



## **Accessibility Advisory Committee**

### **Minutes**

**Meeting #:** 19  
**Date:** Tuesday, January 21, 2025  
**Time:** 6 pm  
**Location:** Electronic Participation

**Present:** Chair Vania Karam, Vice-Chair Holl Ellingwood, Wayne Antle, Ian Bourrie, Ana Maria Cruz-Valderrama, Matthew Eliot, Jodi Fisher, Adele Furrie, Murray MacDonald, William Van Veen

**Absent:** David Humphries, Hannah Walhad

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1. Notices and meeting information for meeting participants and the public  
 Members of Committee and Council, City staff, media and the general public may join the meeting with this link:  
[Zoom meeting no. 863 7709 3666](#)  
 Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
 Accessible formats and communication supports are available, upon request.  
 The deadline to register to speak, or submit written comments is 4 pm on the day of the meeting.
2. Declarations of Interest  
 No Declarations of Interest were filed.
3. Confirmation of Minutes

### 3.1 AAC Minutes 18 – November 19, 2024

**Carried**

## 4. Planning, Development and Building Services Department

### 4.1 Site Plan Review Orientation

Jerrica Gilbert, Planner II, and Lucy Ramirez, Planner II (Planning, Development and Building Services Department), as well as Sarah Beriault, Corporate Accessibility Specialist (Office of the City Clerk), presented an overview of the item and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

Questions and comments related to:

- Universal accessibility being of general benefit for residents
- The visual nature of site plans and how visually impaired members may contribute to the site plan process
- Accessible parking considerations for site plans
- Legibility of icons on site plans
- Quick reference guides for interpreting icons/symbols
- Referencing the application summary for site plans

Following discussions, the Committee considered the item recommendation(s) as follows:

#### **Recommendation(s)**

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

**Received**

### 4.2 CentrepoinTE Drive Area Traffic Management Study

Kunjan Ghimire, Program Manager, Neighbourhood Traffic Calming, Wook Kang, Project Manager, Neighbourhood Traffic Calming, and Robin Bennett, Project Manager, Cycling Programs, presented an overview of the item and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

Kyle Humphrey spoke before the Committee and provided comments on the item.

Questions and comments related to:

- Visual indicators for bike lanes and cycle tracks
- Car radius reduction

Following discussions, the Committee considered the item recommendation(s) as follows:

**Recommendation(s)**

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

**Received**

5. Committee Business

5.1 2025 Meeting Schedule

**Recommendation(s)**

**That the Accessibility Advisory Committee confirm the 2025 meeting schedule.**

**Carried**

6. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

7. Inquiries

There were no Inquiries.

8. Other Business

There was no other business.

9. Adjournment

Next Meeting

February 18, 2025

The meeting adjourned at 7:43 pm.

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Committee Coordinator

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Vania Karam, Chair