

**Subject: Status Update – Built Heritage Committee Inquiries and Motions
for the period ending September 24, 2025**

File Number: ACS2025-OCC-CCS-0108

Report to Built Heritage Committee on 6 October 2025

**Submitted on September 24, 2025 by Christopher Zwierzchowski,
Committee Coordinator**

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Office of the City Clerk**

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Ward: Citywide

**Objet : Rapport de situation – demandes de renseignement et motions du Comité
du patrimoine bâti pour la période se terminant le 24 septembre 2025**

Dossier : ACS2025-OCC-CCS-0108

Rapport au Comité du patrimoine bâti le 6 octobre 2025

**Soumis le 24 septembre 2025 par Christopher Zwierzchowski,
coordonnateur de comité**

**Personne ressource : Christopher Zwierzchowski, coordonnateur de comité,
Bureau du greffier municipal**

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Quartier : À l'échelle de la ville

REPORT RECOMMENDATION(S)

That the Built Heritage Committee receive this report for information.

RECOMMANDATION(S) DU RAPPORT

Que le Comité du patrimoine bâti prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive status updates every two months on

these motions and inquiries. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that they are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the Office of the City Clerk. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

There are currently no outstanding Committee inquiries.

The departmental list of outstanding Motions and Directions to Staff is attached as Document 1.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information report.

LEGAL IMPLICATIONS

There are no legal implications associated with receiving this report for information.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide report.

ADVISORY COMMITTEE(S) COMMENTS

No advisory committees were consulted in the preparation of this information report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk implications associated with this report.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1: Departmental List of Outstanding Motions and Directions.

DISPOSITION

This report is for information purposes. The Committee Coordinator will continue to track all motions and inquiries made at Committee and report every two months.

Document 1 – Departmental List of Outstanding Motions and Directions

Motion Number	Subject	Meeting Date	Moved by	Referred to (Lead Dept.)
<p><u>Direction to Staff:</u> That staff review the streetscape and come back to Committee to share how we can proceed and protect the Heritage Conservation District</p>	<p>Application to alter 125 Lakeway Drive, a Property Designated under Part V of the <i>Ontario Heritage Act</i>, located in the Rockcliffe Park Heritage Conservation District ACS2024-PRE-RHU-0016 Rideau-Rockcliffe (13)</p>	16-Jan-24	Councillor (Chair) R. King	Planning, Development and Building Services Department (PDBS)