

## NOTICE OF HEARING

Pursuant to the Ontario *Planning Act*

### Consent and Minor Variance Applications

Panel 1

Wednesday, January 14, 2026

1 p.m.

Ben Franklin Place, Main Floor Chamber, 101 Centrepointe Drive  
and by videoconference

**Owners of neighbouring properties within 60 metres of the property address below are receiving this notice in case they want to comment on the applications and/or participate at the hearing.**

The hearing can also be viewed on the Committee of Adjustment YouTube page.

*Simultaneous interpretation in both official languages, accessible formats and communication supports are available for any specific agenda item by contacting the Committee of Adjustment at least 72 hours before the hearing.*

**Files:** D08-01-25/B-00239 to D08-01-25/B-00240  
D08-02-25/A-00240

**Applications:** Consent under section 53 of the *Planning Act*  
Minor Variance under section 45 of the *Planning Act*

**Applicant:** D. Ste-Marie and S. Kovacic

**Property Address:** 88 Hamilton Avenue North

**Ward:** 15 - Kitchissippi

**Legal Description:** Part of Lot 1348, Registered Plan 157

**Zoning:** R4UB

**Zoning By-law:** 2008-250

### APPLICANTS' PROPOSAL / PURPOSE OF THE APPLICATIONS

The Applicants want to subdivide their property into two separate parcels of land to create separate ownership for the front and back units of the existing long semi-detached dwelling, and to create an easement for a shared driveway. The back unit will have a reduced lot width, as shown in plans filed with the Committee.

## CONSENT REQUIRED

The Applicants seek the Committee's consent to sever land and grant of easement/right of way. The property is shown as Parts 1 to 3 on Plan 4R-34748 filed with the applications and the separate parcels will be as follows:

*Table 1 Proposed Parcels*

File No.	Frontage	Depth	Area	Part No.	Municipal Address
B-00239	6.62 m	13.22 m	87.5 sq. m	1	88 Hamilton Avenue North Front half of existing long semi-detached dwelling
B-00240	1.50 m	31.72 m	170.2 sq. m	2 and 3	90 Hamilton Avenue North Back half of existing long semi-detached dwelling

It is proposed to establish easements/right of way as follows:

- Over Part 3 on Plan 4R-34748 in favour of Parts 4, 5, 6 and 7 on said plan (86 Hamilton Street North) for access to the shared driveway and parking spaces at the rear.

The proposal does not comply with the Zoning By-law and therefore a minor variance application has also been filed.

## REQUESTED VARIANCES

The Applicants request that the Committee authorize a minor variance from the Zoning By-law:

**A-00240: 90 Hamilton Avenue North, Parts 2 and 3 on 4R-34748, back half of existing long semi-detached dwelling:**

- a) To permit a reduced lot width of 1.50 metres for the pole portion of a flag lot when a long semi-detached dwelling is severed, whereas the By-law requires a minimum lot width of 2.2 metres.

The property is not the subject of any other current application under the *Planning Act*.

## FIND OUT MORE ABOUT THE APPLICATIONS

For more information about this matter, contact the Committee of Adjustment at the address, email address, website or QR code below.

Visit **Ottawa.ca/CommitteeofAdjustment** and follow the link to **Next hearings** to view panel agendas and application documents, including **proposal cover letters, plans, tree information, hearing notices, circulation maps, and City planning reports**. Written decisions are also published once issued and translated.

If you don't participate in the hearing, you won't receive any further notification of the proceedings.

If you want to be notified of the decision following the hearing, and of any subsequent appeal to the Ontario Land Tribunal, send a written request to the Committee.

## HOW TO PARTICIPATE

**Submit written or oral comments before the hearing:** Email your comments to [cofa@ottawa.ca](mailto:cofa@ottawa.ca) at least 24 hours before the hearing to ensure they are received by the panel adjudicators. You may also call the Coordinator at 613-580-2436 to have your comments transcribed.

**Register to Speak at the hearing at least 24 hours before** by contacting the Committee Coordinator at 613-580-2436 or at [cofa@ottawa.ca](mailto:cofa@ottawa.ca). You will receive details on how to participate by videoconference. If you want to share a visual presentation, the Coordinator can provide details on how to do so. Presentations are limited to five minutes, and any exceptions are at the discretion of the Chair.

Hearings are governed by the Committee of Adjustment's *Rules of Practice and Procedure* accessible online.

## ALL SUBMITTED INFORMATION BECOMES PUBLIC

Be aware that, in accordance with the *Planning Act*, the *Municipal Act* and the *Municipal Freedom of Information and Privacy Act*, all information presented to the Committee of Adjustment is considered public information and can be shared with any interested individual. Information you choose to disclose in your correspondence and during the hearing, including your personal information, will become part of the public record, and shared with Committee Members, the Applicant(s) or their agent and any other interested individual, and potentially posted online and become searchable on the Internet.

## COMMITTEE OF ADJUSTMENT

The Committee of Adjustment is the City of Ottawa's quasi-judicial tribunal created under the Ontario *Planning Act*. Each year, it holds hearings on hundreds of applications under the *Planning Act* in accordance with the Ontario *Statutory Powers Procedure Act*, including consent to sever land and minor variances from the zoning requirements.

DATED: December 30, 2025



*Ce document est également offert en français.*

**Committee of Adjustment**  
City of Ottawa  
101 Centrepointe Drive  
Ottawa ON K2G 5K7  
[Ottawa.ca/CommitteeofAdjustment](http://Ottawa.ca/CommitteeofAdjustment)  
[cofa@ottawa.ca](mailto:cofa@ottawa.ca)  
613-580-2436



**Comité de dérogation**  
Ville d'Ottawa  
101, promenade Centrepointe  
Ottawa ON K2G 5K7  
[Ottawa.ca/Comitedederogation](http://Ottawa.ca/Comitedederogation)  
[cded@ottawa.ca](mailto:cded@ottawa.ca)  
613-580-2436