, currently consisting of one individual. The Service is looking to hire an additional auditor to increase capacity.

The Board recalled that during the February 10th 2025 Finance and Audit Committee meeting, they discussed the rationale behind choosing the two items in the report. They received assurances that four other items are equally important, but due to limited resources, they were prioritized. It was noted that if capacity increases, the remaining audit items could be expanded upon in the future.

That the Ottawa Police Service Board approve the 2025 Internal Audit Work Plan as endorsed by the Finance and Audit Committee.

Carried

8.8 Response to Inquiry I-24-04 – Major Events and Demonstrations

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

8.9 Response to Inquiry I-25-03 – Obstructed License Plate

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

8.10 Response to Inquiry I-25-02 - P1 And P2 Calls for Service at or Around Schools.

Chief's report

The Board expressed appreciation for the response to this inquiry, acknowledging the challenge of addressing the issue within the police Board's purview. The Board emphasized the importance of the youth strategy and requested an update, similar to the one planned for the human trafficking unit. The Board requested a high-level overview of police activities beyond the school resource officer program, particularly regarding youth on probation, at-risk youth, or those with mental health issues or minor criminal offenses. The Board also requested more information on how the police are involved in youth-related issues, as this is a growing community concern. The Service confirmed that they will bring the information requested to the Board at a later date.

The Service shared that the reintroduction of the program whereby officers are designated as school contacts, has already received positive feedback.

That the Ottawa Police Service Board receive this report for information.

Received

8.11 Performance Report – Fourth Quarter 2024

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

8.12 Workforce Management Report – Fourth Quarter 2024

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

8.13 Report on the Special Investigations Unit 24-OFP-301

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

8.14 Summary of City Council Decisions Related to the Ottawa Police Service Board

Executive Director 's report

That the Ottawa Police Service Board receive this report for information.

Received

8.15 Schedule of Conferences in 2025

Executive Director 's report

The Chair encouraged all Board members to participate in as many educational activities as is possible within the budget guidelines. The Conferences are an excellent opportunity, particularly for new members, to understand the challenges and issues other Boards are facing.

That the Ottawa Police Service Board receive this report for information.

Received

8.16 Legal Services Status Report – 2024 Fourth Quarter

Board Solicitor's report

That the Ottawa Police Service Board receive this report for information.

Received

8.17 Outstanding Board Inquiries, Motions & Directions: February 2025 Report

Executive Director 's report

The Board thanked the Executive Director for adding a new section to track and follow up on outstanding actions.

That the Ottawa Police Service Board receive this report for information.

Received

8.18 Letters of Commendation: February 2025

Chief's report

That the Ottawa Police Service Board receive this report for information.

Received

9. Other Business

10. In Camera Items

In accordance with Section 44 of the *Community Safety and Policing Act, 2019*, the Ottawa Police Service Board met in a closed session prior to the public meeting to discuss items pertaining to the following subject matter:

1. Update on Demonstrations and Event Management
 2. Negotiation Carried on Behalf of the Board
 3. Operational Matter
 4. Delay Application
 5. Labour Relations Matter
 6. Labour Relations Matter
 7. Labour Relations Matter
 8. Personal Matter
 9. Legal Services Status Report – Settlements, Fourth Quarter 2024
 10. Legal Matter
 11. Legal Matter
 12. Labour Relations Matter
 13. Legal Matter
11. Adjournment
The meeting adjourned at 4:57 p.m.
 12. Next Meeting
Regular Meeting-Monday, March 24, 2025