

**MEMO / NOTE DE SERVICE**

**To / Destinataire** OPLB Trustees

**From / Expéditeur** Alexandra Yarrow, Program Manager, Board and Strategic Services

**CC** Library Senior Management Team

**Subject / Objet** Trustee Governance Training **Date:** Friday, May 2, 2025

At the March 2025 OPL Board meeting, following a discussion of the new Standing Committee structure, trustees directed staff to explore developing governance training options for trustees. Subsequently, staff conducted a scan of relevant training available on the Canadian market. In April 2025, staff conferred with and received the support of the Governance Standing Committee regarding the options and next steps in this memo.

**Governance Training Options**

1. **Capacity Canada**
  - Online course starting Sept 2025: [Course One Essentials of Governing](#)
  - Online course anticipated Fall 2025: [Advanced Board Governance](#)
2. **Canadian Nonprofit Academy**
  - Online course (available anytime): [Online Board Training Programs](#)
3. **Governance Solutions**
  - Online course (available anytime): [Know Your Roles](#)
  - Online course starting Oct 2025: [Not-For-Profit Governance Certificate Program](#)

**Next steps**

- This memo will be listed on the May 13, 2025, OPL Board meeting Agenda.
- Trustees can advise staff of their interest in pursuing one of the above offerings individually, to connect individually with a consultant in the governance field for a one-on-one session, or to not pursue these offerings if they wish.
- Staff will continue to develop plans for Board orientation for the 2027-2030 term and will review these with the Governance Standing Committee.

Please contact me with any questions.

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