



## Public Works and Infrastructure Committee

### Minutes

**Meeting #:** 18  
**Date:** Thursday, March 27, 2025  
**Time:** 9:30 am  
**Location:** Champlain Room, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Councillor Tim Tierney, Vice-Chair: Councillor Catherine Kitts, Councillor Jessica Bradley, Councillor Steve Desroches, Councillor Sean Devine, Councillor Laura Dudas, Councillor Glen Gower, Councillor Laine Johnson, Councillor Wilson Lo, Councillor Matt Luloff, Councillor Ariel Troster

## Public Works and Infrastructure Committee

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1. Notices and meeting information for meeting participants and the public
 

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and hybrid participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on Wednesday April 16, 2025 in Public Works and Infrastructure Committee Report 18.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on March 26, 2025, and the deadline to register to speak by email is 8:30 am on March 27, 2025.

These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 PWIC Minutes 17 – Tuesday, February 27, 2025

**Carried**

4. Responses to Inquiries

4.1 TRC-2024-03 - Vimy Memorial Bridge Collisions

Councillor S. Desroches

5. Referrals

5.1 Motion – Councillor D. Brown – Road Safety Action Plan Funding

File No. ACS2025-OCC-CCS-0026 - City Wide

*This item was referred from Council on December 11, 2024 as per Council Motion No. 2024 - 48-09.*

Councillor Kitts (on behalf of Councillor Brown) introduced Motion No. 2025-18-01 as a replacement motion for consideration.

**Report Recommendation(s)**

**That Public Works and Infrastructure Committee recommend Council direct staff to identify up to \$10 million within the Road Safety Action Program funded through the Automated Speed Enforcement and the Red Light Camera revenue and direct this funding in 2026 to the warranted traffic control devices program to further reduce the current backlog of warranted intersections in need of funding.**

**Motion No. PWIC 2025-18-01**

Moved by C. Kitts

**THEREFORE BE IT RESOLVED THAT Public Works and Infrastructure Committee recommend Council direct staff to identify up to \$10 million and direct funding in 2026 to the warranted traffic control devices program to further reduce the current backlog of warranted intersections in need of funding.**

**Carried**

**5.2 Councillor S. Plante – To develop a plan to install the outstanding 51 warranted PXOs by 2030**

File No. ACS2025-OCC-CCS-0027 - City Wide

*This item was referred from Council on December 11, 2024 as per Council Motion No. 2024 - 48-11.*

Councillor Kitts (on behalf of Councillor Plante) introduced Motion No. 2025-18-02 as a replacement motion for consideration.

**Report Recommendation(s)**

**That Public Works and Infrastructure Committee recommend Council direct staff to develop a plan and timeline that includes the required additional funding within the Road Safety Action Plan (RSAP) Program - funded through the Automated Speed Enforcement and Red Light Camera revenues - to install the outstanding 51 warranted PXOs by 2030, and report back to Transportation Committee and Council by Q4 of 2025, in advance of the 2026 Budget.**

**Motion No. PWIC 2025-18-02**

Moved by C. Kitts

**THEREFORE BE IT RESOLVED THAT Public Works and Infrastructure Committee recommend Council direct staff to include in the 2025 Road Safety Action Plan Annual Report a plan, including the estimated required funding, to implement the backlog of Pedestrian Crossovers at all warranted locations city-wide by 2030. Additionally, that staff be further directed to actively seek opportunities to fund the plan to eliminate the backlog by 2030.**

**Carried**

6. Planning, Development and Building Services Department

6.1 2024 E-Scooter Season and Extension of the Pilot Program

File No. ACS2025-PDB-TP-0002 – City-wide

**Direction to staff** (L. Johnson)

THEREFORE BE IT RESOLVED THAT staff be directed to consult with the ward Councillor on any proposed expansion to the e-scooter deployment zone within their ward, beyond what was allowed for the 2024 season, and that this include consultation with the community such as meetings with the local BIA or community association, as determined through discussions with the Councillor.

