



**Ottawa Police Service Board
Policy and Governance Committee
Minutes**

Meeting #: 24
Date: December 1, 2025
Time: 1:00 pm
Location: Electronic Participation

Present: C. Curry, D. Donaldson, M. Polowin

1. Confirmation of Agenda

That the Ottawa Police Service Board's Policy and Governance Committee confirm the agenda of the 1st December 2025 meeting.

2. Confirmation of Minutes

2.1 Minutes #23 of 14 November 2025

That the Ottawa Police Service Board's Policy and Governance Committee confirm Minutes #23 of the 14 November 2025 meeting.

3. Declarations of Interest

No Declarations of Interest were filed.

4. Items of Business

4.1 Critical Points Policy

Executive Director's report

The Committee asked the Chief if the policy is now clear and asked if it is clear on what actions will occur at a critical point. The Chief advised that the policy is clearer after tweaking an initially broad definition that would have triggered critical points too frequently. The Chief commented that many policies including this one may need adjustments after being implemented.

The Committee emphasized that while the Service must act quickly operationally, the Board also has a role, and it is important that the policy does not imply that only one party has decision-making authority. It was highlighted that major incidents require collaboration between both the Board and Service.

That the Ottawa Police Service Board's Policy and Governance Committee recommend that the Board approve the attached policy.

Carried

4.2 Progress on the OPSB Strategic KPIs

Presentation

The Committee expressed appreciation for the collective effort of staff, including Chief, the Executive Director Strategy and Communications and the Board's Executive Director. The Committee also highlighted the value of the KPI governance framework, including clear KPI ownership to ensure accountability and clarity.

The Committee commented on the remaining 12 KPIs that require new baselines or revisions and asked for clarification on the expected timeline for their completion. The Committee also asked how revised KPIs will be developed and brought to the Board for review. The Service explained that an upcoming report will detail the work required to complete the remaining

12 KPIs. The report will outline what is needed and the expected timelines, and it is confirmed that this report is scheduled to be presented in January 2026 at a regular Board meeting.

The Committee recommended a dashboard-style report with red, yellow, and green indicators to highlight key KPIs, similar to dashboards used for ongoing projects. The Committee asked that a brief report on selected KPIs could be provided at every few Board meetings.

That the Ottawa Police Service Board's Policy and Governance Committee receive this presentation for information and discussion.

Received

5. Other Business

6. Adjournment

The meeting adjourned at 1:26 pm.

7. Next Meeting

To be determined

DRAFT