

Draft Budget 2026



Safe

Reliable



Affordable



Committee of Adjustment

Tabled - November 12, 2025



2025-0143

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Committee of Adjustment

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City of Ottawa
Committee of Adjustment - Operating Resource Requirement
In Thousands (\$000)

| | 2024 | 2025 | | 2026 | \$ Change over 2025 Budget |
|------------------------------------|----------------|----------------|----------------|----------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Committee of Adjustment | 1,437 | 1,654 | 1,854 | 1,918 | 64 |
| Gross Expenditure | 1,437 | 1,654 | 1,854 | 1,918 | 64 |
| Recoveries & Allocations | 0 | 0 | 0 | 0 | 0 |
| Revenue | (1,283) | (1,654) | (1,854) | (1,918) | (64) |
| Net Requirement | 153 | 0 | 0 | 0 | 0 |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 1,207 | 1,268 | 1,468 | 1,528 | 60 |
| Overtime | 11 | 20 | 20 | 20 | 0 |
| Material & Services | 167 | 312 | 312 | 316 | 4 |
| Transfers/Grants/Financial Charges | 0 | 0 | 0 | 0 | 0 |
| Fleet Costs | 0 | 0 | 0 | 0 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 51 | 54 | 54 | 54 | 0 |
| Gross Expenditures | 1,437 | 1,654 | 1,854 | 1,918 | 64 |
| Recoveries & Allocations | 0 | 0 | 0 | 0 | 0 |
| Net Expenditure | 1,437 | 1,654 | 1,854 | 1,918 | 64 |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Municipal | 0 | 0 | 0 | 0 | 0 |
| Own Funds | 0 | 0 | 0 | 0 | 0 |
| Property Taxes | 0 | 0 | 0 | 0 | 0 |
| Investment Income | 0 | 0 | 0 | 0 | 0 |
| Development Charges | 0 | 0 | 0 | 0 | 0 |
| Payment-in-Lieu of Taxes | 0 | 0 | 0 | 0 | 0 |
| Fees and Services | (1,283) | (1,654) | (1,854) | (1,918) | (64) |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | (1,283) | (1,654) | (1,854) | (1,918) | (64) |
| Net Requirement | 153 | 0 | 0 | 0 | 0 |
| Full Time Equivalents | | | 14.00 | 14.00 | 0.00 |

**City of Ottawa
Committee of Adjustment - User Fees**

| | 2024 Rate \$ | 2025 Rate \$ | 2026 Rate \$ | % Change Over 2025 | % Change Over 2024 | Effective Date | 2026 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Application Fee for Primary Consent | 2,412.00 | 2,607.00 | 2,852.00 | 9.4% | 18.2% | 01-Jan-26 | |
| Application Fee for Secondary Consent | 1,515.00 | 1,638.00 | 1,792.00 | 9.4% | 18.3% | 01-Jan-26 | |
| Application Fee for Validation of Title/Power of Sale | 2,008.00 | 2,170.00 | 2,374.00 | 9.4% | 18.2% | 01-Jan-26 | |
| Application Fee for Minor Variance/Permission | 2,412.00 | 2,607.00 | 2,852.00 | 9.4% | 18.2% | 01-Jan-26 | |
| Application Fee for Secondary Minor Variance/Permission | 1,515.00 | 1,638.00 | 1,792.00 | 9.4% | 18.3% | 01-Jan-26 | |
| Application Fee for Combined Consent & Minor Variance/Permission | 3,927.00 | 4,245.00 | 4,644.00 | 9.4% | 18.3% | 01-Jan-26 | |
| Application Fee for Secondary Combined Consent & Minor Variance/Permission | 3,030.00 | 3,276.00 | 3,584.00 | 9.4% | 18.3% | 01-Jan-26 | |
| Fee for Re-circulation of Consent or Minor Variance/Permission | 675.00 | 730.00 | 798.00 | 9.3% | 18.2% | 01-Jan-26 | |
| Fee for Re-circulation of Combined Consent & Minor Variance/Permission | 981.00 | 1,060.00 | 1,159.00 | 9.3% | 18.1% | 01-Jan-26 | |
| Change of Condition or Cancellation Fee | 920.00 | 994.00 | 1,087.00 | 9.4% | 18.2% | 01-Jan-26 | |
| Fee for Records Retrieval / Decision Search | 85.00 | 85.00 | 85.00 | 0.0% | 0.0% | 01-Jan-26 | |
| Additional Certificate Fee | 250.00 | 270.00 | 350.00 | 29.6% | 40.0% | 01-Jan-26 | |
| Photocopies: | | | | | | | |
| Base fee: \$2.00 plus 30¢ per page | 0.00 | 0.00 | 0.00 | 0.0% | 0.0% | | |
| An additional \$4.00 charge will be applied after each 5 minute increment of processing time. | 0.00 | 0.00 | 0.00 | 0.0% | 0.0% | | |
| Total Departmental | | | | | | | (64) |