

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa
14 April 2025 / 14 avril 2025**

**Submitted on March 14, 2025
Soumis le 14 mars 2025**

**Submitted by
Soumis par:**

**Dr./D^{re} Trevor Arnason, Interim Medical Officer of Health / Médecin chef en santé
publique**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2025-OPH-BOH-0008

SUBJECT: Attendance at the Association of Local Public Health Agencies' (aLPHa) 2025 Annual General Meeting and Conference and Board of Health Section Meeting

OBJET: Présence à l'assemblée générale et conférence annuelle de l'Association of Local Public Health Agencies (aLPHa) 2025 et la réunion de la section des conseils de santé

REPORT RECOMMENDATION

That the Board of Health for the City of Ottawa Health Unit approve the attendance of Chair Kitts and Vice-Chair DeGiovanni at the Association of Local Public Health Agencies' (aLPHa) 2025 Annual General Meeting and Conference and Board of Health Section Meeting, to be held June 18-20, 2025 in Toronto.

RECOMMANDATION DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la Ville d'Ottawa approuve la présence du président Kitts et du vice-président DeGiovanni à l'assemblée générale annuelle et à la conférence 2025 de l'Association des agences locales de santé publique (ALPHA) ainsi qu'à la réunion de la section du Conseil de santé, qui se tiendront du 18 au 20 juin 2025 à Toronto.

BACKGROUND

Ottawa Public Health (OPH) is an active member of the Association of Local Public Health Agencies (ALPHA). ALPHA provides leadership to boards of health and public health units in Ontario as well as advises and lends expertise on the governance, administration and management of health units. The Association also collaborates with governments and other health organizations, advocating for a strong, effective and efficient public health system in the province. Membership includes Board of Health Members, Medical Officers of Health and Associate Medical Officers of Health, as well as senior public health managers and affiliate members.

Participation in ALPHA meetings is strongly encouraged, including by the Medical Officer of Health and/or Associate Medical Officers of Health and, whenever possible, Members of the Board of Health. ALPHA regularly holds three meetings a year, including Fall and Winter Symposiums as well as the Annual General Meeting and Conference.

DISCUSSION

Board Members were canvassed for their interest in attending the ALPHA Board of Health Annual General Meeting and Conference. Chair Kitts and Vice Chair DeGiovanni indicated they are available to attend.

Pursuant to the Board of Health [Travel Policy](#), Board Members attending a multi-day conference, meeting or event will be required to provide a written report to the Board at the meeting immediately following the conference, seminar or event. Such written report may be made through an Information Previously Distributed (IPD) memo. The Board of Health Secretary will assist with the preparation of the IPD memo.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

Board of Health Members were consulted.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated to this report.

FINANCIAL IMPLICATIONS

The estimated cost per delegate to attend the aPHa 2024 Annual General Meeting and Conference in Toronto is approximately \$1625 including registration fee, accommodations, per diem and travel expenses. Funds are available within the Ottawa Board of Health operating budget.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report.

DISPOSITION

The Board Secretary will process the registration and assist in travel arrangements, as necessary. The Board Secretary will advise aPHa of the Ottawa Board of Health representatives.