

**Subject: Rural Community-Building Grant Program – Grant Application Review  
Marlborough Community Recreation Association**

**File Number: ACS2025-PDB-PS-0061**

**Report to Agriculture and Rural Affairs Committee on September 4, 2025**

**Submitted on August 25, 2025 by Derrick Moodie, Director, Planning Services,  
Planning, Development and Building Services Department**

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**Ward: Rideau-Jock (21)**

**Objet : Programme de subvention pour le renforcement communautaire en milieu  
rural – Examen de la demande de subvention de la Marlborough  
Community Recreation Association**

**Dossier : ACS2025-PDB-PS-0061**

**Rapport au Comité de l'agriculture et des affaires rurales**

**le 4 septembre 2025**

**Soumis le 25 août 2025 par Derrick Moodie, Directeur, Services de la planification,  
Direction générale des services de la planification, de l'aménagement et du  
bâtiment**

**Personne ressource : Ryan Thompson, Urbaniste II, Affaires rurales**

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**Quartier : Rideau-Jock (21)**

## **REPORT RECOMMENDATION**

**That the Agriculture and Rural Affairs Committee approve the recommendation  
on the Rural Community-Building Grants Program application as detailed in  
Document 1.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité de l'agriculture et des affaires rurales approuve la recommandation concernant le demande relative au Programme de subventions pour le renforcement communautaire en milieu rural, comme l'explique en détail le document 1.**

## **BACKGROUND**

The Rural Community-Building Grants Program (RCBGP), approved by Council on September 14, 2011, is designed to support rural-based community projects undertaken by non-profit organizations. Funding is project-based, with a defined beginning and end and measurable outcomes. Assessment is made based on the merit of the project, community impact and organizational effectiveness.

The program is administered by the Rural Affairs Office. Projects are reviewed and decisions are made by the members of the Agricultural and Rural Affairs Committee.

This report provides a summary of the application received under this Program by the Rural Affairs Office prior to the July 31, 2025, deadline.

## **DISCUSSION**

Under the program guideline for the RCBGP the eligible applicant is limited to organizations that:

- Are non-profit organizations that are active in rural Ottawa and recognized as supporting local community and/or agricultural activities and programs.
- Operate in a non-discriminatory manner, as set out by the Ontario Human Rights Code.
- Are governed by a democratically elected Board of Directors
- Demonstrate efficiency, effectiveness and fiscal responsibility
- Remain in good financial standing with the City of Ottawa

The program guideline further states its limitation eligible activities. The following is a list of activities beyond the scope of the program:

- Retroactive costs – any costs incurred before a proposal is submitted
- Costs that are the responsibility of another level of government or funding program

- Costs for which an organization would reasonably be expected to make provisions for in the general daily administration of their organization, i.e. ongoing activity / business as usual

The following application has been submitted and assessed, as detailed in Document 1.

- The Marlborough Community Recreation Association is seeking \$15,879.33 towards the acquisition of disc golf goals and kits, lighting, wind screens, and a Bluetooth speaker for the community recreation centre at Pierces Corners.

Staff has reviewed this application and are satisfied that it is an eligible submission under the Rural Community Building Program and recommend approval for the project listed above for a total of \$15,879.33. Should the Committee support the Staff recommendation, the total 2025 RCBGP funding envelope of \$165,560, which includes \$5,560 rolled over from 2024, will be reduced to \$0. A further \$241.58 will be required to fully fund the project. A one-time expenditure of \$241.58 will be required from the Rural Affairs Office general budget to cover this cost. The approval of this application would mean that the funding envelope for 2025 is fully allocated.

### **FINANCIAL IMPLICATIONS**

Funds are available for the application from within the Rural Community-Building Grants Program, with the additional overage of \$241.58 available within Rural Affairs budget.

### **LEGAL IMPLICATIONS**

There are no legal implications associated with implementing the report recommendation.

### **COMMENTS BY THE WARD COUNCILLOR**

The Councillor is aware of the application and staff recommendation.

### **CONSULTATION**

Public consultation is not required for this report.

### **ACCESSIBILITY IMPACTS**

There are no accessibility impacts. As a standard requirement in the agreement, successful recipients shall warrant that it is in compliance with the requirement of the *Accessibility for Ontarians with Disability Act*, 2005, S.O. 2005, C.11. and shall continue to comply throughout this agreement.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with the report.

**ECONOMIC IMPLICATIONS**

There are no economic implications.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications.

**RURAL IMPLICATIONS**

The Rural Community-Building Grants Program is intended to support rural communities through funding for eligible community projects that are beneficial to rural Ottawa residents.

**SUPPORTING DOCUMENTATION**

Document 1 - Applications summary and staff recommendations

**DISPOSITION**

As per the Council approved "Rural Community-Building Grants Program Policy", should the recommendations in this report be approved by Agriculture and Rural Affairs Committee, staff will proceed with administering these applications under the Rural Community-Building Grants Policy.