**Report Recommendation(s)**

**That the Public Works and Infrastructure Committee recommend that Council:**

1. **Approve the City's continued participation in the Provincial Electric Kick Scooter Pilot Program for an additional five-years, until 2029, as extended by the province, and report back at the conclusion of the final year of the pilot;**
2. **Approve amendments to the City's E-scooters By-law No. 2020-174 substantially in the form attached as Document 3 and as outlined in this report;**
3. **Approve the continuation of Ottawa's shared Electric Kick Scooter Pilot Program in 2025, including the use of a Follow-On Contract to award the 2025 season to the two successful proponents of the competitive procurement process used for the 2022 season;**
4. **Approve the proposed changes to the fee structure of Ottawa's Shared Micromobility Framework as outlined in this report; and**
5. **Delegate authority to the General Manager of the Planning, Development & Building Services Department to approve subsequent seasons of Ottawa's shared Electric Kick Scooter Pilot (2026 to 2029) on a go-forward basis, and to revise the fee structure, deployment zone, operational hours, fleet size or any other operational measures required to manage the**

**program, should the General Manager be satisfied with the previous season's results.**

**Carried**

**6.2 Amendments to Residential Boulevard Gardening Regulations in the Use and Care of Roads By-law**

File No. ACS2025-PDB-TP-0009 - City Wide

**Direction to staff (L. Dudas)**

That as part of the amendments to Residential Boulevard Gardening Regulations, staff be directed to develop a comprehensive communications and outreach plan to inform residents about the new City of Ottawa by-laws. This plan should clearly outline potential risks or impacts to gardens within the City right-of-way, including those related to utility work, snow clearing, and City maintenance.

**Report Recommendation(s)**

**That Public Works and Infrastructure Committee recommend City Council approve the amendments to the Use and Care of Roads By-law as set out in Document 1 and as described in this report.**

**Carried as amended**

**Motion No. PWIC 2025-18-03**

Moved by L. Johnson

**WHEREAS the Use and Care of Roads By-law No. 2003-498 places an obligation on the owner of land zoned residential to cut the grass and weeds on the boulevard abutting the owner's land; and,**

**WHEREAS the by-law also prohibits the digging up and removal of grass within a boulevard; and,**

**WHEREAS the Use and Care of Roads By-law was amended in 2023 to permit residents to replace the grass in a boulevard abutting the property with a garden, subject to parameters including setbacks from existing City and utility infrastructure, as well as trees; and**

**WHEREAS these amendments were done in part to recognize the environmental benefits of allowing alternatives to grass within the**

boulevard, while maintaining safe mobility and the continuance of City and utility operations within the right of way; and

**WHEREAS** there are other landscaping alternatives to grass within a boulevard that require less maintenance by abutting owners, provide environmental benefits and would not impact City or utility operations, or mobility within the right of way;

**THEREFORE BE IT RESOLVED THAT** Public Works and Infrastructure Committee recommend Council approve amendments to the Use and Care of Roads By-law No. 2003-498 to:

- (a) permit the owners of land zoned residential to replace the grass within the boulevard abutting their property with herbaceous ground cover defined as soft-stemmed plants that grow to a mature height not exceeding 20 centimetres and which die down to the root each year, and not including any of the species listed in Schedule “A” to the By-law, being the species prohibited within the City’s right of way; and,
- (b) require the owners of land zoned residential to cut the herbaceous ground cover as part of an owners existing obligation to cut the grass and weeds on the abutting boulevard.

**Carried**

### 6.3 Administrative and Enforcement Amendments to Right of Way By-laws

File No. ACS2025-PDB-TP-0010 - City Wide

#### **Report Recommendation(s)**

**That Public Works and Infrastructure Committee recommend City Council approve the amendments to the following by-laws to improve administration and harmonize enforcement regulation as described in this report and set out in Documents 1 to 5:**

- a. **Private Approach By-law (By-law No. 2003-447)**
- b. **Right of Way Patio By-law (By-law No. 2023-230)**
- c. **Encroachments on City Highways By-law (By-law No. 2003-446)**
- d. **Road Activity By-law (By-law No. 2003-445)**

e. **Over-dimensional Vehicles on City Highways By-law (By-law No. 2003-497)**

**Carried**

7. Public Works Department

7.1 Procurement of New Parking Payment System

File No. ACS2025-PWD-RPS-0001 - Citywide

**Report Recommendation(s)**

**That the Public Works and Infrastructure Committee recommend that Council delegate the authority to the General Manager, Public Works to:**

1. **Proceed with an RFP and finalize an agreement with the successful proponent for a parking payment system to replace the existing Pay Display kiosks that will be based on pay-by-license plate technology, as described in this report and funded through the Parking Reserve Fund; and**
2. **Proceed with an RFP and finalize an agreement with the successful proponent for services related to gated parking facility payment systems as described in this report and funded through the Parking Reserve Fund; and**
3. **Finalize and execute a five-year extension with the vendor PayByPhone for the provision of services related to paying for City-managed public parking services by mobile devices; and**
4. **Proceed with an RFP and finalize an agreement with the successful proponent for a second vendor for services relating to paying for City- managed public parking services by mobile devices as described in this report.**

**Carried**

8. Office of the City Clerk

8.1 Status Update – Public Works and Infrastructure Committee Inquiries and Motions for the period ending March 14, 2025

File No. ACS2025-OCC-CCS-0041 - Citywide

**Report Recommendation(s)**

**That the Public Works and Infrastructure Committee receive this report for information.**

**Received**

9. In Camera Items

There were no *in camera* items.

