

**Subject: Office of the Auditor General (OAG) – Audit of Development Application
Review**

File Number: ACS2025-OAG-BVG-010

**Report to Audit Committee on 12 September 2025
and Council 24 September 2025**

Submitted on September 10, 2025 by Nathalie Gougeon, Auditor General

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Ward: Citywide

**Objet : Bureau de la vérificatrice générale (BVG) – Vérification du processus
d'examen des projets d'aménagement**

Numéro de dossier : ACS2025-OAG-BVG-010

Rapport présenté au Comité de la vérification

Rapport soumis le 12 septembre 2025

et au Conseil le 24 septembre 2025

Soumis le 2025-09-10 par Nathalie Gougeon, vérificatrice générale

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Quartier : À l'échelle de la ville

REPORT RECOMMENDATION(S)

That the Audit Committee receive the audit report and recommend that Council consider and approve the recommendations.

RECOMMANDATION(S) DU RAPPORT

Que le Comité de la vérification reçoive le rapport de vérification et recommande au Conseil d'examiner les recommandations, à des fins d'approbation.

BACKGROUND

The Audit of Development Application Review was included in the 2024-2025 Audit Work Plan ([ACS2021-OAG-BVG012](#)) which was approved by City Council on December 6, 2023.

DISCUSSION

In accordance with the Governance report approved by Council on December 7, 2022, the Audit of Development Application Review is being tabled with the Audit Committee. The report will then be referred to Council for approval of the audit recommendations.

The scope of this audit included testing the most common types of development applications including: Official Plan and Zoning By-Law Amendments, Site Plan Control, Plans of Subdivision, as well as Minor Variances and Severances. Areas such as urban expansion, the process to calculate development charges and cash-in-lieu of parkland, while considered during the planning phase of this audit, were not included in our scope of work to ensure timely reporting to the Audit Committee and Council. We have chosen to perform separate audits of additional key areas to ensure we are dedicating the time and specificity we believe is required to perform thorough audit analyses. We will be commencing an audit of Cash-In-Lieu of Parkland imminently and anticipate including Development Charges on our next audit work plan scheduled to be tabled with the Audit Committee in Q4 2025.

Details of the audit objective, scope, findings, recommendations, and management action plans can be found in the audit report (**Document 1**).

In addition to the detailed audit report, we have developed a one-page summary of key highlights from our audit (**Document 2**).

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There are no legal impediments to the Audit Committee and Council considering this report and approving the recommendations.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide issue.

CONSULTATION

As this is considered an internal administrative matter, no public consultation was undertaken.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report.

TERM OF COUNCIL PRIORITIES

This report supports the Term of Council's strategic priority of making Ottawa "A city that has affordable housing and is more liveable for all".

SUPPORTING DOCUMENTATION

Document 1 – OAG: Audit of Development Application Review

Document 1 – BVG : Vérification du processus d'examen des projets d'aménagement

Document 2 – OAG: Audit of Development Application Review - Highlights

Document 2 – BVG : Faits saillants tirés de la vérification du processus d'examen des projets d'aménagement

DISPOSITION

The Office of the Auditor General will proceed according to the direction of the Audit Committee and Council in considering this report.