



## **Agriculture and Rural Affairs Committee**

### **Minutes**

**Meeting #:** 26  
**Date:** July 3, 2025  
**Time:** 10 am  
**Location:** Ben Franklin Place, The Chamber, Main Floor, 101  
Centrepointe Drive, and by electronic participation

**Present:** **Chair: David Brown**  
**Vice-Chair: Clarke Kelly**  
**Members: Councillor Catherine Kitts, Councillor Matt Luloff,**  
**Councillor Isabelle Skalski**

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1. Notices and meeting information for meeting participants and the public  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
Accessible formats and communication supports are available, upon request.  
Except where otherwise indicated, reports requiring Council consideration will be presented to Council on Wednesday, July 23, 2025 in Agriculture and Rural Affairs Committee Report 26.  
The deadline to register by phone to speak, or submit written comments or visual presentations was 4 pm on Wednesday, July 2<sup>nd</sup>, 2025, and the deadline to register by email to speak was 9:00 am on Thursday, July 3<sup>rd</sup>, 2025.  
The Chair read the following statement at the outset of the meeting pursuant to the Planning Act:  
This is a public meeting to consider the proposed Zoning By-law Amendments listed as Items 5.1 and 5.2 on today's Agenda.

For the items just mentioned, only those who make oral submissions today or written submissions before the amendments are adopted may appeal the matter to the Ontario Land Tribunal. In addition, the applicant may appeal the matter to the Ontario Land Tribunal if Council does not adopt an amendment within 90 days of receipt of the application for a Zoning By-law Amendment and 120 days for an Official Plan Amendment.

To submit written comments on these amendments, prior to their consideration by City Council on July 23, 2025, please email or call the Committee or Council Coordinator.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 ARAC Minutes 25 - June 5, 2025

**Carried**

4. Office of the City Clerk

4.1 Agriculture and Rural Affairs Committee Revised Terms of Reference

File No. ACS2025-OCC-CCS-0062 – City-wide

**Report Recommendation(s)**

**That the Agriculture and Rural Affairs Committee recommend Council approve its revised Terms of Reference, as outlined in this report and attached as Document 1.**

**Carried**

Councillor Kitts introduced the following Direction to Staff:

Direction to Staff (Councillor C. Kitts)

That resources and ongoing training be provided to departments to support staff in identifying reports and matters that have significant or distinct rural implications that should be considered by the Agriculture and Rural Affairs Committee.

The Committee then heard from Ms Kathy Black. Ms Caitlin Salter MacDonald, City Clerk, was present to respond to questions.

The report recommendations were then put before Committee and were “Carried”, as presented, along with the above Direction to Staff, which staff agreed to take on.

4.2 Status Update – Agriculture and Rural Affairs Committee  
Inquiries and Motions – for the Period Ending 23 June 2025

File No. ACS2025-OCC-CCS-0078 – City-wide

**Report Recommendation(s)**

**That the Agriculture and Rural Affairs Committee receive this report for information.**

**Received**

5. Planning, Development and Building Services Department

5.1 Zoning By-Law Amendment – 2050 Dunrobin Road

File No. ACS2025-PDB-PS-0049 - West Carleton-March (5)

**Report Recommendation(s)**

1. **That Agriculture and Rural Affairs Committee recommend Council approve an amendment to Zoning By-law 2008-250 for 2050 Dunrobin Road, as shown in Document 1, to permit eight residential lots and a drainage block, as detailed in Document 2.**
2. **That Agriculture and Rural Affairs Committee approve the Consultation Details Section of this report be included as part of the ‘brief explanation’ in the Summary of Written and Oral Public Submissions, to be prepared by the Office of the City Clerk and submitted to Council in the report titled, “Summary of Oral and Written Public Submissions for Items Subject to the Planning Act ‘Explanation Requirements’ at the City Council Meeting of July 23, 2025 subject to submissions received between the publication of this report and the time of Council’s decision.**

**Carried**

5.2 Zoning By-law Amendment - Anomaly Report to Update the Flood Plain Mapping for 4840 Whispering Willow Drive

File No. ACS2025-PDB-PSX-0057 - Orléans South-Navan (19)

