

**Report to / Rapport au:**

**OTTAWA POLICE SERVICE BOARD  
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

**24 March 2025 / 24 mars 2025**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Deputy Chief Steve Bell, Chief Administrative Officer / Agent Administratif  
Principal**

**BellS@ottawapolice.ca**

**SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLES – OTTAWA POLICE  
SERVICE**

**OBJET: RENOMINATION DES AGENTS SPÉCIAUX – SERVICE DE POLICE  
D'OTTAWA**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Service Board approve the re-appointment of thirty-four (34) Ottawa Police Service employees listed in Appendix 1 as Special Constables for the Ottawa Police Service pursuant to Section 92 of the Community Safety and Policing Act (CSPA), in accordance with the terms and conditions set forth in the attached Application for Appointment Forms.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de service de police d'Ottawa approuve la renomination de trente-quatre (34) employés du Service de police d'Ottawa énumérés à l'annexe 1 à titre d'agents spéciaux du Service de police d'Ottawa conformément à l'article 92 de la Loi sur la sécurité communautaire et les services policiers (CSPA), conformément aux modalités et conditions énoncées dans les formulaires de demande de nomination ci-joints.**

## **BACKGROUND**

Section 92 of the Community Safety and Policing Act (CSPA) allows the Ottawa Police Service Board (the Board) to appoint Ottawa Police Service (OPS) employees, hired as Special Constables and assigned to Court and Cellblock Security, Document Service and District Special Constable. These Special Constables have obtained the required training in compliance with the CSPA training requirements and can be deployed to conduct any of the duties assigned to them. This training, as stipulated under the CSPA Ontario (Regulation 87/24 and Section 92), includes, but is not limited to, de-escalation training, use of force training, and traffic direction and control training. Certain Special Constables may be selected to work with the Emergency Services Unit and will be given extra provincially mandated training in Search and Rescue, Evidence Search, Chemical, Biological, Radioactive, Nuclear and Explosives (CBRNE), event support and Public Order.

These appointments will remain in force for a five-year period, or until the appointees are no longer employed by OPS / cease to perform the duties outlined above. At the end of the five year period, if the member continues to be employed by the OPS as a Special Constable, the service will seek their reappointment by the Board.

In accordance with CSPA Ontario Regulation 396/23, OPS Special Constables have peace officer and/or police powers on or in-relation to the properties, facilities, and assets under the control of the OPS and under the following legislation:

Cannabis Control Act;

Highway Traffic Act;

Courts of Justice Act;

Liquor Licence and Control Act, 2019;

Mental Health Act;

Provincial Offences Act;

Safe Streets Act, 1999;

Smoke-Free Ontario Act;

Trespass to Property Act;

Youth Criminal Justice Act (Canada);

Courts of Justice Act;

Criminal Code, R.S.C. 1985, c. C-46, sections 129, 130, 139, 140, 145(1), 145(3), 145(2), 145(5), 145, 173, 175, 180(1), 248, 264.1, 266, 267(a), 270, 334(a)(b), 354(1), 362(2)(b), 368, 372 (1), 372(3), 380(1)(b), 393(3), 403, 430(4), 430(3), 437, 733.1, 811, 495;

Controlled Drugs and Substances Act, S.C. 1996, c.19, sections 4(3), 4(4), 4(5), 4(6); and 5(1), and the Child, Youth and Family Services Act, 2017, S.O. 2017, c.14, Sched. 1, as amended, sections 83(4), 136(5), 172(1)(2).

In accordance with CSPA Ontario Regulation 396/23, OPS Special Constables are permitted to possess and use the following use of force weapons in relation to their duties:

- A baton/ASP, handcuffs/flexcuffs, and oleoresin capsicum spray/foam.

These appointments ensure that these employees can carry out their assigned duties as Special Constables. Upon termination of employment, the OPS will advise the Board of the conclusion of the appointment.

## **DISCUSSION**

The Special Constable appointment application forms have been provided to the Board for the Chair's signature.

## **SUPPORTING DOCUMENTATION**

Appendix 1: Re-Appointment of Special Constables – Ottawa Police Service

## **FINANCIAL IMPLICATIONS:**

There are no financial implications involved in appointing OPS members as Special Constables.

## **CONCLUSION**

The appointment of Special Constable status is required for OPS employees working in Court and Cellblock Security, Document Service, and District Special Constable teams to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

## Appendix 1: Re-Appointment of Special Constables: Ottawa Police Service

### Members expiring after January 2025 (Transition from PSA to CSPA regulations and requirements)

#### Special Constable with Highway Traffic Act authorities

1. BELL, Steven	April 28, 2028
2. BISAILLION, Sheri Lynn	August 21, 2027
3. BOETTCHER, Nathan	April 19, 2027
4. BRANJE, Rhonda	November 8, 2025
5. BURKE, Tara	January 19, 2027
6. CAPRI, Graham	March 17, 2029
7. CLARK, Glenmore	June 18, 2027
8. De La ROSA, Aline	May 18, 2027
9. De SOUZA, Alex	April 28, 2028
10. DOYLE, Adam	December 12, 2028
11. EDWARDS-ALMENDARES, Oscar	December 12, 2028
12. GORDON, Claudeana	March 17, 2029
13. GROSSER, Kevin	June 19, 2029
14. HAMILTON, Jonathan	August 21, 2027
15. HUSTINS, Roger	March 19, 2029
16. KEALEY, Devan	August 21, 2029
17. LABERGE, Andre	December 12, 2028
18. LABRANCHE, Pierre	December 12, 2028
19. McGAHEY, Connor	May 22, 2028
20. McMAHON, Brennen	December 12, 2028
21. O'BRIEN, Kevin	May 18, 2027
22. OLIVERA, Carlos	February 16, 2026
23. SIMONETTI, Sebastien	August 21, 2027
24. THERIEN, Troy	April 19, 2027
25. VUKASOVIC, Jeffrey	November 15, 2027
26. WEST, Bryan	November 8, 2025

#### Special Constables without Highway Traffic Act authorities

1. BARKLEY, Scott	November 8, 2025
2. CARSON, Troy	May 18, 2027
3. KONOPKA, Robert	May 18, 2027

- |                   |                   |
|-------------------|-------------------|
| 4. KOVACS, Lauren | December 12, 2028 |
| 5. LONGPRE, Mark  | May 14, 2028      |
| 6. McGAHEY, Peter | November 15, 2027 |
| 7. WARSAME, Adam  | March 22, 2026    |
| 8. WYCHE, Morgan  | January 5, 2027   |