



## Built Heritage Committee

### Minutes

**Meeting #:** 25  
**Date:** Tuesday, September 9, 2025  
**Time:** 9:30 am  
**Location:** Champlain Room, 110 Laurier Avenue West,  
and by electronic participation

**Present:** Chair: Councillor Rawlson King  
Vice-Chair: Conseillère Stéphanie Plante  
Members: Councillor Clarke Kelly, Councillor Jeff Leiper,  
Councillor Ariel Troster, Member Brian Bourns, Member  
Christine Legault, Member Carolyn Quinn

**Absent:** Member James Maddigan (as advised)

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1. Notices and meeting information for meeting participants and the public  

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and hybrid participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on September 24, 2025 in Built Heritage Committee Report 25.

The deadline to register by phone to speak or submit written comments or visual presentations was 4 pm on September 8, 2025, and the deadline to register by email to speak was 8:30 am on September 9, 2025.
2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 BHC Minutes 24 – July 8, 2025

**Carried**

4. Planning, Development and Building Services Department

4.1 Consideration of Objection to the Notice of Intention to Designate  
251 Northwestern Avenue under Part IV of the *Ontario Heritage Act*

File No. ACS2025-PDB-RHU-0035 — Kitchissippi (Ward 15)

*The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on October 9, 2025.*

At the outset, the Committee received a detailed slide presentation overview of the report from Mr. Greg MacPherson, Planner II, Planning, Development and Building Services (PDBS) Department. A copy of this presentation is held on file with the Office of the City Clerk. Ms Lesley Collins, Program Manager, Heritage Planning, PDBS, was also present to respond to questions.

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and is held on file with the Office of the City Clerk.

Following questions to staff, the report recommendations were put before Committee and were ‘Carried’, as presented.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council:**

1. **Not withdraw the Notice of Intention to Designate 251 Northwestern Avenue and proceed with the designation process under Part IV of the *Ontario Heritage Act*; and**
2. **Enact a by-law to designate the property generally in accordance with the revised Statement of Cultural Heritage Value attached as Document 4, in consideration of the objection received by the City Clerk.**

**Carried**

- 4.2 Consideration of Objections to the Notice of Intention to Designate of église Saint-François-d'Assise at 1062 Wellington Street West, and église Saint-Joseph d'Orléans at 2757 St. Joseph Boulevard under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0037 — Orléans East-Cumberland (Ward 1), Orléans West-Innes (Ward 2) and Kitchissippi (Ward 15)

*The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on October 9, 2025.*

Correspondence was received from Ms Nicole Fortier, Présidente, Société franco-ontarienne du patrimoine et de l'histoire d'Orléans (SFOPHO), and from Ms Linda Hoad, Heritage Ottawa. Emailed correspondence from Ms Hélène Labrèche, received following the conclusion of the meeting, was forwarded for the information of Council at its meeting of 24 September. All submissions are held on file with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council:**

1. **Not withdraw the Notice of Intention to Designate église Saint-François-d'Assise at 1062 Wellington Street West, and église Saint-Joseph d'Orléans at 2757 St. Joseph Boulevard and proceed with the designation process under Part IV of the *Ontario Heritage Act*; and**
2. **Enact by-laws to designate the properties in accordance with the associated revised Statements of Cultural Heritage Value attached as Document 5 and Document 6, in consideration of the objections received by the City Clerk.**

**Carried**

- 4.3 Application to demolish the accessory structure at 166 Huron Avenue North, a property designated under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0041 — Kitchissippi (Ward 15)

*The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on October 16, 2025.*

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and is held on file with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council:**

1. **Approve the application to demolish the accessory structure at 166 Huron Avenue North.**
2. **Approve the issuance of a heritage permit with no expiry date from the date of issuance.**
3. **Confirm that the demolition does not constitute a change to the existing Statements of Cultural Heritage Value for this property and further confirm that no by-law amendments are required.**

**Carried**

4.4 Demolition of 5897 Fernbank Road, a property  
designated under Part IV of the *Ontario Heritage Act*

File No. ACS2025-PDB-RHU-0055 — Stittsville (Ward 6)

*The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on November 16, 2025.*

Ms Jen Martens had registered to speak to this item, but only for the purpose of answering the Committee's questions. As there were no questions from the Committee, Ms Martens did not speak.

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and from Mr. Mark Heckman, President, Goulbourn Township Historical Society. Both submissions are held on file with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council approve the application to demolish the house located at 5897 Fernbank Road.**

**Carried**

4.5 Designation of the Former Royal Canadian Air Force Officers' Mess,  
158 Gloucester Street under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0039 — Somerset (Ward 14)

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and from Ms Ana Stuermer, Chief Urban Planner and Manager, Portfolio Planning, Department of National Defence. Both submissions are held on file with the Office of the City Clerk.

Vice-Chair Plante introduced the following Motion as a technical amendment to the report recommendations to correct two minor errors:

**Motion No. BHC 2025-25-01**

Moved by Vice-Chair Stphanie Plante:

**WHEREAS in Document 4, The Statement of Cultural Heritage Value for 158 Gloucester Street includes two minor errors in the Description of Heritage Attributes;**

**THEREFORE BE IT FURTHER RESOLVED that the following updates be made to Description of Heritage Attributes in Document 4:**

- **To replace the sixth bullet “upper central palladian window with modest colonettes and voussoirs” with “Central window in the upper storey with arched transom and decorative brick window surround.”**
- **To replace the seventh bullet “triangular pediment and flat roofline” with “Decorative stepped parapet and flat roof.”**

Ms Lesley Collins, Program Manager, Heritage Planning, Planning, Development and Building Services (PDBS) Department, introduced Mr. Ben Morin, Planner II, PDBS. In response to comments from Committee, she also spoke to provide context for the report.

Discussions having concluded, the report recommendations were put before Committee and were ‘Carried’ as presented, with Member Bourns dissenting.

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 158 Gloucester Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4, as amended by Motion No. BHC 2025-25-01.**

**Carried, as amended, with Member B. Bourns dissenting**

4.6 Designation of the former Vernon Schoolhouse, 8682 Bank Street under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0038 — Osgoode (Ward 20)

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and is held on file with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate 8682 Bank Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 4.**

**Carried**

4.7 Designation of the Lauzon House at  
6654 Notre-Dame Street under Part IV of the Ontario Heritage Act

File No. ACS2025-PDB-RHU-0056 — Orléans West-Innes (Ward 2)

Correspondence was received from Ms Linda Hoad, Heritage Ottawa, and is held on file with the Office of the City Clerk.

**Report Recommendation(s)**

**That the Built Heritage Committee recommend that Council issue a Notice of Intention to Designate the Lauzon House at 6654 Notre-Dame Street under Part IV of the *Ontario Heritage Act* according to the Statement of Cultural Heritage Value attached as Document 5.**

**Carried**

5. In Camera Items

There were no In-Camera Items.

6. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motions.

7. Inquiries

There were no Inquiries.

8. Other Business

There was no Other Business.

9. Adjournment – The Meeting was adjourned at 10:42 am.  
Next Meeting - October 6th, 2025

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C. Zwierzchowski, Committee  
Coordinator

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Councillor R. King, Chair