

**SUBJECT: Status Update – Environment and Climate Change Committee –
Inquiries and Motions for the Period Ending
4 September 2025**

File Number: ACS2025-OCC-CCS-0103

Report to Environment and Climate Change Committee on 16 September 2025

**Submitted on September 4, 2025 by Melinda Aston
Committee Coordinator, Council and Committee Services, Office of the City Clerk**

**Contact Person: Melinda Aston
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Ward: CITY WIDE

**OBJET : Rapport de situation – Demandes de renseignements et motions du
Comité de l'environnement et du changement climatique pour la période se
terminant le 4 septembre 2025**

Dossier : ACS2025-OCC-CCS-0103

**Rapport au Comité de l'environnement et du changement climatique,
le 16 septembre 2025**

**Soumis le 4 septembre 2025 par Melinda, Coordonnatrice du Comité, Services
aux comités et au conseil, Bureau du greffe municipal**

**Personne ressource : Melinda Aston, Coordonnatrice du Comité, Services aux
comités et au conseil**

613-580-2424, poste 21838, Melinda.Aston@ottawa.ca

Quartier : À L'ÉCHELLE DE LA VILLE

REPORT RECOMMENDATION

**That the Environment and Climate Change Committee receive this report for
information.**

RECOMMANDATION DU RAPPORT

Que le Comité de l'environnement et du changement climatique prenne connaissance du présent rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries. Accordingly, this report is being presented to Committee for information.

DISCUSSION

Departmental Report on Outstanding Motions and Directions

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding ECCC Inquiries is set out below as Document 1.

The departmental list of Outstanding Motions and Directions to Staff is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ADVISORY COMMITTEE(S) COMMENTS

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City’s strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Outstanding ECCC Inquiries as of September 4, 2025 (immediately follows report)

Document 2 – Departmental List of Outstanding Motions and Directions

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Committee on a bi-monthly basis.

Document 1**Table 1 – List of Outstanding ECCC Inquiries as of September 4 2025**

Inquiry Number	Subject	Meeting Date	Raised by	Referred to (lead department)	Status Update
ECCC 2023-01	Climate Change Master Plan and 2023 Budget	21/Mar/2023	Hill	Strategic Initiatives	In progress