

NOTICE OF HEARING

Pursuant to the Ontario *Planning Act*

Consent and Minor Variance Application

Panel 1

Wednesday, August 20, 2025

1 p.m.

Ben Franklin Place, Main Floor Chamber, 101 Centrepointhe Drive
and by videoconference

Owners of neighbouring properties within 60 metres of the property address below are receiving this notice in case they want to comment on the application(s) and/or participate at the hearing.

The hearing can also be viewed on the Committee of Adjustment [YouTube](#) page.

Simultaneous interpretation in both official languages, accessible formats and communication supports are available for any specific agenda item by contacting the Committee of Adjustment at least 72 hours before the hearing.

File No: D08-01-25/B-00120
D08-02-25/A-00180

Application: Consent under section 53 of the *Planning Act*
Minor variance under section 45 of the *Planning Act*

Applicant: P. Steacie

Property Address: 600 Manor Avenue

Ward: 13 - Rideau-Rockcliffe

Legal Description: Lots 17 & 18 and Part of Lot 19, Registered Plan 4M-55

Zoning: R1BB[1258]

Zoning By-law: 2008-250

APPLICANT'S PROPOSAL / PURPOSE OF THE APPLICATIONS

The Applicant wants to subdivide their property into two separate parcels of land to establish separate ownership for each parcel. The existing dwelling will remain.

The consent application to subdivide the property (D08-01-25/B-00120) was adjourned from its scheduled hearing on July 9, 2025, to allow the Applicant additional time to

apply for minor variances from the Zoning By-law and to submit a Heritage Impact Assessment.

CONSENT REQUIRED

The Applicant seeks the Committee's consent to sever land. The property is shown as Parts 1 and 2 on a draft 4R-plan filed with the application and the separate parcels will be as follows:

Table 1 Proposed Parcels

File No.	Frontage	Depth	Area	Part No.	Municipal Address
B-00120	36.1 m	44.19 m	1,610.95 sq. m	1	249 Thorold Road (vacant)
Retained	30.48 m	44.16 m	1,345.32 sq. m	2	600 Manor Avenue (existing dwelling)

The proposal does not conform to the requirements of the Zoning By-law and therefore a minor variance application (D08-02-25/A-00180) has been filed and will be heard concurrently with this application.

REQUESTED VARIANCES

The Applicant seeks the Committee's authorization for the following minor variance from the Zoning By-law:

A-00180: 600 Manor Avenue, Part 2, existing dwelling:

- To permit a reduced rear yard setback of 8.2 metres, whereas the By-law requires a minimum rear yard setback of 12 metres.
- To permit an increased lot coverage of 27%, whereas the By-law permits a maximum lot coverage of 25%.

The property is not the subject of any other current application under the *Planning Act*.

FIND OUT MORE ABOUT THE APPLICATION(S)

For more information about this matter, contact the Committee of Adjustment at the address, email address, website or QR code below.

Visit **[Ottawa.ca/CommitteeofAdjustment](https://ottawa.ca/CommitteeofAdjustment)** and follow the link to **Next hearings** to view panel agendas and application documents, including **proposal cover letters, plans, tree information, hearing notices, circulation maps, and City planning reports**. Written decisions are also published once issued and translated.

If you don't participate in the hearing, you won't receive any further notification of the proceedings.

If you want to be notified of the decision following the hearing, and of any subsequent appeal to the Ontario Land Tribunal, send a written request to the Committee.

HOW TO PARTICIPATE

Submit written or oral comments before the hearing: Email your comments to cofa@ottawa.ca at least 24 hours before the hearing to ensure they are received by the panel adjudicators. You may also call the Coordinator at 613-580-2436 to have your comments transcribed.

Register to Speak at the hearing at least 24 hours before by contacting the Committee Coordinator at 613-580-2436 or at cofa@ottawa.ca. You will receive details on how to participate by videoconference. If you want to share a visual presentation, the Coordinator can provide details on how to do so. Presentations are limited to five minutes, and any exceptions are at the discretion of the Chair.

Hearings are governed by the Committee of Adjustment's *Rules of Practice and Procedure* accessible online.

ALL SUBMITTED INFORMATION BECOMES PUBLIC

Be aware that, in accordance with the *Planning Act*, the *Municipal Act* and the *Municipal Freedom of Information and Privacy Act*, all information presented to the Committee of Adjustment is considered public information and can be shared with any interested individual. Information you choose to disclose in your correspondence and during the hearing, including your personal information, will become part of the public record, and shared with Committee Members, the Applicant(s) or their agent and any other interested individual, and potentially posted online and become searchable on the Internet.

COMMITTEE OF ADJUSTMENT

The Committee of Adjustment is the City of Ottawa's quasi-judicial tribunal created under the Ontario *Planning Act*. Each year, it holds hearings on hundreds of applications under the *Planning Act* in accordance with the Ontario *Statutory Powers Procedure Act*, including consent to sever land and minor variances from the zoning requirements.

DATED: August 1, 2025



Ce document est également offert en français.

Committee of Adjustment

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