

2026-04-22

Renald J Carriere and Barbara Carriere  
46 Morenz Terr  
Kanata, ON  
K2K 3H2

March 30, 2026

Subject: Application for Consent to Sever - 661 David Manchester Road

To the Chair and Members of the Committee of Adjustment, City of Ottawa,

Cc: James Ireland, Cheryl McWilliams

We are writing to formally submit an application for Consent to Sever the property located at 661 David Manchester Road.

This application seeks Consent to Sever two new parcels of land. Each proposed severed parcel will measure approximately 0.84 hectares (ha) and will be located at the northwest corner of the existing property, adjacent to 216 and 217 Shamus Way.

The new properties will be accessed via Shamus Way. All necessary new services will be installed as part of this project, including ensuring the necessary frontage on a public road and new turning circle. Please note that an application for this property was previously submitted in May of 2023 and subsequently adjourned. This current submission represents a revision based on advice and guidance received from City Planners at that time.

The approval of this severance is expected to maintain the characteristics of the remainder property while providing the opportunity to develop two residential units conforming to the existing landscape..

As far as we are aware, this application complies with the new zoning bylaws 2026-50 and Minor variances are not required.

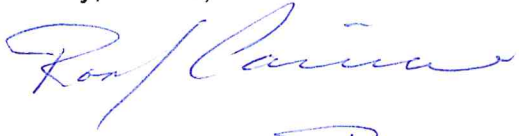
We confirm that all required documents are enclosed, including the following:

- A Registered Plan (R-Plan) of Survey.
- An application for the Lifting of the 30 Centimetre Reserve. Payment for the lifting of the reserve will be made upon approval.
- Application forms for 'Part 1' and 'Part 5' respectively
- We have received guidance from the City Infill Forester that a Tree Information Report (TIR) is not necessary for this application.
- A copy of the report "Environmental Impact Study"

Please be advised that the required application fee is enclosed with this submission.

We look forward to the Committee's favorable consideration of this revised application. Should you require any further information or clarification, please do not hesitate to contact us.

Sincerely, Renald,

A handwritten signature in blue ink, appearing to read "Renald Carriere".A handwritten signature in blue ink, appearing to read "Barbara Carriere".

Renald Carriere and Barbara Carriere

46 Morenz Terr, Ottawa Ontario. K2K 3H2