

2025-05-14

City of Ottawa | Ville d'Ottawa

Comité de dérogation



MINOR VARIANCE APPLICATION

COMMENTS TO THE COMMITTEE OF ADJUSTMENT

PANEL 1

PLANNING, DEVELOPMENT AND BUILDING SERVICES DEPARTMENT

Site Address: 214 Cowley Avenue  
Legal Description: Part of Lot 17 (West Cowley Avenue), Registered Plan 219  
File No.: D08-02-25/A-00092  
Report Date: May 14, 2025  
Hearing Date: May 21, 2025  
Planner: Penelope Horn  
Official Plan Designation: Inner Urban Transect, Neighbourhood Designation  
Zoning: R2D[2159]

DEPARTMENT COMMENTS

The Planning, Development and Building Services Department **has no concerns with** the application.

DISCUSSION AND RATIONALE

Staff have reviewed the subject minor variance application against the “four tests” as outlined in Section 45 (1) of the *Planning Act*, R.S.O. 1990 c. P.13, as amended. Staff are satisfied that the requested minor variances meet the “four tests”.

ADDITIONAL COMMENTS

Infrastructure Engineering

- The **Planning, Development and Building Services Department** will do a complete review of grading and servicing during the building permit process.
- At the time of building permit application, a grading/servicing plan prepared by a Professional Engineer, Ontario Land surveyor or a Certified Engineering Technologist will be required.
- A Grading Plan, prepared by a relevant professional, is required for the construction of additions, garages, decks, or other structures over 55 sq. meters in size and/or are less than 1.2 metres from a property line.
- Any proposed works to be located within the road allowance requires prior written approval from the Infrastructure Services Department.

- The surface storm water runoff including the roof water must be self-contained and directed to the City Right-of-Way, not onto abutting private properties as approved by **Planning, Development and Building Services Department**.
- A private approach permit is required for any access off of the City street.
- Existing grading and drainage patterns must not be altered.

## Right-of-Way Management

The Right-of-Way Management Department has no concerns with the proposed Application as there appears to be no requested changes to the existing private approach. There will also be no impact to the existing ample soft landscaping and vegetation in the front yard.

## Planning Forestry

- Through pre-consultation it was determined that there are no existing protected trees in the vicinity of the proposed addition above the existing carport. There are no tree-related concerns with the requested variances.

## Transportation Engineering

- The site is located within 300 m of the O-Train Line 1 rail corridor. The City of Ottawa will not be responsible for any complaints or claims arising from use of such facilities and/or operations on, over or under the aforesaid rights-of-way.




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Penelope Horn  
Planner I, Development Review All Wards  
Planning, Development and Building  
Services Department




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James Ireland  
Planner III, Development Review All Wards  
Planning, Development and Building  
Services Department