



## Finance and Corporate Services Committee

### Minutes

**Meeting #:** 33  
**Date:** February 3, 2026  
**Time:** 9:30 am  
**Location:** Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Matt Luloff, Councillor Laura Dudas, Councillor Cathy Curry, Councillor Glen Gower, Councillor Tim Tierney, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Riley Brockington, Councillor Shawn Menard, Councillor David Brown

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1. Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 11 February 2026 in Finance and Corporate Services Committee Report 33.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Monday, 2 February 2026, and the deadline to register to speak by email is 8:30 am on Tuesday, 3 February 2026.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 Special FCSC Minutes 31 – 21 November 2025

**Carried**

3.2 FCSC Minutes 32– 02 December 2025

**Carried**

3.3 FCSC Confidential Minutes 32 – 02 December 2025 (Distributed separately)

**Carried**

4. Responses to Inquiries

4.1 FCSC-2025-02 - VUT Impact on Building Starts and Rental Market

At the request of Councillor Dudas, Response to Inquiries was lifted with the will of the committee for discussion.

Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD), Joseph Muhuni, Deputy City Treasurer Revenue, FCSD and Stuart Huxley, Interim City Solicitor, Legal Services, responded to questions.

5. Postponements and Deferrals

5.1 2024 Business Improvement Area and Sparks Street Mall Authority – Annual Reports and Audited Financial Statements

File No. ACS2026-SI-ED-0002 - Citywide

*Deferred from the December 2, 2025 Finance and Corporate Services Committee meeting.*

**Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend Council receive the 2024 Business Improvement Area and Sparks Street Mall Authority Annual Reports and Audited Financial Statements.**

**Received**

6. Presentations

6.1 2026 ITS Update

Vice-Chair C. Kitts introduced at Motion to allow the committee to receive the presentation, as noted below. The Motion was Carried.

Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD), provided opening remarks. Sandro Carlucci, Chief Information Officer (FCSD), Jason Barney, Manager, Applications Management (FCSD) and Morgan Tam, Program Manager, Applications Management (FCSD) provided a presentation. A copy of the slide presentation is filed with the Office of the City Clerk.

Following discussion and questions of staff, the Committee Received the presentation.

**Motion No. FCSC 2026-33-01**

Moved by C. Kitts

**BE IT RESOLVED THAT the Finance and Corporate Services Committee approve that the Rules of Procedure be waived subject to Subsection 83(4)(a) of the Procedure By-Law (being By-Law No. 2025-100) to receive a staff presentation on the 2026 ITS Update.**

**Carried**

7. Emergency and Protective Services Department

7.1 Ottawa Paramedic Service West Deployment Facility

File No. ACS2026-EPS-OPS-0001 - Citywide

Ryan Perrault, General Manager, Emergency and Protective Services Department (EPS), Pierre Poirier, Chief, Ottawa Paramedic Service, EPS, Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD), Joanne Graham, Chief Procurement Officer, FCSC provided a presentation. A copy of the slide presentation is filed with the Office of the City Clerk.

The following staff responded to questions:

- Ryan Perrault, General Manager, Emergency and Protective Services Department (EPS)
- Pierre Poirier, Chief, Ottawa Paramedic Service, EPS
- Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD)
- Joanne Graham, Chief Procurement Officer, FCSC
- Stuart Huxley, Interim City Solicitor, Legal Services

Following discussion and questions of staff, the Committee Carried the report recommendation as presented, with Councillor S. Menard dissenting on recommendation 2.

**Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend Council:**

1. **Receive this report for information and approve staff to proceed with a public-private partnership procurement process as per the City of Ottawa's P3 framework to deliver the Ottawa Paramedic Service West Deployment facility as described in this report and including as follows:**
  - a. **Delegate the authority to the General Manager, Finance and Corporate Services and Chief Financial Officer to authorize staff to develop a procurement strategy**
2. **Approve the recommended procurement delivery model of a Design-Build-Finance-Maintain for the implementation of the**

**new Ottawa Paramedic Service West Deployment Facility, as described in this report and including as follows:**

- a. **Receive the Ernst & Young Business Case, Value-For-Money Assessment and Risk Analysis Strategic Assessment, attached as Document 1**
- b. **Authorize the General Manager, Emergency and Protective Services to procure additional third-party consultants required to advance to the procurement phase of the Design Build-Finance-Maintain model.**

Carried with Councillor S. Menard dissenting on recommendation 2.

**Carried**

## 8. Finance and Corporate Services Department

### 8.1 Affordable Housing Debt Funding Pilot Report

File No. ACS2026-FCS-FIN-0001 - Citywide

Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD), provided opening remarks. Isabelle Jasmin, Deputy City Treasurer Corporate Finance, FCSD, provided a presentation. A copy of the slide presentation is filed with the Office of the City Clerk.

The following were also present and responded to questions:

- Cyril Rogers, General Manager, Finance and Corporate Services Department (FCSD)
- Isabelle Jasmin, Deputy City Treasurer Corporate Finance, FCSD
- Greg Finnamore, Chief Financial Officer, Ottawa Community Housing,

Following discussion and questions of staff, the Committee Carried the report recommendations as presented.

#### **Report recommendation(s)**

**That the Finance and Corporate Services Committee recommend that Council:**

1. **Approve the Affordable Housing Debenture Framework (Ottawa Community Housing Corporation Pilot) outlined in this report;**

2. **Approve the expansion of permitted uses of the City's Housing Reserve for the Ottawa Community Housing Corporation Pilot to:**
  - a. **service debt issued by the City under the Affordable Housing Debenture Framework; and**
  - b. **assist with servicing federal financing from Build Canada Homes issued to Ottawa Community Housing Corporation for the development of City-approved affordable housing projects, if needed.**
3. **Approve the pre-allocation of up to \$2 million annually for up to 10 years from the City's Housing Reserve for the Ottawa Community Housing Corporation Pilot.**
4. **Delegate the authority to the GM FCSD and Chief Financial Officer of the City of Ottawa to negotiate and enter into the necessary legal agreements with OCHC in support of the Affordable Housing Debenture Framework, as outlined in this report.**

**Carried**

9. In Camera Items

There were no *in camera* items.

10. Information Previously Distributed

10.1 City of Ottawa Community Benefits Framework – Jurisdictional Scan

File No. ACS2026-SI-SPO-0001

11. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

12. Inquiries

12.1 VUT Registration and Notification

With the VUT registration, how many email addresses have we collected over the last couple of years, and how much money have we saved in postage as a result, especially given how uncertain Canada Post delivery schedules are going forward?

Over the last three years, what has the total cost of postage been, what is the projected cost for 2026, and how much could be saved by moving more residents to electronic billing?

Are we working with Communications and Legal to make sure we're using these email addresses effectively, including encouraging people to move off paper-based billing and notices? How much money are we saving, or could we be saving by relying less on mail?

Have we confirmed with Legal/Clerks that these email addresses can be used for natural disasters, national emergencies, or other important City service communications? When I say natural disasters, I'm also thinking about major service disruptions or other time-sensitive City information. If we can't use them this way yet, what would need to change? Would this require an opt-in, and how quickly could that be built into the VUT registration process?

Looking ahead, when future reporting comes back, can we also look at better options for repeat registrants, like a one-time registration that carries over for multiple years instead of having to re-register annually or only at the point of sale?

13. Other Business

There was no other business.

14. Adjournment

Next Meeting

Tuesday, 3 March, 2026

The meeting adjourned at 12:07 pm.

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Original signed by M. Aston,  
Committee Coordinator

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Original signed by Mayor M.  
Sutcliffe, Chair