

## Document 1– Application Summary and Staff recommendation

### **A – Cumberland Township Agricultural Society – Technology upgrade, development and operation of survey for tourism.**

#### Project Summary

The Cumberland Township Agricultural Society, located in Ward 19, is seeking funding to support an update of their technology, systems, and information. With the update to their website, the access to the information for the Cumberland Township Agricultural Society will be easier to find and allow for more information to be shared, as well as allowing rentals to be conducted online. A review of their technical needs will enable the Cumberland Township Agricultural Society to acquire the best equipment to suit their needs, with their limited budget. The A/V systems will allow the group to conduct meetings more efficiently, and to provide the equipment to other users. The installation of Wi-Fi will allow internet access throughout the multiple buildings, as well as the fairgrounds itself, allowing connectivity for events and to stop using the minimal service from the Navan Memorial Centre Wi-Fi. The survey will be used to track tourism and travel data, developing a blueprint for the Cumberland Township Agricultural Society to build out the services and tailor funding efforts in the future.

#### Project Cost

The total cost of the project is estimated to be \$23,866.59, which includes the development and training on maintenance for the website, a needs assessment and recommendation on equipment for office, acquisition of A/V equipment, installation of a Wi-Fi upgrade to the fairgrounds, and the development and operation of a survey. The Cumberland Township Agricultural Society is asking for \$19,138.62 in RCBGP funds, with the rest being self-funded.

#### Staff Recommendation

The applicant, Cumberland Township Agricultural Society, is an eligible applicant under the RCBGP. Staff believes that the proposed project meets the eligibility requirement under the program guidelines.

The Rural Affairs Office has reviewed the application and recommends approval of the full amount of \$19,138.62.

### **B – The Royal Canadian Legion Branch 589 (Osgoode) - Demolition, disposal, and reconstruction of accessible ramp and entry**

### Project Summary

The Royal Canadian Legion Branch 589 (Osgoode Legion) is seeking funding support from the City in removing the compromised walls, ramp, and concrete, and installing a new insulated slab with a permafrost barrier to prevent future damage. The walls will be rebuilt with insulation, and the ramp will be reconstructed for accessibility. The project will also improve security on the building by leveling the walls and floor again, so the door can close securely.

### Project Cost

The total cost of the project is \$44,070 which includes the demolition, disposal and reconstruction of the accessible ramp and entry.

### Staff Recommendation

The applicant, Royal Canadian Legion Branch 589 (Osgoode Legion), is an eligible applicant under the RCBGP. Staff believes that the proposed project meets the eligibility requirement under the program guidelines.

The Rural Affairs Office has reviewed the application and recommends approval of the full amount of \$44,070.

## **C – Metcalfe Community Association - Metcalfe fire station sign project amendment**

### Project Summary

The Metcalfe Community Association is seeking an amendment to their funding agreement. They are looking for additional funding to support the completion of the previously approved Metcalfe fire station digital changeable message sign project. The community association was unaware at the time of the original application of the permitting requirement for the retrofitting of the existing sign. This unforeseen cost is a barrier to the completion of the project.

### Project Cost

The total increased cost of the request is \$2,330.00, which includes the fee for the Sign Minor Variance.

### Staff Recommendation

The applicant, Metcalfe Community Association, is an eligible applicant under the

RCBGP. Staff believes that the proposed project meets the eligibility requirement under the program guidelines.

The Rural Affairs Office has reviewed the application and recommends approval of the full amount of \$2,330.00.