

**Subject: Status Update – Emergency Preparedness and Protective Services  
Committee Inquiries and Motions for the Period Ending 12 June 2025**

**File Number ACS2025-OCC-CCS-0077**

**Report to Emergency Preparedness and Protective Services Committee on  
23 June 2025**

**Submitted on June 12, 2025 by Christopher Zwierzchowski,  
Committee Coordinator**

**Contact Person: Christopher Zwierzchowski, Committee Coordinator,  
Office of the City Clerk**

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**Ward: City Wide**

**Objet : Rapport de situation – demandes de renseignements et motions du  
Comité des services de protection et de préparation aux situations d'urgence  
pour la période se terminant le 12 juin 2025**

**Dossier : ACS2025-OCC-CCS-0077**

**Rapport au Comité des services de protection et de préparation aux situations  
d'urgence le 23 juin 2025**

**Soumis le 12 juin 2025 par Christopher Zwierzchowski,  
Coordonnateur du Comité**

**Personne ressource : Christopher Zwierzchowski,  
Coordonnateur du Comité, Bureau du greffier municipal**

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**Quartier : À l'échelle de la ville**

## **REPORT RECOMMENDATION**

**That the Emergency Preparedness and Protective Services Committee receive  
this report for information.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité des services de protection et de préparation aux situations d'urgence prenne connaissance du présent rapport.**

## **BACKGROUND**

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries. Accordingly, this report is being presented to Committee for information.

## **DISCUSSION**

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding EPPS Committee Motions and Directions to staff is attached as Document 1. There are currently no outstanding EPPS Committee Inquiries.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report for information.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a city-wide report.

**ADVISORY COMMITTEE(S) COMMENTS**

No Advisory Committees were consulted in the preparation of this information report.

**CONSULTATION**

This report is administrative in nature and therefore no consultation was required.

**ACCESSIBILITY IMPACTS**

This report is administrative in nature and has no associated accessibility impacts.

**RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report, as it is for information only.

**RURAL IMPLICATIONS**

There are no rural implications associated with this report.

**TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

**SUPPORTING DOCUMENTATION**

Document 1 – Outstanding Emergency Preparedness and Protective Services  
Committee Motions and Directions

**DISPOSITION**

The Coordinator will continue to track all formal inquiries made at the Committee meetings and departmental staff will continue to track motions and directions to staff, the status of which will be reported to the Committee on a bi-monthly basis.