



MEMO / NOTE DE SERVICE

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TO: Chair and Members of Finance and Corporate Services Committee

DESTINATAIRE : Présidents et membres du Comité des finances et des services organisationnels

FROM: Caitlin Salter MacDonald, City Clerk
Office of the City Clerk

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DATE: September 5, 2025

Le 5 septembre 2025

FILE NUMBER: ACS2025-OCC-CCS-0102

SUBJECT: French Language Services Advisory Committee – Reserve Appointment

OBJET : Nomination d'un membre suppléant au Comité consultatif sur les services en français

BACKGROUND

On December 7, 2022, City Council approved the [Appointment Policy](#) as part of the report [2022-2026 Council Governance Review](#).

Following the 2025 mid-term recruitment drive, on April 30, 2025, Council approved the report [2022-2026 Mid-term Appointments to Various Committees and Boards](#). This approval included the appointment of a reserve member to the French Language Services Advisory Committee.

Pursuant to Section 4.6(e) of the Appointment Policy, the Selection Panel has been delegated the authority to appoint anyone from the Council-approved reserve list to a vacancy, and such an appointment is communicated by “Information previously distributed” memorandum (IPD) to the relevant Standing Committee and Council.

APPOINTMENT TO FRENCH LANGUAGE SERVICES ADVISORY COMMITTEE

As a vacancy arose on the French Language Services Advisory Committee on May 5, 2025, the Selection Panel has appointed the reserve member below to the vacant voting member position.

- **Appointee: Musset Pierre-Jerome**
- **Resigned Member: Marc Maisonneuve**
- **Effective date of Appointment: September 5, 2025**
- **End of Term: November 14, 2026**

Caitlin Salter MacDonald

City Clerk

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