10. Information Previously Distributed

10.1 Memorandum of Understanding and Letter of Agreement between the City of Ottawa and Public Services and Procurement Canada with respect to the “Block 2 Redevelopment Project” construction project

File No. ACS2025-PDB-RHU-0010

11. Motions of Which Notice has been Previously Given

11.1 Motion – Councillor C. Kitts – Deferral of the Multi-Use Pathway Along the Airport Parkway

File No. ACS2025-OCC-CCS-0037 - River (16)

**Report Recommendation(s)**

**That Public Works and Infrastructure Committee recommend Council approve that the construction of the MUP along the west side of the Airport Parkway be deferred and considered with the Airport Parkway widening.**

**Carried**

12. Notices of Motions (For Consideration at Subsequent Meeting)

12.1 Bank Street Active Transportation and Transit Priority Feasibility Study

Submitted by: Chair T. Tierney

**Motion No. PWIC 2025-18-05**

Moved by T. Tierney

**WHEREAS the City is currently undertaking a feasibility study to identify opportunities to improve transit and active transportation on**



**Bank Street between Highway 417 and the Rideau Canal as shown in Document 1 attached to this motion; and**

**WHEREAS changes to Bank Street have the potential to generate increased traffic on side streets connecting to Queen Elizabeth Driveway, many of which are one-way; and**

**WHEREAS residents of this area have submitted a petition concerned about Current traffic issues;**

**THEREFORE BE IT RESOLVED that as part of the Bank Street Active Transportation and Transit Priority Feasibility Study, staff be directed to review the impacts of any recommended changes to Bank Street on adjacent community streets that could be used as cut-through routes, and develop appropriate mitigation measures, as required.**

13. Inquiries

13.1 Bradley - School Boundary Changes

Submitted by: Councillor J. Bradley

The School Crossing Guard Program represents a critical safety component for our youngest pedestrians, particularly with these unprecedented OCDSB boundary changes approaching. Given the significant increase in young children who may need to cross busy intersections to reach their news schools, what specific mechanisms or processes are in place to evaluate these new high-risk crossing points, respond to resident concerns, and ensure appropriate crossing guard coverage at these locations before the September 2026 implementation?

14. Other Business

14.1 200th Anniversary of Bytown - Commemorative Blades recognizing significance of Irish Settlement in L200th Anniversary of Bytown - Commemorative Blades recognizing significance of Irish Settlement in Lowertown

**Motion No. PWIC 2025-18-04**

Moved by C. Kitts

***That the rules of procedure be waived to consider the matter below at the March 27, 2025 meeting of Public Works and Infrastructure Committee.***

**WHEREAS the recently approved ByWard Market and Lowertown West Heritage Conservation District Plans recognize that these neighbourhoods have been home to many diverse communities; and**

**WHEREAS the new plans encourage the City to explore opportunities to incorporate interpretation that celebrates the many histories associated with the neighbourhood; and**

**WHEREAS the upcoming 200<sup>th</sup> anniversary of ByTown and 200<sup>th</sup> anniversary of the ByWard Market provides an opportunity for greater recognition of our city's evolution;**

**WHEREAS the Irish Society of the National Capital Region has expressed an interest in installing commemorative sign blades recognizing the significance of Irish settlement in Lowertown in the 19<sup>th</sup> century during the construction of the Rideau Canal and later as people fled the Irish Potato Famine; and**

**WHEREAS the Lowertown Community Association has expressed interest in a broader commemorative street sign blade project as a new opportunity for interpreting the rich history of Ottawa's oldest neighbourhood; and**

**WHEREAS project of this type can be completed within existing staff resources and budget.**

**THEREFORE BE IT RESOLVED THAT staff be directed to work with the Irish Society of the National Capital Region to install street sign blades recognizing the historical significance of the Irish diaspora in Lowertown; and**

**BE IT FURTHER RESOLVED THAT staff be directed to work more broadly with the Ward Councillor, Lowertown Community Association and other stakeholders to develop and implement a plan for commemorative street sign blades recognizing the history of Lowertown and the ByWard Market.**

**Carried**

15. Adjournment

Next Meeting: Thursday, May 22, 2025.

The meeting adjourned at 12:17 pm.

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Original signed by M. Busnardo  
dos Santos, Committee  
Coordinator

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Original signed by Councillor T.  
Tierney, Chair