



## **Accessibility Advisory Committee**

### **Minutes**

**Meeting #:** 24  
**Date:** Tuesday, May 27, 2025  
**Time:** 6 pm  
**Location:** Electronic Participation

**Present:** Chair Vania Karam, Vice-Chair Holl Ellingwood, Ian Bourrie, Ana Maria Cruz-Valderrama, Matthew Eliot, David Humphries, Murray MacDonald, Paula MacDonald, Anne Matio, William Van Veen

**Absent:** Wayne Antle, Jodi Fisher, Hannah Walhad

**Present non-voting member:** Sue Cowin, Ryan Duchoeny, Councillor Marty Carr

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1. Notices and meeting information for meeting participants and the public  
 Members of Committee and Council, City staff, media and the general public may join the meeting with this link:  
[Zoom meeting no. 884 1389 9930](#)  
 Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
 Accessible formats and communication supports are available, upon request.  
 The deadline to register to speak, or submit written comments is 4 pm on the day of the meeting, May 27, 2025.
2. Declarations of Interest  
 No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 AAC Minutes 23 – May 20, 2025

**Carried**

4. Communications and Correspondence

5. Planning, Development and Building Services Department

5.1 New Zoning By-law – Draft 2

Carol Ruddy, Program Manager, Zoning and Intensification, Planning, Development and Building Services Department, delivered a slide deck presentation on the Draft 2 of the New Zoning By-law.

The Advisory Committee heard from one public delegation:

- Christine Comtois spoke to accessible design within the Right-of-Way.

Carol Ruddy, Program Manager, Zoning and Intensification, Planning, Development and Building Services Department, Connie Gleason, Manager, Business and Technical Support Services, Development and Building Services Department, and Alex Gatien, Planner II, Development and Building Services Department were available to answer questions.

Members of the Advisory Committee raised the following matters:

- Accessible parking design (space)
- Education and training
- Universal building code
- Patios and seasonal gardens in relation to accessible infrastructure
- Accessible parking spaces within communal lots
- Accessibility considerations within densifying areas

The Advisory Committee received the presentation and carried the recommendation.

**Recommendation**

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

**Received**

6. Verbal Update: Site Plan Review

Chair Karam presented the Accessibility Advisory Committee's duties under the Accessibility for Ontarians with Disabilities Act, 2005, to review site plans, and solicited members interested in forming a Working Group. Chair Karam advised that the committee coordinator would follow-up with members to solicit interest.

Members raised the following issues:

- workload and expectations of site plan reviews
- timelines for review
- equitable division of work

The Advisory Committee received the update.

7. Inquiries

There were no Inquiries.

8. Other Business

There was no other business.

9. Adjournment

Next Meeting

Tuesday, June 17, 2025

The meeting adjourned at 7:47 pm.

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Original signed by A. El-Azzi,  
Committee Coordinator

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Original signed by Vania Karam,  
Chair