**Report Recommendation(s)**

1. **That Agriculture and Rural Affairs Committee recommend Council approve an amendment to Zoning By-law 2008-250 for 4840 Whispering Willow Drive, as shown in Document 1, to update the Flood Plain Overlay mapping to match updated flood plain mapping as approved by the South Nation Conservation Authority.**
2. **That Agriculture and Rural Affairs Committee approve the Consultation Details Section of this report be included as part of the ‘brief explanation’ in the Summary of Written and Oral Public Submissions, to be prepared by the Office of the City Clerk and submitted to Council in the report titled, “Summary of Oral and Written Public Submissions for Items Subject to the Planning Act ‘Explanation Requirements’ at the City Council Meeting of July 23, 2025,” subject to submissions received between the publication of this report and the time of Council’s decision.**

**Carried**

6. Infrastructure and Water Services Department

6.1 Isaac Moore Municipal Drain – Appointment of Engineer

File No. ACS2025-IWS-WL-0013 – Rideau-Jock (21)

**Report Recommendation(s)**

**That the Agriculture and Rural Affairs Committee recommend Council appoint Robinson Consultants Inc., as the Engineer of record to prepare a report under Section 78(1) of the *Drainage Act* to inform Council on the current status of the Isaac Moore Municipal Drain and whether one or more of the projects listed under subsection 78(1.1) is required for the better use, maintenance or repair of the drainage works or lands or roads.**

**Carried**

7. In Camera Items

There were no *In Camera* items.

8. Information Previously Distributed

8.1 Private Laneway Contractors

File No. ACS2025-PWD-RPS-0004

9. Open Mic Session

The Committee heard from Mr. Wayne Stephenson.

10. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

11. Inquiries

There were no Inquiries.

12. Other Business

There was no other business.

13. Adjournment – The meeting was adjourned at 10:33 a.m.

Next Meeting - Thursday, September 4, 2025.

## 14. Court of Revision

14.1 Engineer's Report amendments to the  
Wilson-Cowan Municipal Drain – Court of Revision

File No. ACS2025-IWS-WL-0012 – Rideau-Jock (21)

The Court of Revision was convened at 10:36 a.m.

The Chair read the following statement at the beginning of the hearing for the Wilson-Cowan Municipal Drain:

**The Court of Revision is now open for the purpose of hearing appeals under Section 52 of the *Drainage Act* by owners of land assessed for drainage works under the engineer's report for the Wilson-Cowan Municipal Drain dated April 2025, this court will now convene for the 1<sup>st</sup> sitting of the Court of Revision under Section 46 of the *Drainage Act*.**

**The following appeals (held on file with the Office of the City Clerk) have been received by the Clerk:**

- Ms Erin Moore on behalf of the City of Ottawa
- Mr. William Seabrook on behalf of 969230 Ontario Inc.

**Any other owner of lands assessed under the Engineer's Report who has not provided written notice of appeal to the Clerk in advance of this hearing, should identify themselves to the Clerk's Assistant at this time with a request to be heard.**

Each of the above appellants was accorded five minutes to provide information supporting their appeal. Mr. Dave Ryan spoke on behalf of the City of Ottawa. Mr. William Seabrook spoke on behalf of 969230 Ontario Inc.

At the conclusion of the hearing, the Chair stated the following

**The decision of the Court of Revision with respect to the Wilson-Cowan Municipal Drain is as follows:**

**This court accepts the appeal from the City of Ottawa and orders the assessment schedules to be updated accordingly.**

**The appeal filed by Mr. Seabrook on behalf of 96930 is denied. This court adopts the assessments in Engineer's Report dated April 2025.**

**The decision rendered by this court may be appealed to the Agriculture, Food and Rural Affairs Appeal Tribunal within 21 days of today, July 3, 2025.**

**Report Recommendation(s)**

**That the members of the Court of Revision:**

- 1. Receive the report of the Engineer appointed under the Drainage Act entitled Engineer's report Wilson-Cowan Municipal Drain Amendments dated April 2025.**
- 2. Convene for the first sitting for the Court of Revision under subsection 46(3) of the Drainage Act for the purpose of hearing appeals under Section 52 of the Drainage Act from owners of lands that have been assessed for the drainage works in the report entitled Engineer's report Wilson-Cowan Municipal Drain Amendments dated April 2025.**

**Carried**

The Court of Revision was adjourned at 11:05 a.m.

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C. Zwierzchowski, Committee  
Coordinator

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Councillor D. Brown, Chair