



## Built Heritage Committee

### Minutes

**Meeting #:** 21  
**Date:** Tuesday, February 11, 2025  
**Time:** 9:30 am  
**Location:** Champlain Room, 110 Laurier Avenue West, and by electronic participation  
  
**Present:** Chair: Councillor Rawlson King, Vice-Chair: Councillor Stéphanie Plante, Councillor Jeff Leiper, Councillor Ariel Troster, Member James Maddigan, Member Carolyn Quinn  
  
**Absent:** Councillor Clarke Kelly, Member Christine Legault

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1. Notices and meeting information for meeting participants and the public  
 Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and hybrid participation details.  
 Accessible formats and communication supports are available, upon request.  
 Except where otherwise indicated, reports requiring Council consideration will be presented to Council on February 26, 2025 in Built Heritage Committee Report 21.  
 The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on February 10, and the deadline to register by email to speak is 8:30 am on February 11.  
**These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary**

**Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.**

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 BHC Minutes 20 – Tuesday, December 10, 2024

**Carried**

4. Postponements and Deferrals

4.1 Designation of 1121 Wellington Street West under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0005 – Kitchissippi (Ward 15)

*Deferred from the November 12, 2024 Built Heritage Committee meeting.*

Greg MacPherson, Planner II, Heritage Planning Branch, presented an overview of the report recommendations and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

Committee members received the following submissions, and a copy of each is filed with the Office of the City Clerk:

- Jeanne Inch, Hintonburg Community Association, in support
- Linda Hoad, Heritage Ottawa, in support

The following speakers addressed the Committee to speak to the report recommendations:

- Jeanne Inch, Hintonburg Community Association, in support
- Linda Hoad, Heritage Ottawa, in support
- Laryssa Korbutiak, with concerns

Following discussion on this item, the Committee carried the report recommendation as presented.

### **Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate the Tollkeeper's House, 1121 Wellington Street West under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Carried**

## **5. Planning, Development and Building Services Department**

### **5.1 Application for new construction at 35 MacKay Street, a property designated under Part V of the Ontario Heritage Act, located in the New Edinburgh Heritage Conservation**

File No. ACS2025-PDB-RHU-0003 - Rideau-Rockcliffe (Ward 13)

*This report will be submitted to the Planning and Housing Committee on February 19, 2025. The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on April 6, 2025.*

The Applicant, as represented by Tim Beed, Fotenn, was present in support, and available to answer questions. The Applicant advised that they did not need to address the Committee if the item carried.

Committee members received a submission from Linda Hoad, Heritage, and a copy is filed with the Office of the City Clerk.

The Committee carried the report recommendations as presented.

### **Report Recommendation(s)**

**That the Built Heritage Committee and Planning and Housing Committee recommend that Council:**

- 1. Approve the application for new construction at 35 MacKay Street according to plans by Ardington and Associates Designs dated November 7, 2024 and September 3, 2024 received on December 3, 2024, conditional upon:**
  - a. The applicant providing a copy of the building permit plans to heritage staff at the time of the submission of the building permit application. The submission shall clearly**

**identify any changes from the approved heritage permit and include a list and explanation of proposed changes.**

- b. The applicant providing samples of all final exterior materials for approval by heritage staff at the time of the submission of the building permit application.**
  - c. The applicant providing heritage staff with updated municipal addressing for the severed and retained portions of the subject property.**
- 2. Delegate authority for minor design changes to the Program Manager, Heritage Planning Branch, Planning, Development and Building Services Department.**
  - 3. Approve the issuance of the heritage permit with a two-year expiry date from the issuance unless otherwise extended by Council.**

**Carried**

**5.2 Designation of 343 Bronson Avenue under Part IV of the Ontario Heritage Act**

File No. ACS2025-PDB-RHU-0007 – Somerset (Ward 14)

Committee members received a submission from Linda Hoad, Heritage, and a copy is filed with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate the former Erskine Presbyterian Church at 343 Bronson Avenue under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Carried**

**5.3 Repeal of By-Law Designating 6295 Fourth Line Road under Part IV of the Ontario Heritage Act**

File No. ACS2025-PDB-RHU-0008 – City-wide

Committee members received a submission from Linda Hoad, Heritage, and a copy is filed with the Office of the City Clerk.

Linda Hoad, Heritage Ottawa, addressed the Committee to express concerns related to the report recommendation.

Following discussion on this item, the Committee carried the report recommendation as presented.

**Report recommendation(s)**

**That the Built Heritage Committee recommend that Council repeal the by-law designating 6295 Fourth Line Road under Part IV of the *Ontario Heritage Act*.**

**Carried**

6. Office of the City Clerk

6.1 Status Update – Built Heritage Committee Inquiries and Motions for the period ending January 24, 2025

File No. ACS2025-OCC-CCS-0010 - City-wide

**Report Recommendation(s)**

**That the Built Heritage Committee receive this report for information.**

**Received**

7. In Camera Items

There were no *in camera* items.

8. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

9. Inquiries

There were no Inquiries.

10. Other Business

10.1 Planning Circulation - Site Plan Control - 315 Chapel Street, 321 Chapel Street, and 8 Blackburn Avenue

10.2 Planning Circulation - Zoning By-Law Amendment and Lifting Part Lot Control - 35 MacKay Street and 71 Thomas Street

11. Adjournment

Next Meeting

Tuesday, April 8, 2025.

The meeting adjourned at 10:09 am.

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Original signed by M. Blais,  
Committee Coordinator

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Original signed by Councillor R.  
King, Chair