

**Subject: Status Update – Agriculture and Rural Affairs Committee Inquiries
and Motions - For the Period Ending April 22, 2025**

File Number: ACS2025-OCC-CCS-0058

Report to Agriculture and Rural Affairs Committee on 1 May 2025

**Submitted on April 22, 2025 by Christopher Zwierzchowski, Committee
Coordinator**

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Ward: Citywide

**Objet : Rapport de Situation - Demandes de Renseignements et Motions du
Comité de l'agriculture et des affaires rurales pour la période se
terminant le 22 avril 2025**

Dossier : ACS2025-OCC-CCS-0058

Rapport au Comité de l'agriculture et des affaires rurales

le 1er mai 2025

**Soumis le 22 avril 2025 par Christopher Zwierzchowski, Coordonnateur du
Comité**

Personne-ressource : Christopher Zwierzchowski, Coordonnateur du Comité

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Quartier : À l'échelle de la ville

Report Recommendation

**That the Agriculture and Rural Affairs Committee receive this report for
information.**

Recommandation du rapport

**Que le Comité de l'agriculture et des affaires rurales prenne connaissance de ce
rapport.**

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately. (The departmental lists are contained in Documents 1 and 2.)

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

COMMENTS BY THE WARD COUNCILLOR(S)

This report is Citywide in nature.

ADVISORY COMMITTEE(S) COMMENTS

This section contains any comments or recommendations made by one or more Advisory Committees relating to this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

RURAL IMPLICATIONS

There are no rural implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Departmental List of Outstanding Motions and Directions to Staff

Document 2 – Departmental List of Outstanding Inquiries

DISPOSITION

This report is for information purposes. The Committee Coordinator will continue to track all motions and inquiries made at Agriculture and Rural Affairs Committee and report every two months.