



## **Accessibility Advisory Committee**

### **Minutes**

**Date:** Tuesday, April 8, 2025  
**Time:** 6 pm  
**Location:** Electronic Participation

**Present:** Chair Vania Karam, Vice-Chair Holl Ellingwood, Wayne Antle, Ian Bourrie, Ana Maria Cruz-Valderrama, Jodi Fisher, David Humphries, Murray MacDonald, Hannah Walhad

**Absent:** Matthew Eliot, William Van Veen

**Present non-voting member:** Councillor Marty Carr

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1. Notices and meeting information for meeting participants and the public  
 Members of Committee and Council, City staff, media and the general public may join the meeting with this link:  
[Zoom meeting no. 816 1070 9295](#)  
 Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
 Accessible formats and communication supports are available, upon request.  
 The deadline to register to speak, or submit written comments is 4 pm on the day of the meeting.
2. Declarations of Interest  
 No Declarations of Interest were filed.
3. Office of the City Clerk

### 3.1 Provincial and Federal Accessibility Plan Updates

#### **Report Recommendation(s)**

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

**Carried**

### 3.2 Adoption of Accessibility Advisory Committee Procedure By-law and Mandatory Policies for Advisory Committees

File No. ACS2025-OCC-CCS-0034 – Citywide

The Accessibility Office delivered an update on Provincial and Federal Accessibility Plans. The presentation was led by Megan Richards, Program Manager in the Accessibility Office, Sarah Beriault, Corporate Accessibility Specialist in the Accessibility Office, and Rob Prud'homme, Corporate Accessibility Specialist in the Accessibility Office. A copy of the slide presentation is filed with the Clerk.

There was one delegation for this item:

- Kyle Humphrey, who spoke to the accessibility features when updates are made to municipal parks.

Kevin Wherry, Manager, Parks and Facilities Planning from the Recreation, Cultural & Facility Services Department; Megan Richards, Program Manager in the Accessibility Office; Sarah Beriault, Corporate Accessibility Specialist in the Accessibility Office; and Rob Prud'homme, Corporate Accessibility Specialist in the Accessibility Office, were available to answer questions from members.

Members discussed the following issues:

- Para Transpo service reliability, call wait times, and procurement of future vehicles.
- Accessibility training for non-city transpo options
- OC Transpo procurement schedule
- Accessibility standards and approvals in municipal parks

#### **Report Recommendation(s)**

**That, as set out in the [2022-2026 Mid-term Governance Review report](#) (ACS2025-OCC-GEN-0001), approved by City Council on January 29, 2025, the Accessibility Advisory Committee approve the replacement Accessibility Advisory Committee Procedure By-law (Document 1).**

**Carried**

4. Adjournment

Next Meeting

April 15, 2025.

The meeting adjourned at 7:08 pm.

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Original signed by A. El-Azzi,  
Committee Coordinator

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Original signed by Vania Karam,  
Chair