

**OTTAWA POLICE SERVICE  
PURCHASE ORDERS ISSUED UNDER DELEGATED AUTHORITY  
2025 THIRD QUARTER FINANCIAL REPORT - JULY 1 TO SEPTEMBER 30, 2025**

**Definitions**

**1) Professional Services:** Services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including but not limited to the areas of engineering, architecture, design, planning, information technology and financial auditing.

Denoted in report as:

- (PE) Professional Services - Specialized Expertise
- (PO) Professional Services - Business Model required Outsourcing
- (PI) Professional Services - Independent Third Party Oversight
- (PR) Professional Services - Regulatory Requirements
- (PW) Professional Services - Fluctuations in workload or lack of internal resources
- (PP) Professional Services - Proprietary Service or unique market position

**2) Consulting Services:** Assistance to management, including but not limited to the areas of strategic analysis, organizational design, change management, policy development, feasibility studies, and other services intended to assist decision making within the organization.

Denoted in report as:

- (CE) Consulting Services - Specialized Expertise

**3) Goods & Supplies:** This includes uniforms and other clothing materials or goods ordered in bulk such as ammunition.

Denoted in report as:

- (GS) Goods & Supplies

**4) Fleet & Equipment:** This includes police cruisers and other police vehicles as well as specialized equipment not including information technology.

Denoted in report as:

- (FE) Fleet & Equipment

**5) Facilities & Construction:** This includes any construction, betterments, and maintenance contracts as well as furniture purchases.

Denoted in report as:

- (FC) Facilities & Construction

**6) Information & Technology:** This includes all information & technology infrastructure, software applications and annual maintenance costs.

Denoted in report as:

- (IT) Information & Technology

**Amendments:** Amendments are an increase in the scope of an approved contract, which is unanticipated.

Denoted in report as:

- (A) Amendment
  - (A3) Amendment - > \$50,000 and 50% of original contract
- and will be hyphenated in the type column based on the service purchased (i.e. A-GS or A3-IT)

**Follow-on Contract:** This differs from an amendment in that the original contract recognized the fact that it is likely that the initial defined contract scope may be expanded to include a number of related phases that are either included in the tender document, or are customary to the work assignment. Rates charged for follow-on contracts must be based on those rates proposed by the service provider in the original competitive bid.

Denoted in report as:

- (F) Follow-on Contract
- and will be hyphenated in the type column based on the service purchased (i.e. F-GS or F-IT)

**Detail Listing of Contracts Under Delegated Authority for the Current Quarter**

PO#	VENDOR	DESCRIPTION	TYPE	AMOUNT
Various	Various	Supply of IT and Telecommunications products and services to the OPS, Note 1	IT	\$ 3,311,377
45112548	BATTLESIELD INDUSTRIES LIMITED	To supply and deliver Upfitting Services for Frontline Vehicles	FE	\$ 527,449
45112754	ICOR TECHNOLOGY INC	To supply and deliver Remote Operated Vehicle	FE	\$ 291,400
45112734	RETROFIT SOLUTIONS INC	To supply and deliver 474 Elgin Multi-Room Renovation	FC	\$ 139,806
45112696	ADVANCED BUSINESS INTERIORS LTD	To supply and deliver Parliamentary District Project Office Furniture	FC	\$ 84,912
45112697	ADVANCED BUSINESS INTERIORS LTD	To supply and deliver Robbery Unit Office Furniture	FC	\$ 70,583
45112626	ADELE LANDRY	To supply and deliver Consulting Services for Victim Services Unit	CE	\$ 67,383
45112832	OXARO INC	To supply and deliver Intimate Partner Violence Unit Program Audit Services	PE	\$ 67,314
45112870	MDR ASSOCIATES	To supply and deliver HR Workplace Restoration	PE	\$ 66,780
45112533	SHRISTI RADHAKRISHNAN	To supply and deliver Project Complement Technical Writing Services	PE	\$ 65,126
45112981	RETROFIT SOLUTIONS INC	To supply and deliver Elgin Room 102 Renovation	FC	\$ 61,792
45112867	ADVANCED BUSINESS INTERIORS LTD	To supply and deliver IT Realignment	FC	\$ 43,916
45112909	EXP SERVICES INC	To supply and deliver Firestopping and Fireproofing Consultant work - South Facility	CE	\$ 42,625
45112790	RETROFIT SOLUTIONS INC	To supply and deliver Sexual Assault and Child Abuse Unit Wall Demo	FC	\$ 41,534
45112682	STAPLES PROMOTIONAL PRODUCTS	To supply and deliver Promotional Items	GS	\$ 35,928
45112980	ADVANCED BUSINESS INTERIORS LTD	To supply and deliver Forensic Identification Unit Office Workstations	FC	\$ 32,698
45112858	ADVANCED BUSINESS INTERIORS LTD	To supply and deliver Background Clearance Additional Workstations	FC	\$ 30,654
<b>Total</b>				<b>\$ 4,981,277</b>

**Note 1:** Vendor names & description of IT purchases are not disclosed for security reasons.

**Summary by Type of Contracts Under Delegated Authority for the Current Quarter**

Type	Amount	Percentage
Information & Technology	\$ 3,311,377	66.5%
Fleet & Equipment	\$ 818,849	16.4%
Facilities & Construction	\$ 505,895	10.2%
Professional Services	\$ 199,221	4.0%
Consulting Services	\$ 110,008	2.2%
Goods & Supplies	\$ 35,928	0.7%
<b>Total</b>	<b>\$ 4,981,277</b>	

**OTTAWA POLICE SERVICE**  
**PROCUREMENT WITHOUT PURCHASE ORDER UNDER DELEGATED AUTHORITY**  
**PROCUREMENT OVER \$100K - JULY 1 TO SEPTEMBER 30, 2025**

These amounts represent cumulative invoicing paid to a company or supporting Police Service that were procured without a purchase order under the Special Circumstances Clause.

<b>Cumulative Procurement Amounts</b>			
<b>Vendor</b>	<b>Amount</b>	<b>Description</b>	<b>Type</b>
W H MACSWEYN INC	\$400,802	Equipment Rental - excavation at dump site.	Equipment Rental
<b>Grand Total</b>	<b>\$400,802</b>		