



MEMO / NOTE DE SERVICE

To / Destinataire OPL Board Trustees

cc: Sonia Bebbington, Chief Librarian and CEO

From / Expéditeur Craig Ginther, Division Manager, Facility and Technology Services

Subject / Objet City reporting on Ādisōke **Date:** June 3, 2025

The purpose of this Memo is to make trustees aware of information regarding Ādisōke that is being presented at the meeting of the Finance and Corporate Services Committee today, June 3, 2025.

Context

On June 13, 2018, Council approved the Implementation Plan for the Ottawa Public Library (OPL) and Library and Archives Canada Joint Facility report ([ACS2018-PIE-IS-0007](#)). That report recognized the City of Ottawa's participation in the partnership for the Joint Facility, noted that the City would provide all project management services for the building project via a Project Management Office (PMO), and directed the PMO to provide updates to Members of Council as major project milestones are achieved.

On December 6, 2023, Council received the Ādisōke Project Update report [ACS2023-IWS-IS-0001](#), which provided Members of Council with an update on the progress of this project. As part of staff's commitment to keeping Council informed, that report established the commitment to provide more frequent updates, on a bi-annual basis, to Council.

Update / Implications

In line with the above-mentioned reporting obligations, the City's Infrastructure and Water Services Department is presenting an update at the meeting of the Finance and Corporate Services Committee being held today. The update describes overall construction progress, highlighting recent achievements, and notes a pressure on the construction schedule that has been communicated by the contractor. The schedule is currently being reviewed and assessed by the PMO, with continued support from third party experts. The project remains on budget.

The presentation noted above is distinct from the monthly construction updates shared with all Members of Council and with OPL Board Trustees and is also distinct from Board reports, which provide updates on construction progress and operational planning efforts. These distinctions align with the management and reporting accountabilities of each partner as reflected in the June 2018 Board and Council reports, and in accordance with the Governance Agreement.

The next project update to the Board will occur at the next meeting on June 10, 2025 and will reflect the construction update provided at today's meeting of the Finance and Corporate Services Committee, as well as providing information regarding OPL operational planning.

Next steps

City staff will continue reporting to Council on a bi-annual basis with an overall project update, identifying when major milestones have been achieved, and providing a review of key risks. OPL staff will continue to advise trustees via memo in advance of future City project updates and will further provide twice-yearly reports to the Board.

For any questions, please feel free to contact me.



Craig Ginther (*he/him*)

Division Manager, Facility & Technology Services /
Directeur, Services des installations et des technologies
Ottawa Public Library / Bibliothèque publique d'Ottawa
Craig.Ginther@BiblioOttawaLibrary.ca
613-612-5045