



## Finance and Corporate Services Committee

### Minutes

**Meeting #:** 24  
**Date:** May 6, 2025  
**Time:** 10 am  
**Location:** Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Matt Luloff, Councillor Laura Dudas, Councillor Cathy Curry, Councillor Glen Gower, Councillor Tim Tierney, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Riley Brockington, Councillor Shawn Menard, Councillor David Brown

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1. Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 14 May 2025 in Finance and Corporate Services Committee Report 24.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Monday, 5 May, 2025, and the deadline to register to speak by email is 9:00 am on Tuesday, 6 May, 2025.

**These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that**

**will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.**

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 FCSC Minutes 23 – 1 April 2025

**Carried**

4. Responses to Inquiries

4.1 FCSC 2025-01 Ottawa Road 174 Status

4.2 TC-2025-02 Removal of Carbon Tax Impacts

5. Finance and Corporate Services Department

5.1 2024 Procurement Year in Review

File No ACS2025-FCS-PRO-0001 - Citywide

During the consent Agenda the Committee had to recess between 10:05 am 10:08 am and again at 10:12 am – 10:22am due to technological issues. The meeting resumed at 10:23 am.

Mr. Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD) along with Ms. Joanne Graham, Chief Procurement Officer, FCSD provided a presentation. A copy of the slide presentation is filed with the Office of the City Clerk.

The following also responded to questions:

- Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD)
- Ms. Joanne Graham, Chief Procurement Officer, FCSD

Following discussion and questions of staff, the Committee carried the report recommendations as presented.

**Report recommendation(s)**

**That the Finance and Corporate Services Committee and Council receive this report for information.**

**Received**

5.2 Lease Financing Agreements 2024

File No ACS2025-FCS-FIN-0003 - Citywide

**Report recommendation(s)**

**That Finance and Corporate Services Committee and Council receive this report on outstanding Lease Financing Agreements as of December 31, 2024 as required by *Ontario Regulation 653/05* and the City's Administration of Capital Financing and Debt Policy.**

**Received**

6. Office of the City Clerk

6.1 2025 Update to Provincial and Federal Accessibility Plans

File No ACS2025-OCC-GEN-0004 - Citywide

Vice-Chair C. Kitts introduced a Motion.

Following discussion and questions of staff, the Committee carried the Motion and the report recommendations as amended.

**Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend that Council:**

- 1. Receive the 2025 Update to the City of Ottawa Municipal Accessibility Plan;**
- 2. Receive the 2025 Update to the OC Transpo Accessibility Plan;**
- 3. Receive information related to the non-compliance with the Information and Communication Standard, as detailed in this report;**
- 4. Receive information related to the non-compliance with the Design of Public Spaces Standard and deviations to the City of**

**Ottawa Accessibility Design Standards, as detailed in this report.**

**Carried as amended**

**Amendment:**

**Motion No. FCSC 2025-24-01**

Moved by C. Kitts

**WHEREAS on November 13, 2014, as part of its deliberations on the 2025-2029 City of Ottawa Municipal Accessibility Plan (“COMAP”) (ACS2024-OCC-0015), City Council directed staff to explore options to improve the availability of information regarding accessibility features in City parks for residents and visitors; and**

**WHEREAS as part of the 2025 Update to Provincial and Federal Accessibility Plans (ACS2025-OCC-GEN-0004), staff have provided a detailed response to Council’s direction, including an overview of current initiatives to improve accessibility in parks, the results of an online resident survey on accessible park amenity information, current availability of accessible park amenity information, and opportunities to improve related information for residents and visitors through a multi-year, phased plan; and**

**WHEREAS these opportunities are not currently listed in Document 1, titled “2025-2029 City of Ottawa Municipal Accessibility Plan Initiatives”; and**

**WHEREAS adding an initiative to collect, validate, and publicize accessible park amenity information would address an important priority for many families, including those with children and caregivers with disabilities;**

**THEREFORE BE IT RESOLVED that staff be directed to add an initiative to Document 1 - “2025-2029 City of Ottawa Municipal Accessibility Plan [COMAP] Initiatives” to improve the availability of information regarding accessibility features in City parks for residents and visitors as described in the report; and**

**BE IT FURTHER RESOLVED that staff continue to provide updates to Council on the progress of this initiative through annual updates to the COMAP.**

Carried

## 7. Strategic Initiatives Department

7.1 Approval to Expropriate Lands – Bank Street Renewal Project – Phase 1C

File No ACS2025-SI-HSI-0011 - River (16), Capital (17) Alta Vista (18)

**Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend that City Council enact the By-law attached as Document 1 hereto authorizing the City to proceed with the expropriation of the lands described in Schedule A to the By law (the “Lands”) including:**

1. **Registering a plan of expropriation with respect to the Lands;**
2. **Serving notice of expropriation and possession on the owners of the Lands;**
3. **Serving offers of compensation as contemplated in Section 25 of the *Expropriations Act*; and,**
4. **Taking possession of the Lands.**

**All in accordance with the *Expropriations Act*.**

Carried

## 8. In Camera Items

**Motion No. FCSC 2025-24-02**

Moved by C. Kitts

**BE IT RESOLVED THAT the Finance and Corporate Services Committee resolve in camera pursuant to Subsection 13(1)(a) of the Procedure By-law, as the subject matter relates to the security of the property of the City, to receive a presentation on cyber security and the external threat landscape, which is confidential and will not be reported out.**

Carried

8.1 Cybersecurity Update Q2 – In Camera – Report Out Date: Not to be Reported Out

**That, in accordance with Procedure By-law 2022-410, the Finance and Corporate Services Committee resolve to move In-Camera pursuant to Subsection 13(1)(a), to close part of a meeting to members of the public as the subject matter considered is “the security of the property of the City”, at which time a verbal update will be provided on cyber security and the external threat landscape, which is confidential and will not be reported out.**

Committee resolved In Camera at 11:09 am and resumed in open session at 12:26 am.

Upon resuming in open session, Mayor Sutcliffe advised that the Finance and Corporate Services Committee met In Camera to receive an update on Cybersecurity and the external threat landscape.

These matters will not be reported out as they relate to Subsection 13(1)(a) of the Procedure By-law, as the subject matter relates to the security of the property of the City.

During the in camera session, no votes were taken other than procedural motions and/or directions to staff.

9. Information Previously Distributed

9.1 Use of Delegated Authority during 2024 by Revenue Services under Schedule “B” of By-law 2024-265

File No. ACS2025-FCS-REV-0002

10. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

11. Inquiries

There were no Inquiries.

12. Other Business

There was no other business.

13. Adjournment

Next Meeting

Tuesday, 3 June, 2025.

The meeting adjourned at 12:26 p.m.

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Original signed by M. Aston,  
Committee Coordinator

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Original signed by Mayor M.  
Sutcliffe, Chair