

<p>5. Office of the City Clerk 2024 Annual Report</p> <p>Rapport annuel 2024 du Bureau du greffe municipal</p>
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Committee Recommendation(s)

That Council:

- 1. Receive this report; and**
- 2. Approve the amendments to Schedule “A” of the Records Retention and Disposition By-law as outlined in this report and set out in Documents 4 and 5.**

Recommandation(s) du Comité

Que le Conseil :

- 1. Prenne connaissance du présent rapport; et**
- 2. Approuve les modifications apportées à l'annexe « A » du Règlement sur la conservation et le déclassé des dossiers, comme il est décrit dans le présent rapport et indiqué dans les documents 4 et 5.**

Documentation/Documentation

- 1. Extract of draft Minutes, Finance and Corporate Services Committee, April 1, 2025.**

Extrait de l'ébauche du procès-verbal du Comité des finances et des services organisationnels, le 1 avril 2025.

- 2. City Clerk's Report, Office of the City Clerk, submitted March 21, 2025 (ACS2025-OCC-GEN-0003).**

Rapport de la greffière municipale, Bureau du greffe municipal, soumis le 21 mars 2025 (ACS2025-OCC-GEN-0003).

**Finance and Corporate Services
Committee
Report 23A
April 16, 2025**

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**Comité des finances et des services
organisationnels
Rapport 23A
Le 16 avril 2025**

**Extract of Draft Minutes 23
Finance and Corporate Services
Committee
April 1, 2025**

**Extrait de l'ébauche du procès-verbal 23
Comité des finances et des services
organisationnels
le 1 avril 2025**

Office of the City Clerk 2024 Annual Report

File No ACS2025-OCC-GEN-0003 - Citywide

The following responded to questions:

- Ms. Caitlin Salter MacDonald, City Clerk, Office of the City Clerk (OCC)
- Mr. Kiel Anderson, Manager, Manager, Governance, Elected Officials and Business Support, OCC

Following discussion and questions of staff, the Committee carried the report recommendations as presented.

Report Recommendation(s)

That the Finance and Corporate Services Committee recommend that City Council:

- 1. Receive this report; and**
- 2. Approve the amendments to Schedule "A" of the Records Retention and Disposition By-law as outlined in this report and set out in Documents 4 and 5.**

Received