

**Subject: Status Update – Agriculture and Rural Affairs Committee Inquiries  
and Motions - For the Period Ending June 23, 2025**

**File Number: ACS2025-OCC-CCS-0078**

**Report to Agriculture and Rural Affairs Committee on 3 July 2025**

**Submitted on June 23, 2025 by Christopher Zwierzchowski, Committee  
Coordinator**

**Contact Person: Christopher Zwierzchowski, Committee Coordinator**

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**Ward: Citywide**

**Objet : Rapport de Situation - Demandes de Renseignements et Motions du  
Comité de l'agriculture et des affaires rurales pour la période se  
terminant le 23 juin 2025**

**Dossier : ACS2025-OCC-CCS-0078**

**Rapport au Comité de l'agriculture et des affaires rurales**

**le 3 juillet 2025**

**Soumis le 23 juin 2025 par Christopher Zwierzchowski, Coordonnateur du Comité**

**Personne-ressource : Christopher Zwierzchowski, Coordonnateur du Comité**

**613-580-2424 ext. 21359, Christopher.Zwierzchowski@ottawa.ca**

**Quartier : À l'échelle de la ville**

**Report Recommendation**

**That the Agriculture and Rural Affairs Committee receive this report for  
information.**

**Recommandation du rapport**

**Que le Comité de l'agriculture et des affaires rurales prenne connaissance de ce  
rapport.**

## **BACKGROUND**

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

## **DISCUSSION**

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately. (The departmental lists are contained in Documents 1 and 2.)

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report for information.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This report is Citywide in nature.

## **ADVISORY COMMITTEE(S) COMMENTS**

This section contains any comments or recommendations made by one or more Advisory Committees relating to this report.

## **CONSULTATION**

This report is administrative in nature and therefore no consultation was required.

## **ACCESSIBILITY IMPACTS**

This report is administrative in nature and has no associated accessibility impacts.

## **RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report, as it is for information only.

## **RURAL IMPLICATIONS**

There are no rural implications.

## **TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

## **SUPPORTING DOCUMENTATION**

Document 1 – Departmental List of Outstanding Motions and Directions to Staff

Document 2 – Departmental List of Outstanding Inquiries

## **DISPOSITION**

This report is for information purposes. The Committee Coordinator will continue to track all motions and inquiries made at Agriculture and Rural Affairs Committee and report every two months.