



## Emergency Preparedness and Protective Services Committee

### Minutes

**Meeting #:** 17  
**Date:** Thursday, April 17, 2025  
**Time:** 9:30 am  
**Location:** Champlain Room, 110 Laurier Avenue West, and by electronic participation

**Present:**
  
**Chair:** Councillor Riley Brockington
   
**Vice-Chair:** Councillor David Hill
   
**Members:** Councillor Jessica Bradley, Councillor Steve Desroches, Councillor Laura Dudas, Councillor Sean Devine, Councillor Allan Hubley, Councillor Laine Johnson, Councillor Clarke Kelly, Councillor Matt Luloff, Councillor Stéphanie Plante

1. Notices and meeting information for meeting participants and the public
 

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on Wednesday, April 30th, 2025 in Emergency and Protective Services Committee Report 17.

The deadline to register by phone to speak or submit written comments or visual presentations was 4 pm on Wednesday, April 16, 2025, and the deadline to register to speak by email was 8:30 am on Thursday, April 17, 2025.

These “**Summary Minutes**” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 EPPSC Minutes 16 – Thursday, 20 February 2025

**Carried**

4. Emergency and Protective Services Department

4.1 Public Safety Service 2024 Annual Report

File No. ACS2025-EPS-PSS-0001 – Citywide

**Report recommendation(s)**

**That the Emergency Preparedness and Protective Services Committee recommend Council receive the Public Safety Service 2024 Annual Report for information.**

At the outset, Mr. Ryan Perrault, General Manager, Emergency and Protective Services Department (EPSD), introduced Ms Beth Gooding, Director, Public Safety Service, EPSD, who spoke to a slide presentation overview of the report. A copy of this presentation is held on file with the Office of the City Clerk. Following questions to the presenter, the report recommendation was put before Committee and was ‘Carried’, as presented.

**Carried**

4.2 Ottawa Fire Services 2024 Annual Report

File No. ACS2025-EPS-OFS-0002 – Citywide

**Report Recommendation(s)**

**That the Emergency Preparedness and Protective Services Committee recommend that Council receive the 2024 Ottawa Fire Services Annual Report for information.**

Mr. Ryan Perrault, General Manager, Emergency and Protective Services Department (EPSD) introduced Ottawa Fire Services (OFS) Chief Paul Hutt who, in turn, introduced Ms Louise Hine-Schmidt, Deputy Chief, Operations, OFS, and Ms Colleen Woolsey, Deputy Chief, Community Standards and Communications, OFS. All three spoke to a slide presentation which served as an overview of the OFS Annual Report. A copy of this presentation is held on file with the Office of the City Clerk. Mr. Pierre Poirier, Chief, Ottawa Paramedic Service, was also present to respond to questions

Following questions to the presenters, the report recommendation was put before Committee and was 'Carried', as presented.

**Carried**

5. In Camera Items

There were no *in camera* items.

6. Information Previously Distributed

6.1 Use of Delegated Authority in 2024 by the  
Emergency and Protective Services Department

File No. ACS2025-EPS-GEN-0001 – City-wide

7. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

8. Inquiries

There were no Inquiries.

9. Other Business

There was no other business.

10. Adjournment - the meeting was adjourned at 10:32 am.

Next Meetings:

- 15 May 2025 (Joint meeting with Public Works and Infrastructure Committee)
- 19 June 2025 (Regular EPPSC meeting)

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Original to be signed by  
C. Zwierzchowski, Committee  
Coordinator

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Original to be signed by  
Councillor R. Brockington, Chair